

MONTAGUE SELECTBOARD MEETING

via ZOOM

Monday, July 18, 2022

Meeting was opened at 6:30 PM. Present were Selectboard members Rich Kuklewicz, Chris Boutwell, and Matt Lord (joined later); Executive Assistant Wendy Bogusz; Police Chief Chris Williams; DPW Superintendent Tom Bergeron; Parks and Recreation Director Jon Dobosz; Tree Advisory Committee Chair David Detmold; and Town Planner Walter Ramsey.

MCTV Vimeo Link: <https://vimeo.com/731218614>

Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken.

Approve minutes of July 11, 2022

Boutwell makes the motion to approve the minutes of July 11, 2022 as presented. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

None

Personnel Board

Appoint Noah Diamond, CWF Laboratory Manager, NAGE Grade D, Step 2, effective 8/1/2022 (Internal bid on open position)

Boutwell makes the motion to appoint Noah Diamond, CWF Laboratory Manager, NAGE Grade D, Step 2, effective 8/1/2022 (Internal bid on open position). Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Chris Williams, Police Chief

Execute Agreement with the Franklin County Sheriff's Office for Regional Dog Shelter Services for FY23 - FY26

Boutwell makes the motion to execute the Agreement with the Franklin County Sheriff's Office for Regional Dog Shelter Services for FY23 - FY26 as presented. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Tom Bergeron, DPW Superintendent

Execute Contract Amendment with Wright Pierce for Sewer Collection System Study GIS Map Integration, not to exceed \$10,000

Boutwell makes the motion to execute the Contract Amendment with Wright Pierce for Sewer Collection System Study GIS Map Integration, not to exceed \$10,000; and to authorize the Chair to sign it. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Execute DEP Certification for the Operation of a Transfer Station

Boutwell makes the motion to Execute the DEP Certification for the Operation of a Transfer Station as presented, and authorize the Chair to sign it. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Execute MOU's with F.C. Solid Waste Management District

○ Transfer Station Hauling

Lord makes the motion to execute the MOU with F.C. Solid Waste Management District for the Transfer Station Hauling. Seconded by Kuklewicz, approved. Lord - Aye, Kuklewicz - Aye, Boutwell - Abstain

○ Sludge Hauling

Lord makes the motion to execute the MOU F.C. Solid Waste Management District for Sludge Hauling. Seconded by Kuklewicz, approved. Lord - Aye, Kuklewicz - Aye, Boutwell - Abstain

○ Transfer Station Inspection

Lord makes the motion to execute the MOU with F.C. Solid Waste Management District for the Transfer Station Inspection. Seconded by Kuklewicz, approved. Lord - Aye, Kuklewicz - Aye, Boutwell - Abstain

○ HHW Collection

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Lord makes the motion to execute the MOU with F.C. Solid Waste Management District for Household Hazardous Waste Collection. Seconded by Kuklewicz, approved. Lord - Aye, Kuklewicz - Aye, Boutwell - Abstain

John Dobosz, Parks and Recreation Director

Entertainment License: Night Skates with DJ at Unity Skatepark, July 30 and August 27, 2022

Boutwell makes the motion to approve the Entertainment License: Night Skates with DJ at Unity Skatepark, July 30 and August 27, 2022; and authorize the Chair to sign it. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Marcy Gregoire, Nice Snack Parlor, 147 2nd Street, Turners Falls

Roller Skate Festival on July 23, 2022, 2:00 PM to 9:00 PM

Boutwell makes the motion to approve the request by Marcy Gregoire, Nice Snack Parlor, 147 2nd Street, Turners Falls for the Roller Skate Festival on July 23, 2022, 2:00 PM to 9:00 PM. as presented; and to authorize the Chair to sign it. Seconded by Lord, unanimously approved. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Roller Skating on Friday nights in August 4:00 PM - 8:00 PM, (8/5, 12, 19, 26)

Use of Public Property; Block Road in front of 147 2nd Street

Boutwell makes the motion to approve the request for the Use of Public Property, Block Road in front of 147 2nd Street for Roller Skating on Friday nights in August 4:00 PM - 8:00 PM, (8/5, 12, 19, 26); and to authorize the Chair to sign it. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

David Detmold, Tree Advisory Committee

Emerald Ash Borer (EAB) update and action plan

- Detmold states that Emerald Ash Borer has been boring into the ash trees for about a decade.
- This spring the ash trees in Peskeompskut Park are dying.
- We have a chance to intervene to make sure other trees are saved.
- Rafael Vega, an expert on trees, states that the dead trees will need to be taken out of the park.
- Treatment will include injecting the remaining ash trees and monitoring the pest density.
- A one-time injection will be inserted beneath the bark for up to 24 hours. The material will be absorbed by the tree.
- The Tree Advisory Committee voted unanimously to treat the trees.
- The cost for removing the dead trees and treating the remaining trees would require a special appropriation.
- *Boutwell makes the motion to endorse the Emerald Ash Borer (EAB) action plan as presented by the Tree Advisory Committee. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

Presentation of findings and recommendations of the Downtown Turners Falls Parking Study presented by Stantec

Michael Clark from Stantec Consulting gives a PowerPoint presentation: project schedule; study goals; study area; downtown parking inventory; system understanding; downtown parking demand; utilization summary; future demand modeling; public outreach; stakeholder feedback; public survey; findings; designate customer, employee, and resident parking areas; designate spaces for short-term parking and loading; other improvements (wayfinding and multimodal); overnight parking policies; modify overnight winter parking ban; same side street parking; snow emergency alert system; priority corridor designation; introduce regulations to limit long-term vehicle storage on streets; shared parking arrangements; regular utilization counts; special event planning; and public survey - approval of recommendations.

Discussion:

- John Hanold suggests using a snow-emergency-route approach, which prohibits street parking until the snow emergency is lifted.
- FRTA Representative Jeff Singleton thinks downtown parking should be reduced on busy nights due to public transportation's evening service.
- Singleton comments that angle parking is dangerous for bikers.

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- Ramsey will brief the Planning Board on this study, and will have conversations with Ellis and Bergeron about how to proceed.
- Hanold would like the study to include other areas of concentration (i.e., downtown Millers Falls and downtown Montague Center).

Walter Ramsey, Town Planner

Sandy Lane Solar Burn Dump Capping updates and budget review

- GZA has come up with a resolution design to close out the capping of the burn dump. This work is pending approval from DEP.
- It would be up to Kearsarge to implement the design.
- The cost is \$352,032.
- We have an engineering budget of \$247,800; we are projecting a shortfall of \$11,975.

5th and Canal Street Intersection project status review

- The base paving was installed on the 15th.
- Canal Street from Avenue A and Third Street toward the intersection of Avenue A and 7th Street will be milled on August 3rd. That whole area will be repaved.
- Granite curbing will be installed in early August by Roach, the main contractor. The granite may not be available in time for that final pavement. DPW has approved an alternative plan for black asphalt.
- Roach is going to pave over the test pit holes on the river side of the canal, as well as the lower parking lot on 36 Canal Road.
- Roach is willing to do extra sidewalk work from the intersection to 3rd Street and from the intersection to 7th Street.
- Ramsey reviews the budget.
- The Town's \$2.3 million contract with Roach is being reduced to approximately \$804,000. We are projecting there will be about \$1.3 million of grant funding on the table.
- Substantial completion will be done by the end of August.

Consider offer from Nolumbeka Project to purchase original painting titled "Peskeompskut" by Robert Peters for public display at Town Hall using FirstLight Community grant funds

Boutwell makes the motion to accept the offer from Nolumbeka Project to purchase original painting titled "Peskeompskut" by Robert Peters for public display at Town Hall using FirstLight Community grant funds.

Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Town Administrator's Business

Review and adopt Business Meals Schedule

Boutwell makes the motion to adopt the changes as reviewed on the Business Meals Schedule. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Town Hall Roof - Revisit Asphalt vs. Metal Option

Kuklewicz states that he had asked the Town Administrator if we should consider a metal roof. It would cost almost double.

Town Hall Roof Agreement with Helene Karl Architects for Procurement, Specifications and Project Oversight (Shingle Option)

Boutwell makes the motion to contract with Helene Karl Architects for professional services as outlined for the design for an asphalt roof for Town Hall in the total amount of \$15,450; and to authorize the Chair to sign it.

Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Other

- There will be a Canal District Master Planning Workshop on Tuesday, July 26, at 6:30 as part of the Planning Board Meeting. At this meeting we will see some development scenarios that consultants have put together.
- Kuklewicz reads aloud a note from FirstLight declaring significant drought conditions.
- Kuklewicz states that the legislature and the governor extended remote meetings through March 2023. Kuklewicz suggests continuing with monthly hybrid meetings.

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- Next Selectboard Meeting: August 3, 2022 at 5:00 PM. If all business cannot be conducted in a timely manner on this date, there will be a meeting on Monday, August 1, 2022

Boutwell makes the motion to adjourn the meeting. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye