

# MONTAGUE BOARD OF HEALTH MEETING

Thursday, March 30, 2023 – 5:00 PM

Town Hall – Second Floor Meeting Room and ZOOM

## Meeting Minutes

**Present:**, Melanie Ames-Zamojski, Rachel Stoler & Michael Nelson (Zoom)

**Other:** Gina McNeely- Interim Acting Health Director for Montague (Zoom), Anne Stuart – Health Clerk

Melanie Ames-Zamojski opened the meeting at 5:30 PM

### **Update on Health Director Hiring Process:**

- Michael Nelson let the Montague Board of Health know that Candaicy David was not selected in the H1-B Visa process. It is a very competitive process with a 30% acceptance rate in the lottery process so the chances were slim, but the town was hopefully that the outcome would have been different.

*Rachel Stoler **Motioned** to regretfully rescind the motion of Candaicy David as a candidate for the Health Director position. **Motion passes.***

*Zamojski – aye, Stoler – aye and Nelson – aye*

- We do not have to repost the position as it remains open. The board discussed moving forward with interviewing a previous candidate that reached out to Anne Stuart and Michael Nelson after seeing that the job posting was still active.

*Michael Nelson **Motioned** to move forward with interviewing the candidate currently on the table. Seconded by Rachel Stoler. **Motion passes.***

*Zamojski – Aye Nelson – Aye, Stoler - Aye*

### **Discussion: Personnel Updates**

- Securing Medical Director
  - Gina will look into what paperwork is needed for the Medical Director to sign and come on board. The line item to pay the stipend is in the Board of Health budget.
- Public Health Nurse Resignation
  - Cheryl Volpe RN, BSN has resigned from her position and her last day will be April 23, 2023.
  - The Public Health Excellence Grant might allow an expansion of Cheryl's hours which were 10-12 a week. Gina will be meeting with Jennifer Hoffman regarding regionalization of some services.
  - Location of the Nurse's office needs to provide privacy due to HIPA regulations. a sink for proper hygiene, locked cabinets for health records and supplies along with a space for clinics and set up. Next meeting a trip to the annex space to see it and a discussion about it as well as keeping nurse office on the first floor.

*Rachel Stoler **Motioned** to accept the resignation regretfully of Cheryl Volpe, Public Health Nurse. Seconded by Michael Nelson. **Motion passes.***

*Zamojski – Aye Nelson – Aye, Stoler – Aye*

**Meeting adjourned: 5:47 PM**

*Rachel Stoler **Motioned** to adjourn the Board of Health meeting. Seconded by Michael Nelson.  
**Motion passes.***

*Zamojski – Aye Nelson – Aye, Stoler – Aye*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_