

MONTAGUE SELECTBOARD MEETING
Town Hall, 1 Avenue A, Turners Falls, MA 01376

Monday, October 18, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/89044759263>

Meeting ID: 890 4475 9263

Password: 406217

Dial into meeting: **+1 646 558 8656** or **+1 312 626 6799** or **+1 301 715 8592**

This meeting/hearing of the Selectboard will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

1. 6:30 PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
2. 6:30 Approve Minutes:
 - Selectboard Meeting October 4 and 12, 2021
3. 6:31 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
4. 6:31 Montague Board of Health
 - Review of Montague COVID Case Counts and Trends
 - Review Notice of COVID-19 Emergency Order: Indoor Mask Requirements
 - Discuss any other needed response to COVID situation
5. 6:45 Misty Jacques & Anya Jacobson, Bliss Life Foundation
 - Use of Public Property: G Street & 10th Street (The Patch), October 31, 2021, 1:00 PM to 8:00 PM, Halloween Trick of Treating
 - Entertainment License, G Street & 10th Street (The Patch), October 31, 2021, 12:00 PM to 8:00 PM
6. 6:55 Personnel Board
 - Appoint Kelly Harris, Per-diem Dispatcher, \$21.00/hr, effective 10/19/21
7. 7:00 Ferd Wulkan
 - Request for support of Single Payer Health Care at the legislative committee hearing
8. 7:10 Town Meeting Debrief
 - Outcome and any necessary follow-ups
9. 7:20 Request to transfer \$2,000 from CD Discretionary Unallocated (225-5-184-5200) to CD Downtown Beautification (225-5-184-5233)

MONTAGUE SELECTBOARD MEETING
Town Hall, 1 Avenue A, Turners Falls, MA 01376
Monday, October 18, 2021

10. 7:30 Walter Ramsey, Town Planner
- Issue notice of award for the 5th Street Pedestrian Bridge and Infrastructure Improvement Project to David G. Roach & Son's, Inc. for the base bid \$2,338,664.50
 - Authorize Downtown Winter 2021-2022 Overnight Parking Program. Permits Available starting Monday November 1
11. 7:40 Town Administrator's Report
- GMTA Building Lease and Sale Update
 - State Level Redistricting Update
 - FCTS Collective Bargaining Representative
 - Topics not anticipated in 48 hour posting
12. 7:50 Anticipated executive session in accordance with G.L. c. 30A, §21(a) (3), to discuss strategy with respect to collective bargaining, as an open meeting may have a detrimental effect on the Selectboard's bargaining position (United Electrical, Radio and Machine Workers of America)

Other:

- Anticipated Next Meeting Date: Monday, October 25, 2021 at 6:30 PM
- Special Town Meeting, Saturday, October 16, 2021, 10:00 AM, Franklin County Tech School, 82 Industrial Blvd., Turners Falls



Board of Selectmen Town of Montague

1 Avenue A (413) 863-3200 xt. 108
Turners Falls, MA 01376 FAX: (413) 863-3231

REGISTRATION FOR ASSEMBLY, PUBLIC DEMONSTRATION, OR USE OF PUBLIC PROPERTY (Not for Peskeompskut Park or Montague Center Common)

All information must be complete. This form must be returned to the Board of Selectmen within a minimum of 10 days prior to the assembly.

Name of applicant: Misty Jacques
Address of applicant: # 7 13th Street
Phone # of applicant: (413)-416-5000 / MistyJ@BlissLifeFoundation.Com
Name of organization: Bliss Life Foundation
Name of legally responsible person: Misty Jacques + Anya Jacobson
Location of assembly: "The Patch" G St. + 10th St
Date of assembly: ~~10/10/21~~ 10/31/21
Time of assembly: Begin: 2 PM End: 8 PM
Number of expected participants: unknown. @ 1000?
If a procession/parade:
Route: Trick or Treaters on Sidewalks with
Suggested one way walking route
Number of people expected to participate: _____
Number of vehicles expected to participate: _____
Subject of demonstration: Halloween Trick or Treat Village

Attach a copy of your insurance policy or liability binder indicating a minimum policy of \$1 Million Individual/\$3 Million Group.

Signatures:

Police Chief: _____ Date: _____

Comments/Conditions: _____

Board of Selectmen, Chairman: _____ Date: _____

Comments/Conditions: _____

TOWN OF MONTAGUE
APPLICATION FOR AN ENTERTAINMENT LICENSE
SPECIAL AND REGULAR

Date of Application: 10/14/21 Date Approved: _____ Fee: _____

To the Local Licensing Authority:

The undersigned respectfully applies for an Entertainment License for daily operation, calendar year 2021 during the following hours:

Sunday <u>10/31</u>	from: <u>12</u>	to: <u>8 PM</u>	Thursday	from:	to:
Monday	from:	to:	Friday	from:	to:
Tuesday	from:	to:	Saturday	from:	to:
Wednesday	from:	to:	Legal Holiday	from:	to:

This is a "special entertainment permit" request? ☒ yes ☐ no

This is an annual renewal? ☐ yes ☐ no

1. NAME OF APPLICANT: Misty Jacques TELEPHONE: (413) 416-5000

2. D/B/A: Pumpkin Patch 2021 / Blisslife Foundation

3. PREMISES: "The Patch" GSt + 10th St BUSINESS PHONE: (413)-416-5000

4. The specific categories of licensed entertainment sought to be approved are:

☐ Radio ☐ Jukebox ☐ Video Jukebox ☐ Pinball Machines
☐ Wide Screen TV ☐ Television/Cable ☐ Pool Tables

Automatic Amusement Devices: Video Games, Number of: _____ Type: { Video or { Keno

☒ Dancing by patrons size of floor _____
☒ Instrumental Music number of instruments & amplifiers _____
☒ Live Vocalists number of persons/type of show _____
☐ Exhibition type _____
☐ Trade Show type _____
☐ Athletic Event type _____
☒ Play type _____
☐ Readings of Poetry or other _____
☐ New Years Eve "after midnight entertainment" _____

Indoors: Size of area to be used: _____ Allowed: _____ Number of People: _____ Allowed: _____

Outdoors: Size of area to be used: See map Available Parking: _____

Alcohol to be served: No

Applicant Signature _____

*****OFFICE USE ONLY*****

Board of Health Date Fire Department, Chief Date

Police Department, Chief Date Board of Selectmen, Chairman Date

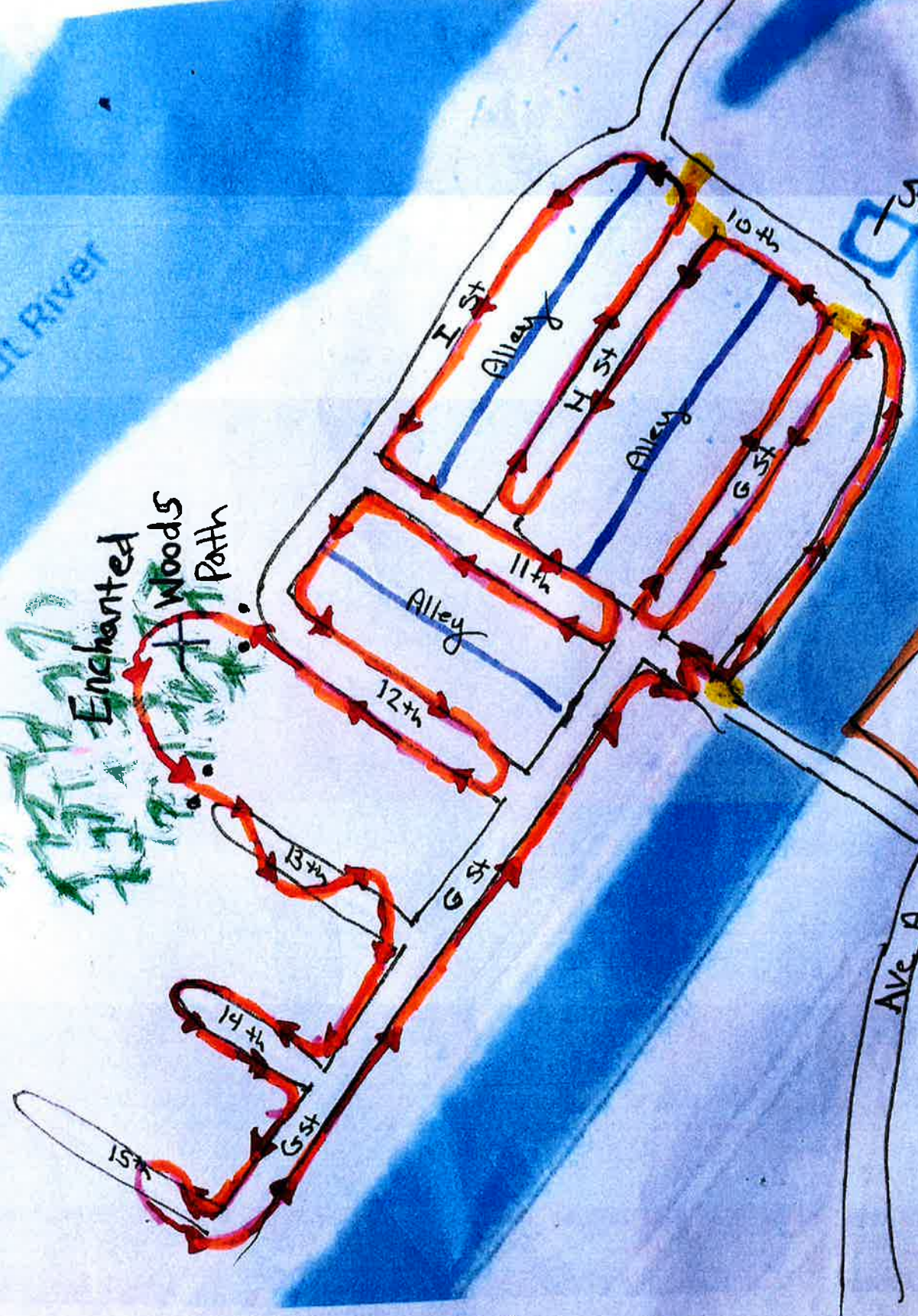
Peckicut River

Stage?

Enchanted Woods Path

Parking

Ave A



● Suggested one-way Walking Route

● Blocked From Driving Traffic

Bliss Life Foundation A nonprofit organization

2021 Pumpkin Patch

October 31st, 2021



Bliss Life Foundation
8 Church street
Shelburne Falls, Ma 01370

Overview

Halloween is a long time favorite holiday for children and adults alike. An opportunity to be creative, dress up, step out of your day-to-day and live in fun and fantasy. . Trick-or-treating is, for most kids, what Halloween is all about. To get out into the neighborhood and be greeted with treats everywhere is such a fun and exciting experience for kids. Unfortunately, through the years there has been a slow decline in homes participating in candy giving. Throughout most neighborhoods the number of homes displaying the well known symbol welcoming treaters (the front light on) has declined. Many parents are driving their kids because there are often several dark doorways between the lighted ones. With Covid-19 people are even more hesitant to partake. The possibility of trick-or-treating being canceled is a very real concern. For children, it is heartbreaking. This is why Bliss Life Foundation is reaching out to the community to help us with an exciting new adventure! We are already working with the residents of the patch to create an organized, safe and fun trick-or-treating destination: **2021 Pumpkin Patch!** This will be a free public event, all children will be welcome! Given the lack of options in this area we are anticipating families coming from all over Franklin County to check out the new **2021 Pumpkin Patch**. Although it will be a new concept to our community, similar events are hugely successful in many other similar cities and towns across the nation! With hard work, collaborative planning, community participation, and local government and sponsor support, we are confident this will be a huge success; ensuring a fun-filled Halloween while keeping our community safe AND connected. The tradition of Halloween will survive covid!

Outline

What is known as "The Patch" in Turners falls is a small strip of land between the canal and the Connecticut river. It is basically an island, with two bridges on and only one of those can be used to drive off. The neighborhood is small, with quant houses built close together and in a grid-block layout. It is easy to find your way, and nearly impossible to get lost! It is a quiet and safe place, and many families with children live there. It is already a favorite neighborhood for many trick-or-treaters, and with more homes participating this year, it is a perfect one and done trick or treat destination. Going through the whole neighborhood should take 1-3 hours to complete trick or treating. Kids safety and low risks for spreading any virus will be insured via clearly marked one-way sidewalks, sufficient lighting throughout the patch, mask requirements, and all homes and residents participating in the event will be informed and notified to follow the most recent CDC guidelines for safe candy distribution. We will also be working with local officials and experienced event coordinators to ensure we have a seamless, fun, and successful **Pumpkin Patch** kickoff

Preliminary Event details/Ideas

- Check in/ Beginning checkpoint near both entrances/ bridges. Give out informative literature including a map, rules and guidelines, general information, a schedule if applicable, and express gratitude to volunteers, contributors and sponsors. Tally guests.
- would like to give out Trick-or-Treating bags. Custom designed with space reserved for our top contributors. This will also aid in accurate reference numbers in preparation for the following years.
- The map for parents and kids will include participating houses, directional indicators, landmarks, and an exit plan. The participating houses will also be visibly marked.
- We are planning a well lit one way route through the neighborhood. Children will be guided via colored spotlights. They will see green if they walk in the right direction. Red will be facing the other way to indicate the wrong direction.
- The entire patch will be similarly decorated, with the streets having festive matching Lighting throughout the entire patch.
- we are fortunate to have full endorsement from Scott Kuzmeskus (co-founder of The Pumpkin Festival). He has also offered to give his very valuable and truly priceless time and expertise as a consultant to the planning and realization of the 2021 pumpkin patch.
- An information meeting for residents, contributors, and volunteers will be held next week (date/location/time TBD)

The following list will depend on funding as well as CDC & local regulations/restrictions

- We would like to assist residents who want to participate but may have difficulty affording candy.
- We would like to assist those who may need help (financially or physically) with lighting and decorating their homes.
- We would like to include an enchanted woods trail from 12th street to 13th street.
- A designated area for vendors, entertainment, socializing
- A stage
- Live music/ entertainment/games
- Snacks, beverages, face painting, balloons, magician, circus school?
- Bonfire
- Vendors
- A rag-shag parade with costume competition

6

Town of Montague Personnel Status Change Notice

Authorized Signature: _____ Employee # _____

Chief of Police: [Signature]

General Information:

Full name of employee: Kelly Harris Department: Police
Title: Per-diem Dispatch Effective date of change: _____

New Hire:

Permanent: ✓ Y N If temporary, estimated length of service: _____
Hours per Week: _____ Union: N/A
Pay: Grade _____ Step _____ Wage Rate: \$21.00/hr
Board Authorizing: _____ Date of Meeting: _____

Grade/Step/COLA Change:

Union: _____
Old Pay: Grade _____ Step _____ Wage Rate: _____ (annual/hourly)
New Pay: Grade _____ Step _____ Wage Rate: _____ (annual/ hourly)
Notes: _____

Termination of Employment:

Resignation: _____ Layoff: _____ Involuntary Termination: _____

Other:

_____ Unpaid Leave of Absence Termination Date: _____
_____ Unpaid Sick Leave Termination Date: _____
_____ Other/Specify: _____ Termination Date: _____

Copies to:

_____ Employee _____ Department _____ Board of Selectmen
_____ Treasurer _____ Accountant _____ Retirement Board

7

WendyB-Montague Selectboard

From: StevenE - Montague Town Administrator
Sent: Thursday, October 14, 2021 3:22 PM
To: WendyB-Montague Selectboard
Subject: FW: Health Insurance

From: Ferd Wulkan <ferdwulkan@gmail.com>
Sent: Monday, September 27, 2021 3:49 PM
To: StevenE - Montague Town Administrator <townadmin@montague-ma.gov>
Cc: davidjc@comcast.net
Subject: Health Insurance

Hi Steve,

I work with Franklin County Continuing the Political Revolution, and a few years ago we calculated the savings various towns would see if the proposed Massachusetts Single Payer bill passed.

Below are the rough calculations for Montague from a couple of years ago. I assume it would be pretty straightforward for you or Carolyn to update these figures.

Based on these substantial savings, I was hoping that you, or someone representing the Town, would testify (via zoom or in writing) in favor of Single Payer at the legislative committee hearing scheduled for October 26. Both our State Rep. and State Senator are sponsors of the legislation, and besides being advantageous for Montague residents, it would save the town a lot of money.

David (cc'd here) and I would be happy to chat more about this.

Best,

Ferd Wulkan
38 Main St.,
Montague, MA 01351
413-367-2373

3/11/19

These are the figures I got from the Town. All figures are for calendar year 2018.

The town issued 166 W-2's (not counting poll workers), but only 60 people had health insurance paid by the town. Most of the rest were part-timers; some had health insurance through a spouse.

The town spent \$768,996.62 for the town's share of health insurance for active employees, and roughly \$335,000 for retirees.

The total wages and salaries paid by the town was 6,517,771.63 (this includes poll workers).

Carolyn Olsen was very helpful. If we need the total wages paid just to the people receiving health insurance, she could get that for us, but it was not at her fingertips. Let me know if we need that.

At a quick glance.....Using the higher multiplier and all salaries

$.0799 \times \$6,517,771.63 = \$520,770$ would be the cost under single payer. The town would save about \$248,000 (or 1/3) as compared to current cost for just 60 employees, not counting retiree savings.

WendyB-Montague Selectboard

From: StevenE - Montague Town Administrator
Sent: Tuesday, October 5, 2021 4:43 PM
To: WendyB-Montague Selectboard
Cc: Walter Ramsey - Montague Planner
Subject: 10.18.21 SB Agenda - Discretionary Account Transfer Request
Attachments: FY22 Discretionary Account Transfer 10.18.21.docx

Hi Wendy

For the October 18 SB Meeting, please add the following under TA Business. You can feel free to include this email with the meeting materials.

- Request to transfer \$2,000 from CD Discretionary Unallocated (225-5-184-5200) to CD Downtown Beautification (225-5-184-5233)

The account presently has a negative balance following downtown planter maintenance this summer. This transfer will re-supply that account. Completion of Spinner Park's plantings, which were outside of the procured project contract, cost \$523.52, and will also be charged to this account. Once this expense is incurred the balance will be just over \$1,000.

Steve

Community Development Discretionary Account

Transfer Request

Allocation from 225-5-184-5200 (CD Unallocated)

Authorization to transfer \$2,000

from CD Discretionary Unallocated (225-5-184-5200)

to CD Downtown Beautification (225-5-184-5233)

Request Date: October 18, 2021

Selectboard Chair

Balances before transfer

CD Discretionary Unallocated: \$33,990.27

CD Downtown Beautification: \$ (444.80)

Balances post transfer

CD Discretionary Unallocated: \$31,990.27

CD Downtown Beautification: \$ 1,555.20

10

WendyB-Montague Selectboard

From: Walter Ramsey - Montague Planner
Sent: Thursday, October 14, 2021 12:24 PM
To: WendyB-Montague Selectboard; StevenE - Montague Town Administrator
Subject: 10/18 SB Items
Attachments: 2021-2022 Parking Overnight Permit Application and Rules.doc; Parking Permit Flyer.pdf

Wendy, Steve,

Please include these two items for the 10/18 meeting:

- Issue notice of award for the 5th Street Pedestrian Bridge and Infrastructure Improvement Project to David G. Roach & Son's, Inc. for the base bid \$2,338,664.50

The written recommendation of award and bid analysis is still being prepared by McMahon Associates. They are waiting on several reference checks to be returned, but barring any major surprises, they do expect to recommend awarding the project to David Roach & Sons. The written recommendation will be available by Monday and will be shared when received.

- Authorize Downtown Winter 2021-2022 Overnight Parking Program. Permits Available starting Monday November 1

No substantive changes proposed from last winter's successful program.

Walter Ramsey, AICP | Montague Town Planner | (413) 863-3200 x 112 | planner@montague-ma.gov

10B



Town of Montague

1 Avenue A
Turners Falls, MA 01376

(413) 863-3200 xt. 108
FAX: (413) 863-3231

APPLICATION FOR TURNERS FALLS OVERNIGHT WINTER PARKING PERMIT December 1, 2021- April 1, 2022

PLEASE READ RULES ON NEXT PAGE OF THIS APPLICATION

Submit applications to the Treasurer's/Collector's Office at Montague Town Hall
During Town Hall Public hours

Name (applicant): _____

I am a : ☐ Resident ☐ Landlord

Resident Address: _____

Property Owner: _____

State and License Plate Number: _____

Color: _____ Make: _____ Model: _____

LANDLORDS: Provide above information for EACH permit. Landlord is responsible to furnish each permittee with a copy of the "Permit Rules".

Email: _____ Phone: _____

I have checked all information necessary for accuracy and have received a copy of the Parking Permit Regulations.

Signature of Applicant/ Landlord

Date

FEE: \$25/ per permit. Check or money order only please.

OFFICE USE ONLY:

Date permit issued: _____ Fee Collected: _____
Permit Number(s): _____

MONTAGUE OVERNIGHT WINTER PARKING PERMIT RULES

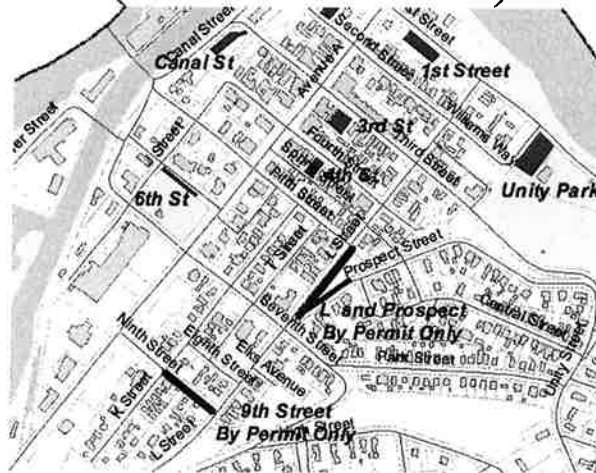
1. Permit Areas: Three on- street parking areas have been established and have been posted as follows: 1) East side of L street between Seventh and Fifth Street 2) West side of Prospect Street between L Street and Central Street and 3) North side of 9th Street between L and K Streets. Vehicles parked overnight outside these posted areas will be towed.
2. Use Regulations: 1) No snow is to be moved into the public way following a storm event. Cars may become plowed-in during snow events, but the residual snow from cleaning out your vehicle must not be brushed, pushed, shoveled or otherwise moved into the travelled right of way. It will be the permit holder's responsibility to dig your car out 2) In order to accommodate clearing of the parking area, vehicles must not be parked during the posted "no-parking" period 3) Vehicles must park inside the posted areas
3. Penalties: A violation of Section 2 may include the following: a warning flyer, issuance of a parking ticket, towing, or revocation of parking permit.
4. Eligibility: Eligibility is open to anyone who lives in downtown Turners Falls. Permits are issued to individual residents. Landlords may apply on their resident's behalf.
5. Application Requirements: Permits will not be issued to anyone with outstanding motor vehicle excise or parking ticket accounts or who resides outside of Turners Falls.
6. Access to spaces: No particular permitted parking space shall be reserved for the use of any individual permit holder. Any holder of a parking permit may use any posted parking permit space in said area. A parking permit entitles its holder or user access to any posted parking permit space for which the permit or pass is valid, but does not ensure the availability of any such space. Spaces may be used by non-permit holders outside the overnight hours parking ban.
7. Display Requirements: To be valid, permit stickers shall be permanently affixed to a window on the driver's side. Stickers that show evidence of tampering or movement from one vehicle to another will be revoked.
8. Annual Fees: The fee for each permit is \$25.
9. Permit Period: The effective parking permit year shall be from December 1 of one year through April 1 of the following year, during the town-wide winter parking ban.
10. Permit Availability: Permits may be applied for and purchased throughout the year on a first come first served basis. The Town may issue up to 35 permits.
11. Permit Revocation: The Town Administrator reserves the right to revoke the permit privileges of any permit holder who fails to abide by the requirements of the overnight winter parking pilot program.



Town of Montague

ON-STREET WINTER PARKING WILL BE ALLOWED BY PERMIT THIS WINTER IN DESIGNATED AREAS

Permits are available for \$25 at Town Hall
(One Avenue A)

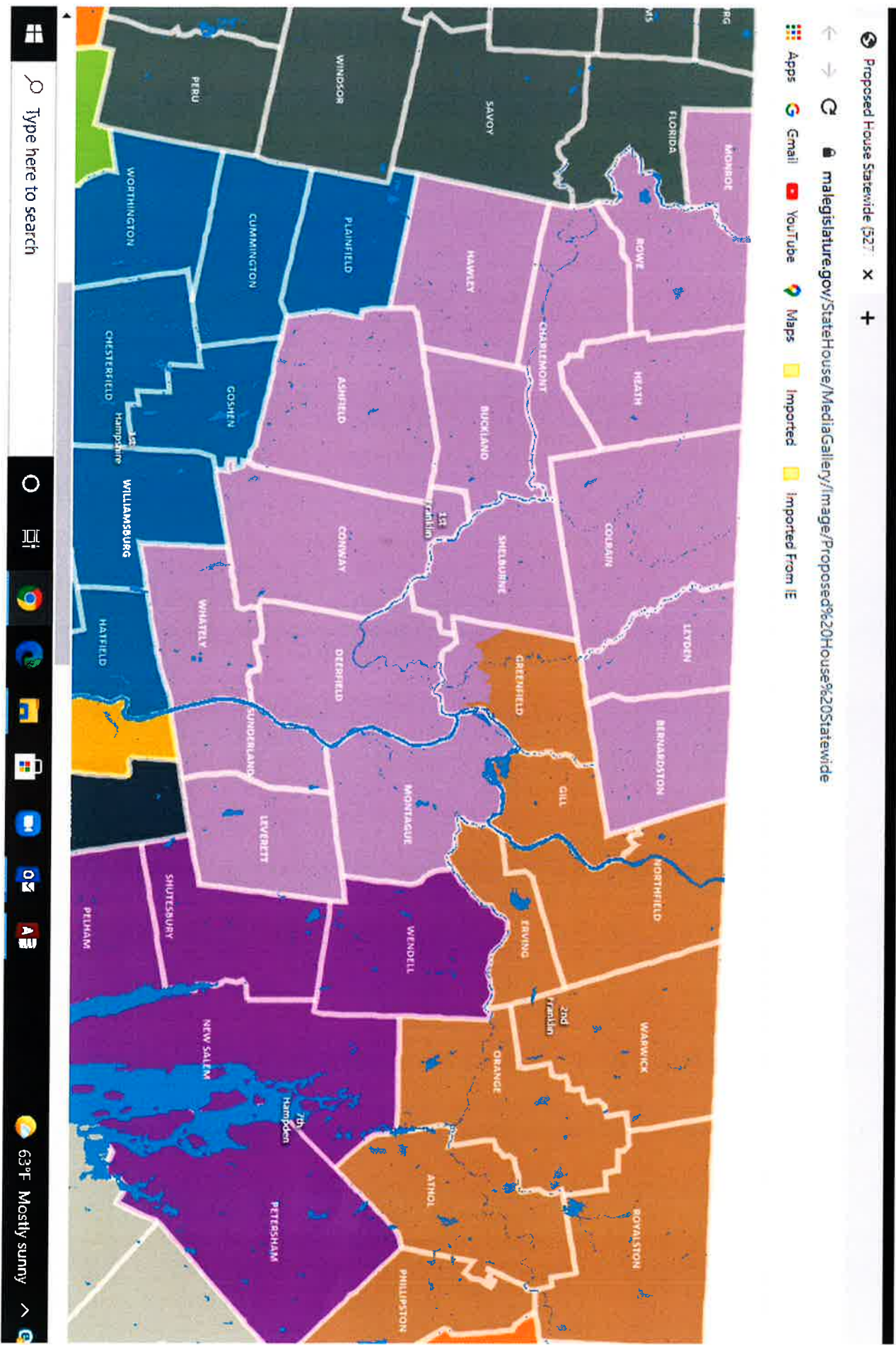


Permit Locations: 1) **L STREET**- East side of L Street between 5th St. and Prospect St. 2) **PROSPECT STREET**- West side of Prospect St. between L St. and Chestnut St. 3) **NINTH STREET**- North Side of 9th Street between L and K Streets

Free overnight parking still available without a permit a designated municipal parking lots.

More Information www.montague-ma.gov

11A



FRANKLIN COUNTY TECHNICAL SCHOOL

82 Industrial Boulevard
Turners Falls, Massachusetts 01376
TEL: 413-863-9561 FAX: 413-863-4231
www.fcts.us

Richard J. Martin
Superintendent



October 6, 2021

Town of Montague Board of Selectmen
1 Avenue A
Turners Falls, MA 01376

Dear Selectboard Chairperson:

Please be advised that the result of the Municipal Collective Bargaining Representative Selection meeting held at Franklin County Technical School on Tuesday, October 5, 2021 at 4:30 PM in the school library was the selection of Mr. Brian Keir of Bernardston, Massachusetts as the Municipal Collective Bargaining Representative for Franklin County Technical School District for collective bargaining purposes.

Those attending the meeting were as follows:

Richard Kuklewicz, FCTS District Committee Chairperson
Sandy Brown: FCTS Negotiations Subcommittee member
Jeff Budine: FCTS Negotiations Subcommittee member
Richard J. Martin, FCTS Superintendent
Brian Keir, Resident of Bernardston, MA
Bob Armstrong, Resident of Conway, MA
Mary Sullivan-Bowen, Resident of Northfield, MA

The role of the municipal representative in regional school districts is that of participation and voting in collective bargaining processes as a member of the school committee.

Mr. Keir will receive all information and mailings related to the upcoming negotiations and collective bargaining with the Franklin County Technical School Teacher's Association.

Sincerely,

A handwritten signature in cursive script that reads "Richard J. Kuklewicz".

Richard J. Kuklewicz
Chairperson, Franklin County Technical
School District Committee

RJK/blw

cc: FCTSDC members; Seamus Roche, President of the FCTS Teacher's Association; Christa Snyder, Teacher's Association Representative to FCTSDC; Brian Keir, Municipal Collective Bargaining Representative