

## **WendyB-Montague Board of Selectmen**

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Agenda items would be:

To rescind the votes of March 25, 2020 that recommended appropriations of \$130,000 to the Town Capital Stabilization Fund, \$80,000 to the FCTS Stabilization Fund, and \$80,000 to the OPEB Trust Fund, all funded from Free Cash.

2. To recommend appropriations of \$118,000 to the Town Capital Stabilization Fund, \$68,000 to the FCTS Stabilization Fund, and \$68,000 to the OPEB Trust Fund, all funded from Free Cash. (unless, upon reflection, you prefer a different allocation.)

**SPECIAL TOWN MEETING  
TOWN OF MONTAGUE  
COMMONWEALTH OF MASSACHUSETTS  
May 2, 2020**

Franklin, ss.

To either of the Constables of the Town of Montague in the County of Franklin:

**GREETING:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Montague qualified to vote in Town affairs to meet in the Turners Falls High School Theater, 222 Turnpike Road, Turners Falls, Massachusetts, on Saturday, May 2, 2020, at 8:30 A.M. and to act on the following articles and any motions which may be presented.

**ARTICLE 1:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$51,000, or any other amount, for the purpose of increasing the appropriation of Article 7 of the March 5, 2020 Special Town Meeting, which appropriated \$75,000 to remove and dispose of an existing oil tank and vault, or pass any vote or votes in relation thereto.

(WPCF Interim Superintendent Request)

Given under our hands this \_\_\_\_th day of April in the Year of Our Lord Two Thousand and Twenty.

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Michael Nelson

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Christopher M. Boutwell, Sr.

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Richard Kuklewicz, Chairman  
Selectmen, Town of Montague

Franklin, ss    Montague, MA    April \_\_\_\_, 2020

Pursuant to the within warrant, I have warned the Inhabitants of the Town of Montague by posting attested copies of the same in a conspicuous place in each of the Post Offices, Libraries, and the Town Hall of the Town of Montague at least fourteen days before said meeting as within directed.

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Constable of Montague

**ANNUAL TOWN MEETING  
TOWN OF MONTAGUE  
COMMONWEALTH OF MASSACHUSETTS  
May 2, 2020**

Franklin, ss.

To either of the Constables of the Town of Montague in the County of Franklin:

**GREETING:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Montague qualified to vote in Town affairs to meet in the Turners Falls High School Theater, 222 Turnpike Road, Turners Falls, Massachusetts, on Saturday, May 2, 2020, at 8:35 A.M. and to act on the following articles and any motions which may be presented.

**ARTICLE 1:** To see if the Town will vote to receive and act upon the reports of the Officers of the Town and to receive the report of any committees and act thereon.

**ARTICLE 2:** To see if the Town will vote to authorize the Selectboard, or other Town departments with the approval of the Selectboard, to apply for and accept grants from the Federal Government, Commonwealth of Massachusetts, or any other source, and to expend the same for purposes received without further appropriation, or pass any vote or votes in relation thereto.

(Selectboard Request)

**ARTICLE 3:** To see if the Town will vote to fix the salaries of all elected officials as required by law for the fiscal year beginning July 1, 2020, as set forth in Schedule I, Elected Officials, a copy of which is on file in the Office of the Town Clerk, or pass any vote or votes in relation thereto.

**ARTICLE 4:** To see if the Town will vote to fix the salaries of all appointed officials as required by law for the fiscal year beginning July 1, 2020, as set forth in Schedule II, Appointed Officials, a copy of which is on file in the Office of the Town Clerk, or pass any vote or votes in relation thereto.

**ARTICLE 5:** To see if the Town will vote to amend the classification plan to add the position of Assistant Planner at Grade E as per a Memorandum of Agreement between

the Town of Montague and the National Association of Government Employees (NAGE), or pass any vote or votes in relation thereto.

(Planning Department Request)

**ARTICLE 6:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$10,527,445, or any other amount, for the maintenance of the several departments of the Town, said sums to be allocated in accordance with Schedule III, Budget, a copy of which is on file in the Office of the Town Clerk, and for any other necessary changes, or pass any vote or votes in relation thereto.

**ARTICLE 7:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$2,449,068, or any other amount, for the purpose of operating the Water Pollution Control Facility and associated pumping stations, said sums to be allocated in accordance with Schedule IV, WPCF Budget, a copy of which is on file in the Office of the Town Clerk, or pass any vote or votes in relation thereto.

**ARTICLE 8:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$79,750, or any other amount, for the purpose of funding the operations, maintenance, and debt service of the Colle Building, or pass any vote or votes in relation thereto.

(Selectboard Request)

**ARTICLE 9:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$55,694, or any other amount, for the purpose of operating the Turners Falls Airport, or pass any vote or votes in relation thereto.

(Airport Commission Request)

**ARTICLE 10:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$1,255,456, or any other amount, for the purpose of paying the Franklin County Technical School District for Montague's share of the assessment for the yearly operation of the Franklin County Technical School, or pass any vote or votes in relation thereto.

(Franklin County Technical School Request)

**ARTICLE 11:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$10,732,268, or any other amount, for the purpose of paying the Gill-Montague Regional School District for

Annual Town Meeting Warrant

May 2, 2020

Page 2 of 10

Montague's share of the assessment for the yearly operation of the Gill-Montague Regional Schools, or pass any vote or votes in relation thereto.

(Gill-Montague Regional School District Request)

**ARTICLE 12:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$20,000, or any other amount, for the purpose of building a wall in the Sheffield Library to provide additional private instructional space or other uses, including any and all incidental and related costs, or to pass any vote or votes in relation thereto.

(GMRSD Request)

**ARTICLE 13:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$60,000, or any other amount, for the purpose of making repairs to the Gill Montague Regional School District Administration building's concrete skirt, masonry window sills, and entry canopy, including any and all incidental and related costs, or to pass any vote or votes in relation thereto.

(GMRSD Request)

\*note only 10K is recommended – may want to change warrant amount.

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$60,000, or any other amount, for the purpose of repairing the Hillcrest Elementary School façade and roof, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

(GMRSD Request)

**ARTICLE 15:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$60,000, or any other amount, for the purpose of resurfacing all of the Turners Falls High School tennis courts, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

(GMRSD Request)

**ARTICLE 16:** To see if the town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$21,953, or any other amount for the purpose of providing Building Condition Assessments and development of 15-year capital/action plans for the Sheffield School, Hillcrest School, and Great Falls Middle School/Turners Falls High School Buildings, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

(GMRSD Request)

**ARTICLE 17:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$16,250, or any other amount, for the purpose of hiring a contractor to provide valuation services relating to the natural gas and electric transmission/distribution utility properties located in town, including any and all incidental and related costs, or to pass any vote or votes in relation thereto.

(Board of Assessors Request)

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000, or any other amount, for the purpose of replacing coarse bubble diffusers at the Montague WPCF with fine bubble diffusers or similar technology, including any and all incidental and related costs, or to pass any vote or votes in relation thereto.

(WPCF Superintendent Request)

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$40,000, or any other amount, for the purpose of replacing a primary sludge pump at the Montague WPCF, including purchasing and equipping a new pump, removal and disposal of the existing pump, design and installation services and any and all incidental and related costs, or to pass any vote or votes in relation thereto.

(WPCF Superintendent Request)

**ARTICLE 20:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000, or any other amount, for the purpose of purchasing, equipping, and making major repairs to DPW vehicles and equipment, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

(Department of Public Works Request) Only \$50K is recommended – SB may wish to change amount to match recommendation

**ARTICLE 21:** To see if the town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$50,000, or any other amount, for the purpose of replacing the Council on Aging Roof with a standing seam roof system or any other material, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

(Council on Aging Request)

**ARTICLE 22:** To see if the town will vote to raise and appropriate, transfer available funds, borrow, or otherwise provide the sum of \$4,800, or any other amount, for the purpose of funding the local share of a \$96,000 state and federal grant titled "Wildlife Hazard Assessment Study", or pass any vote or votes in relation thereto.

(Airport Commission Request)

**ARTICLE 23:** To see if the town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$37,260, or any other amount, for the purpose of repairing traditional walking paths in the villages of Turners Falls and Millers Falls, including but not limited to repair or replacement of the public stairway leading from the Millers Falls Village Center to Highland Park and established public walkways connecting downtown Turners Falls to adjacent upland neighborhoods, inclusive of, the purchase and installation of any necessary equipment and anything incidental or related thereto, or pass any vote or votes in relation thereto.

(Planning Department Request) Is this correct?

**ARTICLE 24:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$5,000, or any other amount, for the purpose of hiring professionals to survey the Montague Center Park plots and to provide options and recommendations for future re-use and/or public or private development opportunities in the Park, and anything incidental or related thereto, or to pass any vote or votes in relation thereto.

(Parks & Recreation Commission Request)

**ARTICLE 25:** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$820.49, or any other amount, which represents the net premium paid to the Town upon the sale of the Town's \$5,785,000 DPW Facility Bonds dated January 22, 2020, to pay costs of the DPW facility authorized by the vote of the Town passed March 29, 2018, and to reduce the amount authorized to be borrowed for such project by such amount, as set forth in M.G.L. c. 44, §20 or any other applicable law, or pass any vote or votes in relation thereto.

**ARTICLE 26:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$39,185, or any other amount, for the purpose of increasing the GMRSD Stabilization Fund, or pass any vote or votes in relation thereto.

(Finance Committee Request)

**ARTICLE 27:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$61,507, or any other amount,

for the purpose of increasing the Town General Stabilization Fund, or pass any vote or votes in relation thereto.

(Finance Committee Request)

**ARTICLE 28:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$200,259, or any other amount, for the purpose of increasing the Town Capital Stabilization Fund, or pass any vote or votes in relation thereto.

(Finance Committee Request)

**ARTICLE 29:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$118,000, or any other amount, for the purpose of increasing the Town OPEB Trust Fund, or pass any vote or votes in relation thereto.

(Finance Committee Request)

**ARTICLE 30:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$68,000, or any other amount, for the purpose of increasing the Franklin County Technical School Stabilization Fund, or pass any vote or votes in relation thereto.

(Finance Committee Request)

**ARTICLE:31:** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for one (1) additional all alcohol on premises liquor license to be exercised and located at 112 Avenue A in the Turners Falls village of the Town, said license not to be transferred to any other location; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, or pass any vote or votes in relation thereto.

The petition for special legislation shall take the following form:

AN ACT AUTHORIZING THE TOWN OF MONTAGUE TO ISSUE ONE ADDITIONAL LIQUOR LICENSE.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1.** (a) Notwithstanding Section 17 of Chapter 138 of the General Laws or any other general or special, rule or regulation to the contrary, the licensing authority of the Town of Montague may grant one (1) additional license for the sale of all alcoholic beverages to be consumed on premises under Section 12 of said Chapter 138 to be exercised at and located at 112 Avenue A, in the Turners Falls Village in said town. A license granted under this section shall be subject to all of said Chapter 138 except said Section 17.

(b) Once issued, the licensing authority shall not approve the transfer of the license issued under this section to any other location, but it may grant the license to a new applicant at the same location if the applicant files with the authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with the department and that all applicable taxes, fees and contributions have been paid.

(c) If the license granted under this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same location under the same conditions as specified in this section.

**SECTION 2.** This act shall take effect upon passage.  
(Selectboard Request)

**ARTICLE 32:** To see if the Town will vote to authorize the Selectboard to file a Home Rule petition with the General Court for special legislation to expand the Town's quota for liquor licenses as set forth in the proposed petition below; provided, however, that the General Court may make clerical and editorial changes of form only to the bill, unless the Selectboard approves amendments to the bill prior to enactment by the General Court, and to authorize the Selectboard to approve amendments which shall be within the public purposes of the petition, or pass any vote or votes in relation thereto.

The text of the petition shall take the following form:

**AN ACT INCREASING THE TOWN OF MONTAGUE'S ON-PREMISES LIQUOR LICENSE QUOTA**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of the same, as follows:*

**Section 1.** (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the Town of Montague may grant three (3) additional licenses for the sale of all alcoholic beverages to be drunk on the premises pursuant to section 12 of said chapter 138, which licenses shall be located only within the Town's Central Business District, as that district is defined under the Town's Zoning Map, as it existed as of May 6, 2017 (the "Central Business District"), upon approval of and under conditions set by the licensing authority of the Town. The licenses shall be subject to all of said chapter 138 except said section 17.

(b) Notwithstanding section 12 of chapter 138 of the General Laws, the licensing authority may restrict the licenses issued pursuant to this act to holders of common victualler licenses.

(c) The licensing authority shall not approve the transfer of any license granted pursuant to this special act to any location other than a location within the Central Business District; but it may grant the license to a new applicant and/or for a new location within the Central Business District; pursuant to subsection (a) if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

If any license granted pursuant to this special act is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority which may then grant the license to a new applicant but only for a location within the Central Business District and under the same conditions as specified in this act.

**Section 2.** This act shall take effect upon passage.

(Selectboard Request)

**ARTICLE 33:** To see if the Town will vote to transfer care, custody and control of the land or building commonly known as the former DPW Garage, located at 500 Avenue A, Turners Falls, and shown as Assessors' Parcel ID 05-0-127, from the Selectboard for general municipal purposes to Selectboard for general municipal purposes and for the purpose of conveyance and lease; and to authorize the Selectboard to sell or lease, transfer or convey all or any portion of such land and/or building for such sum and upon such conditions determined by the Selectboard to be in the best interests of the Town, pursuant to G.L. c. 30B, and to authorize the Selectboard to execute any and all instruments, including deeds, leases or other agreements and take all other actions necessary or appropriate to effectuate the vote taken hereunder, or take any other action relative thereto.

**ARTICLE 34:** To see if the Town will vote to transfer care, custody and control of the land or building commonly known as the Town Hall Annex, located at 1 Avenue A, Turners Falls, and shown as Assessors' Parcel ID 04-0-0004, from the Selectboard for general municipal purposes to the Selectboard for general municipal purposes and for the purpose of conveyance and lease; and to authorize the Selectboard to sell or lease, transfer or convey all or any portion of such land and/or building for such sum and upon such conditions determined by the Selectboard to be in the best interests of the Town, pursuant to G.L. c. 30B, and to authorize the Selectboard to execute any and all instruments, including deeds, leases or other agreements and take all other actions necessary or appropriate to effectuate the vote taken hereunder, or pas any vote or votes in relation thereto.

PETITIONED

**ARTICLE 35:** NEW received 10/21/19

We are writing to request that funds be appropriated to facilitate the repair of the public stairway leading from the Millers Falls Village Center to Highland Park. While many people continue to use the stairs they are in a sorry state and could cause someone harm if not addressed. Several of the concrete stairs are crumbling and the railings are rusted and broken. We feel that this is an important connector between the village center and the park and we hope that fixing the stairs would increase the use of the park by residents of the village center. Please repair the stairs so that we can use them safely.

Olsen is checking with counsel to see if petition meets threshold of a petitioned warrant article.

Given under our hands this 6th day of April in the Year of Our Lord Two Thousand and Twenty.

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Michael Nelson

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Christopher M. Boutwell, Sr.

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Richard Kuklewicz, Chairman  
Selectmen, Town of Montague

Franklin, ss    Montague, MA    April \_\_\_\_, 2020

Pursuant to the within warrant, I have warned the Inhabitants of the Town of Montague by posting attested copies of the same in a conspicuous place in each of the Post Offices, Libraries, and the Town Hall of the Town of Montague at least seven days before said meeting as within directed.

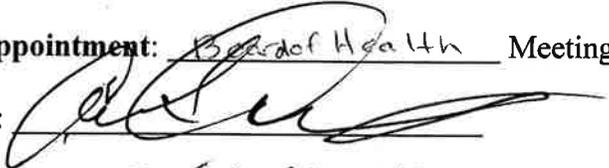
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Constable of Montague

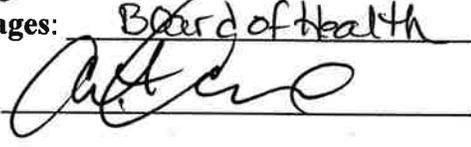
# Town of Montague Personnel Status Change Notice New Hires

Employee # 1191

Board Authorizing Appointment: Board of Health Meeting Date: 3-24-20

Authorized Signature: 

Board Authorizing Wages: Board of Health Meeting Date: 3/24/20

Authorized Signature: 

### General Information:

Full name of employee: <u>Gina McNeely</u>	Department: <u>BoI of Health</u>
Title: <u>Acting Director of Health</u>	Effective date of hire: <u>3-25-20</u>

### New Hire:

Permanent: <u>Y</u> <input checked="" type="checkbox"/> <u>N</u>	If temporary, estimated length of service: <u>6-8 wks</u>
Hours per Week: <u>up to 35</u>	Union: <u>NA</u>

### Wages:

Union: <u>NA</u>
Wages: Grade <u>6</u> Step <u>11</u> Wage Rate: <u>73.905</u> (annual/hourly)
40.23 hrly
1407.98 wkly
Notes:

### Copies to:

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Employee   | <input type="checkbox"/> Department | <input type="checkbox"/> Board of Selectmen |
| <input type="checkbox"/> Treasurer  | <input type="checkbox"/> Accountant | <input type="checkbox"/> Retirement Board   |
| <input type="checkbox"/> Town Clerk |                                     |   |

**Spinner Park  
Bid Results**

3/11/2020

BIDDER	ADDRESS	BASE BID	ADDENDUM 1	ADDENDUM 2	BOND
1 Ormasta Landscaping Inc	P.O. Box 10 Hadley, MA 01035	\$336,999.00	yes	yes	yes
2 Mountain View Landscape & Lawncaar, Inc.	67 Old James Street Chicopee MA 01020	\$298,250.00	yes	yes	yes
3 Jack Goncalves & Sons Inc.	172 Munsing Street Ludlow, MA 01056	\$371,439.00	yes	yes	yes
4 Campora Construction Company INC	77 Stivers Drive Ludlow, MA 01056	\$334,320.00	yes	yes	yes
5 Sciaba Construction	1801 Main Street, Walpole Massachusetts 02081	\$282,200.00	yes	yes	yes
6 UEL Contractors	65 PARKER STREET CLINTON, MA 01510	\$438,000.00	yes	yes	yes
7 The Nunes Companies Inc.	658 Center St, Ludlow MA 01056	\$385,200.00	yes	yes	yes
8					

9



**MEMORANDUM**

To: Town of Montague Selectboard  
Steven F. Ellis – Town Administrator  
Brian McHugh, Project Manager – Franklin County HRA

From: Carlos E. Nieto-Mattei

Date: March 25, 2020

Project: Spinner Park Restoration Project

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The following memo is to inform the Town of Montague Selectboard that after a review of Sciaba Construction Corporation base bid of \$282,200, for work related to Spinner Park Restoration Project, our recommendation is to award.

The reason for our recommendation to award is that Sciaba Construction Corporation is a responsible and eligible bidder based on reference check done by The Berkshire Design Group Inc. and based on **MGL CHAPTER 30 39M (c)**

*(c) The term "lowest responsible and eligible bidder" shall mean the bidder: (1) whose bid is the lowest of those bidders possessing the skill, ability and integrity necessary for the faithful performance of the work;"*

A handwritten signature in blue ink, appearing to read "CsCMT", is positioned above the typed name of the signatory.

Carlos E. Nieto-Mattei  
Principal  
The Berkshire Design Group Inc.



*Selectboard*  
**Town of Montague**  
1 Avenue A  
Turners Falls, MA 01376

(413) 863-3200 xt. 108  
FAX: (413) 863-3231

**NOTICE OF AWARD**

To: **Sciaba Construction**  
**1801 Main Street**  
**Walpole, MA 02081**

From: **Town of Montague, MA Selectboard**

Date: **March 30, 2020**

Subject: **Award of Contract:**  
**Spinner Park Restoration Project**

Project Description: Town of Montague the Awarding Authority invited sealed bids for the Spinner Park Restoration Project in the village of Turners falls, Montague, Massachusetts. The Project consists of the restoration associated with Spinner Park in accordance with the documents prepared by Berkshire Design Group dated February 4, 2020, as amended.

The Town of Montague has considered the BID submitted by you for the above-described work in response to its Invitation to Bid dated February 12, 2020, and Instructions to Bidders, as amended.

You are hereby notified that your base BID has been accepted for all labor and materials in the amount  
of **Two Hundred Eighty Two Thousand Two Hundred and 00/100 Dollars**  
**(\$282,200.00)**

You are required by the Invitation to Bidders to supply the Town of Montague (owner) and the Franklin County Regional Housing & Redevelopment Authority (HRA), grant administrator, the following information **PRIOR** to submission of the signed Agreement:

**1. General Contractor submission requirements**

- Federal ID. # (Form W-9), copies of licenses and certifications, if applicable
- A 100% Payment Bond and a 100% Performance Bond to the **Town of Montague**
- Certificates of Insurance as required by paragraph 29 of the General Conditions of the Owner/Contractor Agreement in the name of the **Town of Montague**.

The Town of Montague is an equal opportunity provider and employer

- Form of General Contractor's Equal Employment Certification (State)
- Certification of Bidder Regarding EEO (Federal)
- Certification of Bidder Regarding Section 3 & Segregated Facilities (Federal)
- HUD Labor Standards: Certification Concerning Labor Standards and Prevailing Wage Requirements (Federal)
- Assurance of Compliance with Section 3 (Federal)
- Section 3 Plan (Federal)
- Executive Order 481– Contractor Certification
- Financial Disclosure Form
- Drug-Free Workplace – Contractor Certification
- A list of potential subcontractors that are to be contracted on this project
  - Subcontractors must attend Preconstruction Conference, unless exempted by the town
- HUD Labor Standards: Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements must be submitted prior to the issuance of the Notice to Proceed
- Contracts between General Contractor and their Sub Contractors are require to be submitted for review within Two (2) weeks of the Notice to Proceed

The numbers of the applicable wage decisions, which were part of the bid documents and will be contained in the contract are: 2020124-021 Issued 1/22/2020 (State) and General Decision No. MA20200010 Dated: 01/03/2020 (Federal).

You are required to return an acknowledged copy of this NOTICE OF AWARD to the Franklin County Regional Housing & Redevelopment Authority (HRA), Attn: Brian McHugh, 241 Millers Falls Road, Turners Falls, MA 01376

Dated this 30<sup>th</sup> day of March 2020

**TOWN OF MONTAGUE**

\_\_\_\_\_  
*Selectboard, Chair*

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged

By: \_\_\_\_\_

this the \_\_\_\_\_ day of \_\_\_\_\_ 2020

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

The Town of Montague is an equal opportunity provider and employer



**FRANKLIN COUNTY REGIONAL HOUSING &  
REDEVELOPMENT AUTHORITY**  
241 Millers Falls Road • Turners Falls, MA 01376  
Telephone: (413) 863-9781

**AUTHORIZATION TO DISBURSE No. 3**  
**Invoice # 0785278**  
**TOWN OF MONTAGUE FY18 (6K)**  
**RUTTER'S PARK – PHASE ONE IMPROVEMENTS PROJECT**  
**Contractor: GZA GeoEnvironmental Inc.**  
**P O Box 711810**  
**Cincinnati, OH 45271-1810**

Date: March 26, 2020

Original Contract Amount:	18,300.00
Addendum #1	8,870.00
Total Contract	27,170.00
Total Paid to Date:	14,693.98
Balance:	12,476.02
This Invoice:	7,003.60
Balance:	5,472.42

Work Items Complete:

See attached invoice dated: November 20, 2019	<b>FY2018 CDBG \$7,003.60</b>
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I reviewed this invoice on March 26, 2020 and found that the tasks have been completed, as noted. I recommend approval of this pay request for **\$7,003.60**.

  
Brian P. McHugh, Director of Community Development – HRA

I hereby authorize the above payment

**TOWN of MONTAGUE**

\_\_\_\_\_  
*Authorized signature*  
Chair, Selectboard

\_\_\_\_\_  
*Authorized signature*  
Selectboard

\_\_\_\_\_  
*Authorized signature*  
Selectboard



**GZA GeoEnvironmental, Inc.**  
**1350 Main St. Suite 1400**  
**Springfield, MA 01103**  
**Please remit payment to:**  
**P.O. Box 711810**  
**Cincinnati, OH 45271-1810**

**Invoice**

November 20, 2019

Town of Montague  
 Bruce Hunter, Infrastructure Coordinator  
 Franklin County Regional Housing Redevelopment  
 241 Millers Falls Road  
 Turners Falls, MA 01376

Project No: 15.0166631.02  
 Invoice No: 0785278

Project 15.0166631.02 Rutter's Park Redevelopment Construction

**Professional Services through November 15, 2019**

Task	0001	Construction Phase Services		
Total Contract Amount		18,300.00		
Percent Complete	81.3224	Total Earned	14,882.00	
		Previous Fee Billing	13,062.00	
		Current Fee Billing	1,820.00	
		<b>Total Contract Amount</b>		<b>1,820.00</b>
		<b>Total this Task</b>		<b>\$1,820.00</b>

Task	0002	Additional On-site Meetings		
4 Meeting @ 947.50				
				<b>3,790.00</b>
		<b>Total this Task</b>		<b>\$3,790.00</b>

Task	0003	Laboratory Testing		
<b>Professional Personnel</b>				
			<b>Hours</b>	<b>Rate</b>
				<b>Amount</b>
Project Engineer/Scientist			2.36	150.00
Totals			2.36	354.00
<b>Total Labor</b>				<b>354.00</b>
<b>Reimbursable Expenses</b>				
Lab Service Fees				904.00
<b>Total Reimbursables</b>			<b>1.15 times</b>	<b>904.00</b>
				<b>1,039.60</b>
		<b>Total this Task</b>		<b>\$1,393.60</b>
		<b>Total this Invoice</b>		<b>\$7,003.60</b>

225003.006  
March 24, 2020

Mr. Walter Ramsey, AICP  
Town Planner and Conservation Agent  
Town of Montague  
One Avenue A  
Turners Falls, MA 01376

Re: **Strathmore Mill Asbestos and Hazardous Materials Abatement & Stack Demolition - Recommendation to Award**

Dear Mr. Ramsey:

On February 18, 2020, the Town of Montague Selectboard opened four bids for the Strathmore Mill Asbestos and Hazardous Materials Abatement & Stack Demolition. The bidders and their respective bid prices are listed in the Bid Tab table which is attached herein.

As requested, we evaluated the bid information submitted by each bidder, including acknowledgement of two alternates by all bidders. Based on review of each bidder's total contract price, as well as Tighe & Bond's direct experience with all bidders, we find that Air Quality Experts, Inc. is the lowest responsible bidder for the Project.

We recommend that Town of Montague Selectboard award the Base Bid and Alternate 1 portions of the contract for the Strathmore Mill Asbestos and Hazardous Materials Abatement & Stack Demolition Project to Air Quality Experts, Inc. Alternate 2 award is unlikely as it would exceed the established project budget as set forth by the Town. Contract award shall be contingent upon the following:

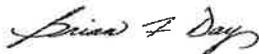
- Receipt of required Performance and Payment Bonds
- Receipt of required Certificates of Insurance

We presume the Town of Montague Selectboard will issue a "Notice of Award" to Air Quality Experts, Inc. notifying them that they are the successful bidder and requesting that they submit the required bonds and certificates of insurance and other appropriate contract information.

Feel free to contact the undersigned at 508.471.9603 if any questions arise. We look forward to the commencement of this project.

Very truly yours,

**TIGHE & BOND, INC.**



Brian F. Day  
Senior Environmental Scientist

J:\M\5003 Montague\006 - Strathmore Site Wide Abatement\Construction phase\Bid Results\Strathmore Mill Recommendation Letter.docx





# Montague Selectboard

1 Avenue A  
Turners Falls, MA 01376

(413) 863-3200 xt. 108

FAX: (413) 863-3231

## Strathmore Mill Asbestos and Hazardous Materials Abatement and Stack Demolition

### Bid Opening Results

March 10, 2020 2PM

Company	Bid	Bid Amount	Required attachments
Air Quality Experts, Inc	Base	\$265,000	Yes
	Alt 1	\$185,000	
	Alt 2	\$385,000	
Bestech, Inc of Connecticut	Base	\$887,000	Yes
	Alt 1	\$159,000	
	Alt 2	\$40,000	
Associated Building Wreckers, Inc	Base	\$489,950	Missing MBE/WBE participation form
	Alt 1	\$322,000	
	Alt 2	\$200,000	
Compass Restoration Services	Base	\$329,900	Yes
	Alt 1	\$177,200	
	Alt 2	\$420,000	

# PROPOSED CHANGE ORDER

OWNER  
 ARCHITECT  
 CONTRACTOR  
 FIELD  
 OTHER

<b>PROJECT:</b> 510 - Montague Streets Montague Complete Streets Project 2020 1 Avenue A Turner Falls, MA 01376	<b>CHANGE ORDER #:</b> 1
<b>TO:</b> H.M. Nunes & Sons Construction, Inc. 82 Carmelinas Circle Ludlow, MA 01056	<b>CHANGE ORDER DATE:</b> 03/23/2020
	<b>PROJECT #s:</b> 510
	<b>DATE OF CONTRACT:</b> 03/09/2020
	<b>FOR:</b> Montague Complete Streets Project 2020

The Contract is changed as follows:

This ADD Change Order covers all associated costs with replacing the sidewalk that was initially intended to be new Hot Mix Asphalt Walk Surface to new Cement Concrete Sidewalk instead on Site 3.

The original Contract Sum was	\$326,833.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$326,833.00
The Contract Sum will be increased by this Change Order in the amount of	\$15,940.00
The new Contract Sum including this Change Order will be	\$342,773.00
The Contract Time will be increased by	0 days.
The date of Substantial Completion as of this Change Order therefore is	Unchanged

**Not valid until signed by all parties below.**

_____	H.M. Nunes & Sons Construction, Inc.	Town of Montague
ARCHITECT	CONTRACTOR	OWNER
_____	82 Carmelinas Circle	1 Avenue A
ADDRESS	ADDRESS	ADDRESS
_____	Ludlow, MA 01056	Turner Falls, MA 01376
_____	_____	_____
BY (Signature)	BY (Signature)	BY (Signature)
_____	_____	Steve Ellis
(Typed Name)	(Typed Name)	(Typed Name)
DATE _____	DATE _____	DATE _____

## Change Order Items

**Number:** 1

**Initiation Date:** 03/23/2020

**Title:** PCO 1 - Site 3 - Concrete Sidewalk

**Project:** Montague Complete Streets Project 2020

**Project #:** 510

<b>Num</b>	<b>Item</b>	<b>Description</b>	<b>Ref</b>	<b>Qty</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Amount</b>
1	S3-702.	Hot Mix Asphalt Walk Surface		-63.000	Ton	250.00	-15,750.00
2	S3-701. A	Cement Concrete SW		243.000	Sq. Yd.	110.00	26,730.00
3	S3-701.2 A	Cement Concrete WCR		32.000	Sq. Yd.	155.00	4,960.00
						<b>Total:</b>	<b>\$15,940.00</b>



**FIRST AMENDMENT TO SLUDGE HAULING AND DISPOSAL CONTRACT**

THIS FIRST AMENDMENT TO SLUDGE HAULING AND DISPOSAL CONTRACT (this, "Amendment") is made and effective as of March 31, 2020, by and between the Town of Montague, Massachusetts ("Town"), acting by its Selectboard, and Veolia Water North America-Northeast LLC ("Contractor").

WHEREAS, Town and Contractor entered into that certain Sludge Hauling and Disposal Contract dated December 27, 2018 (the "Agreement"); and

WHEREAS, Town and Contractor now wish to amend the Agreement as herein set forth.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, agree to AMEND the existing CONTRACT Town and Contractor agree as follows:

1. Article 18 of the Agreement is hereby deleted and restated as follows:

**18. Term**

This Contract shall be for a term of three years, beginning January 1, 2019 and ending December 31, 2021.

2. Article 27 of the original Agreement is hereby amended to include the following after subsection (d):

"e. SCHEDULE 1 - Pricing for the period of July 1, 2020 through December 31, 2021."

3. The Schedule 1 attached hereto is hereby attached to and made a part of the Agreement.
4. All terms of the Agreement not specifically amended or modified by this Amendment shall remain unmodified and in full force and effect.

*[Signature page follows]*

WHEREOF, each of Town and Contractor has executed this Amendment by its duly authorized representative, as of the date first written above.

**Town of Montague**

**Veolia Water North America-Northeast  
LLC**

By: \_\_\_\_\_

**(Signature)**

By: \_\_\_\_\_

**(Signature)**

Name: \_\_\_\_\_

**(Printed)**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

## **SCHEDULE 1**

### **PRICING FOR THE PERIOD OF JULY 1, 2020 THROUGH DECEMBER 31, 2021**

Effective July 1, 2020, the cost of sludge transported and disposed during the period of July 1, 2020 through December 31, 2021 (inclusive) shall be \$95.28 per wet ton.

IOC

## WendyB-Montague Board of Selectmen

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**From:** Christopher Williams <cwilliams@montague.net>  
**Sent:** Thursday, March 26, 2020 2:21 PM  
**To:** WendyB-Montague Board of Selectmen; StevenE - Montague Town Administrator  
**Subject:** Car Seats  
**Attachments:** 03262020\_141604\_000107.pdf

Hi guys,

Here is the award letter. Dan Miner applies for the grant on a yearly basis and we have been luckily enough to receive this grant. People who are interested can call Officer Miner and request a car seat and he will make an appointment to have it installed. The fire dept. assists as well if needed. Obviously this service has been suspended to the current state of emergency, but we are grateful to receive it.

Best  
CW

Montague Chief of Police  
Christopher P. Williams  
180 Turnpike Road  
Turners Falls, MA 01376  
413-863-8911 ex. 203  
413-834-7215



**The Commonwealth of Massachusetts  
Executive Office of Public Safety & Security**

**Office of Grants & Research**

Ten Park Plaza, Suite 3720-A

Boston, Massachusetts 02116

Tel: 617-725-3301

Fax: 617-725-0260

[www.mass.gov/ogr](http://www.mass.gov/ogr)

**Charles D. Baker**  
Governor

**Karyn E. Polito**  
Lieutenant Governor

**Thomas A. Turco, III**  
Secretary

**Kevin J. Stanton**  
Executive Director

March 6, 2020

Chief Chris Williams  
Montague Police Department  
180 Turnpike Road  
Turners Falls, MA 01376

Dear Chief Williams:

The Executive Office of Public Safety and Security's Office of Grants & Research (OGR) is pleased to inform you that the Montague Police Department has been awarded \$4,974 worth of car seats as part of the federal fiscal year (FFY) 2020 Child Passenger Safety Seat Distribution Grant Program. Funding was made possible by the National Highway Traffic Safety Administration.

There is no contract involved with this award as there is no money being exchanged. Car seat orders will be placed by OGR based on the order form submitted with your application. John Fabiano, OGR Program Coordinator, will provide you with information regarding reporting and record keeping requirements as it pertains to this grant. If you have any questions, John can be reached at [john.fabiano@mass.gov](mailto:john.fabiano@mass.gov) or 617-725-3353.

Thank you for the work you do to keep children safe on our roads.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin J. Stanton", written over a horizontal line.

Kevin J. Stanton  
Executive Director