

MONTAGUE BOARD OF HEALTH SPECIAL MEETING

Wednesday, November 22th, 2023 – 12:00 PM

Meeting held via ZOOM

Meeting Minutes

Present: Melanie Ames-Zamojski, Rachel Stoler and Michael Nelson

Staff: Ryan Paxton - Health Director for Montague and Mackenzie Salls – Board of Health Clerk

Other: Kathleen Lynch of Montague Village Store and Guests

Melanie Ames-Zamojski opened the meeting at 12:00 PM

Discussion: Montague Village Store

- Letter was received by the Board of Health from the owner of the Montague Village Store, Kathleen Lynch, regarding a cease-and-desist order.
- Clarified cease-and-desist was only for food service/prep only, not retail.
- Conducted bi-annual food inspection in October in which it was observed that the kitchen dishwasher was not reaching temperature, there were broken tiles on the floor in the kitchen, there was an absence of a hand wash sink and concerns regarding the receiving door.
- A cease-and-desist for food service was issued and it was later found that the Board of Health had not issued the Montague Village Store a permit for food service/preparation.
- Montague Village Store was under the impression that the previous Health Director/Inspector had issued a Food Service Permit. Even so, Kathleen reported there was no production of food on site prior to the inspection due to lack of working dishwasher and time constraints.
- Floor tiles have since been replaced; the dishwasher is to be worked on.
- Kathleen reported that there is a hand wash sink in the food preparation area, however there is not a hand wash sink in the bathroom of the store.
- Montague Village Store planning to apply for food service permit in the future- will need to complete a plan review, re-evaluate grease trap variance, clarify menu, evaluate plumbing and others involved in the application process.
- Kathleen will reach out to the Board of Health when she is ready to proceed with the food service application. Board of Health to revisit at future meeting(s) when necessary or when Montague Village Store is ready to proceed.

Meeting adjourned: 12:19 PM

*Michael Nelson **Motioned** to adjourn the Board of Health meeting. Seconded by Rachel Stoler. **Motion passes.***

Nelson – Aye, Stoler-- Aye and Zamojski – Aye

Approved by: _____

Date: _____