



Public Works Facility Building Committee
Meeting Minutes
Montague Town Hall
One Avenue A, Turners Falls, MA 01376
Monday, April 22, 2019 @ 6:30 PM

Present: Ken Morin, Pam Hanold, Bob Macewicz, Mark Williams, Jay DiPucchio, Tom Bergeron (Highway Supt.), Neil Joyce (CMS), David Jensen, Steven Ellis (Town Administrator), Ariel Elan, Gregg Yanchenko

Absent: Richard Widmer (Alternate Member), Roger Hoyt (CMS), Chris Rice (Building Inspector), Walter Ramsey (Town Planner), Jason Burbank, Mark Fairbrother

1. Approve Meeting Minutes of April 17, 2019 – Motion to accept. All voted in favor. Committee member Elan was not present for this vote.
2. Architectural Update / Committee Input:
 - a Fuel distribution facility – system would be pursued outside project, should funding present the opportunity to do so. PWBC would be presented to Town for approval prior to proceeding. CMS will send out schematics from prior projects. Committee will provide feedback.
 - b Stair relocation at Mezzanine – relocation of stairs adjacent to Mechanics shop – adjacency to doorway from Mechanics Bay. HKA noted intent was to place door under stairwell to take advantage of unusable space (under stairs).
 - c HKA advised recent bids have been coming in higher than expected, with higher costs are attributed to higher building costs. It is suspected this is due to saturation in the pre-engineered building industry. HKA will continue to monitor.
 - d Alternates – As voted of the preferred order:
 1. Alternate 1 – Bridge Crane
 2. Alternate 2 – Radiant Heat @ Shop Space
 3. Alternate 3 – Radiant Heat @ Vehicle Storage
 4. Alternate 4 - Salt Shed
 - e Front End Documents – HKA requested complete front end documents from KP. CMS will follow-up with Town to confirm.
 - f Building Colors were discussed. Motion was for a barn red color with gray roofing. Exact colors will be selected from the manufacturer’s submittal. Vote was 5-0 in favor with one abstention. Committee Member Elan was not present for this vote.

The Town of Montague is an equal opportunity provider and employer

3. OPM Update
 - a Building Permits –
 1. Building Permit Fees will be waived.
 2. Inspection Fees will be cost-reimbursed (no contractor mark-ups) and identified as such in the contract documents.
 - b Water service – could be Town installed (tap in street to building foundation). Further consideration will be required. Scope will remain in the project (as contractor’s scope).
4. Topics not Anticipated in 48 Hours of Posting – None Heard
5. Confirm Future Meetings / Schedule: On/About
 - ZBA – Site Plan Review – May 1
 - Committee Meeting – May 1 @ 6:00 PM
 - Bid Documents Out – May 15
 - Sub Bids – June 5
 - General Bids – June 12 or June 19
 - Notice to Proceed – Before July 1
6. Select Board Presentation – Joint meeting with Select Board. Updated plans were presented with project budget and schedule overview. Approximate duration was 7:45PM – 8:25 PM
7. Adjourn - 8:45 PM