

**JOINT SELECTBOARD and BOARD OF HEALTH  
MEETING NOTICE**

**Due to COVID-19 Public Participation will be by:**  
**Join Zoom Meeting: <https://zoom.us/j/99620221419>**

**Meeting ID: 996 2022 1419 Password: 182362**

**Dial into meeting: +1 646 558 8656 or +1 312 626 6799 or +1 301 715 8592**

**Monday, September 14, 2020**

Topics may start earlier than specified, unless there is a hearing scheduled

**Meeting Being Taped**

**Votes May Be Taken**

1. 6:30 PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
2. 6:30 Board of Health Chair opens the meeting, roll call taken
3. 6:31 Approve Minutes:
  - Joint Selectboard and Board of Health, September 8, 2020
4. 6:32 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
5. 6:35 Tom Bergeron, DPW Superintendent
  - Update on Millers Falls Road Embankment Repair
  - Engineering Services Update
6. 6:45 COVID-19 Updates and Action Items
  - Review of any Updated State Guidance or Orders
7. 6:55 Personnel Board
  - Request from Chief Williams to work up to six additional road details beyond his contract allowance for the present contract year.
8. 7:05 Chelsey Little, WPCF Superintendent
  - FY2021 Sewer Rate Hearing
9. 7:20 Chelsey Little, WPCF Superintendent
  - Update on Millers Falls I/I
10. 7:30 Use of Public Property: Event Application for Peskeompskut Park, Musica Franklin, Monday, Tuesday & Thursdays, 9/21/20 to 11/19/20, 3:00 PM to 6:00 PM, 20 people max.
11. 7:35 Walter Ramsey, Town Planner and Suzanne LoManto, Asst. Town Planner
  - Review Draft Mural Policy for the Town of Montague

**JOINT SELECTBOARD and BOARD OF HEALTH  
MEETING NOTICE**

**Monday, September 14, 2020**

**Page 2**

12. 7:45 Town Administrator's Report
- Town Letters re: Farren Care Closure
  - Railroad Salvage Update
  - Topics not anticipated in 48 hour posting

**Upcoming Meetings:**

- Selectboard Meeting, **MONDAY, September 14, 2020, 6:30 PM** via Zoom
- Special Town Meeting, **Tuesday, October 13, 2020, 6:30 PM**, Montague DPW Garage, 128 Turners Falls Road, Turners Falls

Millers Falls Road Update, Week of September 6, 2020

So far this week we started to have rip rap and large stone delivered to the site on Millers Falls Rd. Here is a summary of the amounts of trucking and product delivered to the site.

- Sept 8, 2020 We had three tri-axles delivering product; each time they delivered between 22.0 to 23.0 tons each at 22.5 tons they delivered 742.5 tons
- Sept 9, 2020 We had three tri-axles and two trailer dumps each tri-axle again carried 22 to 23 tons and they delivered 31 loads of stone or about 698.0 tons while the two trailers delivered 8 loads weighting in at 31.0 to 33.0 Tons each or about 256 tons. For a total of 954 tons for Wednesday
- Sept 10, 2020 I do not have the weight slips for Thursday but so far I have been told there were 54 loads as of 3 O'clock. Again, there were three tri-axels and two trailer dumps hauled all day and then there was an added truck now and then.
- Sept 11, 2020 We will be working on Friday where I have been told there will be 7 Tri-axles and two trailer dumps, although two tri-axles will leave by 11:00 am to work elsewhere.

We are making head way, Will has stabilized the banking well enough that all the trucks are able to dump directly over the banking.

Tom Bergeron  
DPW Superintendent



# Town of Montague

Water Pollution Control Facility  
34 Greenfield Road  
Montague MA 01351-9522  
[wpcf.supt@montague-ma.gov](mailto:wpcf.supt@montague-ma.gov)

(413) 773-8865  
FAX: (413) 774-6231

TO: Town Administrator, Selectmen Board, Tax Collector

FROM: Chelsey Little, Superintendent WPCF

DATE: September 10, 2020

### Sewer Rates FY 2021

Rates I through IV reflect a proposed 3% increase.

Rates 3% increase:

- I. Gill, Industrial Customers
 

<b>Proposed Rate:</b>	<b>\$13.62 /1,000 gallons</b>
Current Rate:	\$13.22/1000 gallons
  
- II. T. Falls, Mont. Center, Mont. City, Lake Pleasant
 

<b>Proposed Rate:</b>	<b>\$14.72/1,000 gallons</b>
Current Rate:	\$ 14.29/1000 gallons
  
- III. 12 month Flat Rate
 

<b>Proposed Rate:</b>	<b>\$813.70/FY</b>
Current Rate:	\$790/FY
  
- IV. Millers Falls
 

<b>Proposed Rate:</b>	<b>\$14.72/1,000 gallons</b>
Current Rate:	\$ 14.29/1000 gallons

The Montague WPCF does not currently accept trucked-in sludge or out of town septage; however, if it resumes during the current FY, surcharges would be re-instated.

**Septage –**

In Town & Town of Gill:	= \$80/1,000 gallons
Out of Town:	= \$110/1,000 gallons

**Trucked-in Sludge – Flat Rate** = \$800/9000 gallons

### Other – no change

Interest Rate – 14% per Annum  
Demand Charge - \$5.00  
Minimum Bill - \$128.00/FY

### Selectmen Approval

\_\_\_\_\_  
Chris Boutwell

\_\_\_\_\_  
Richard Kuklewicz

\_\_\_\_\_  
Michael Nelson



## Town of Montague

Water Pollution Control Facility

34 Greenfield Road

Montague MA 01351-9522

[wpcf.supt@montague-ma.gov](mailto:wpcf.supt@montague-ma.gov)

(413) 773-8865

FAX: (413) 774-6231

TO: Town Administrator, Selectmen Board, Tax Collector

FROM: Chelsey Little, Superintendent WPCF

DATE: September 10, 2020

### Sewer Rates FY 2021

Rates I through IV reflect a proposed 2% increase.

Rates 2% increase:

I.	Gill, Industrial Customers	<b>Proposed Rate: \$13.48 /1,000 gallons</b> Current Rate: \$13.22/1000 gallons
II.	T. Falls, Mont. Center, Mont. City, Lake Pleasant	<b>Proposed Rate: \$14.56/1,000 gallons</b> Current Rate: \$ 14.29/1000 gallons
III.	12 month Flat Rate	<b>Proposed Rate: \$805.80/FY</b> Current Rate: \$790/FY
IV.	Millers Falls	<b>Proposed Rate: \$14.58/1,000 gallons</b> Current Rate: \$ 14.29/1000 gallons

The Montague WPCF does not currently accept trucked-in sludge or out of town septage; however, if it resumes during the current FY, surcharges would be re-instated.

Septage –	In Town & Town of Gill:	= \$80/1,000 gallons
	Out of Town:	= \$110/1,000 gallons

Trucked-in Sludge –	Flat Rate	\$800/9000 gallons
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### Other – no change

Interest Rate – 14% per Annum

Demand Charge - \$5.00

Minimum Bill - \$127.00/FY

### Selectmen Approval

\_\_\_\_\_  
Chris Boutwell

\_\_\_\_\_  
Richard Kuklewicz

\_\_\_\_\_  
Michael Nelson



# Town of Montague

Water Pollution Control Facility

34 Greenfield Road

Montague MA 01351-9522

[wpcf.supt@montague-ma.gov](mailto:wpcf.supt@montague-ma.gov)

(413) 773-8865

FAX: (413) 774-6231

TO: Town Administrator, Selectmen Board, Tax Collector

FROM: Chelsey Little, Superintendent WPCF

DATE: September 10, 2020

## Sewer Rates FY 2021

Rates I through IV reflect a proposed 1% increase.

Rates 1% increase:

I.	Gill, Industrial Customers	<b>Proposed Rate: \$13.35 /1,000 gallons</b> Current Rate: \$13.22/1000 gallons
II.	T. Falls, Mont. Center, Mont. City, Lake Pleasant	<b>Proposed Rate: \$14.43/1,000 gallons</b> Current Rate: \$ 14.29/1000 gallons
III.	12 month Flat Rate	<b>Proposed Rate: \$797.90/FY</b> Current Rate: \$790/FY
IV.	Millers Falls	<b>Proposed Rate: \$14.43/1,000 gallons</b> Current Rate: \$ 14.29/1000 gallons

The Montague WPCF does not currently accept trucked-in sludge or out of town septage; however, if it resumes during the current FY, surcharges would be re-instated.

**Septage –**  
In Town & Town of Gill: = \$80/1,000 gallons  
Out of Town: = \$110/1,000 gallons

**Trucked-in Sludge – Flat Rate** \$800/9000 gallons

### **Other – no change**

Interest Rate – 14% per Annum

Demand Charge - \$5.00

Minimum Bill - \$125.00/FY

### **Selectmen Approval**

\_\_\_\_\_  
Chris Boutwell

\_\_\_\_\_  
Richard Kuklewicz

\_\_\_\_\_  
Michael Nelson

TOC

Sewer Rate Explaniation 2020

	FY20 Actual	FY21 Budget Est Rev	FY21 Increase 1%	FY21 Increase 2%	FY21 Increase 3%
FY2021 Amount Needed (from budget requests)		2,640,068			
Less Use of Retained Earnings		(51,000)			
Less WPCF Cap Stab		(124,560)			
Less existing article		(15,440)			
<b>Sewer Revenue Needed</b>		<b>2,449,068</b>			

Department Revenue

WPCF Tax Liens Redeemed	253,261			
WPCF Sewer Liens Redeemed	107,621			
WPCF Interest & Demands	66,825			
Industrial Sewer User Fees	460,825	415,000		
Residential Sewer User Fees	1,575,573	1,732,134		
Septage Fees	53,328	50,000		
Investment Income	3			
Misc Revenue	4,850			
WPCF Transfer from GF-L&I	215,000			
WPCF Transfer from CPF		220,559		
<b>Total</b>	<b>2,787,287</b>	<b>2,417,693</b>		

Department Budgets and Spacial Articles

WPCF Operating Budget	1,441,754	1,585,763		
WPCF DPW Subsidiary	50,800	50,800		
WPCF Debt	533,163	520,551		
WPCF Employee Benefits	279,702	291,954		
Special Articles from Sewer User Fees	150,500			
	<b>2,445,919</b>	<b>2,449,068</b>		

less General Fund-L&I (220,559)  
 less septage (50,000)

Sewer User Fee Revenue Needed	\$ 2,178,509.47			
Gap (based on estimates)	A	\$ 31,375.47		
commercial industrial increase	B			
residential increase	C			
balance after increase	= A-(B+C)			

	FY21 Increase 1%	FY21 Increase 2%	FY21 Increase 3%
\$ 2,178,509.47	\$ 2,178,509.47	\$ 2,178,509.47	\$ 2,178,509.47
\$ 31,375.47	\$ 31,375.47	\$ 31,375.47	\$ 31,375.47
\$ 4,150.00	\$ 4,150.00	\$ 8,300.00	\$ 12,450.00
\$ 17,321.00	\$ 17,321.00	\$ 34,643.00	\$ 51,964.00
\$ 9,904.00	\$ 9,904.00	\$ (11,567.53)	\$ (33,038.53)

Supt Recommended



*Board of Selectmen*  
**Town of Montague**

1 Avenue A (413) 863-3200 xt. 108  
Turners Falls, MA 01376 FAX: (413) 863-3231

10  
1

**Event Application for use of  
PESKEOMPSKUT PARK and MONTAGUE CENTER TOWN COMMON**

Name of applicant Musica Franklin--Vicki Citron, ED, Rachele Ackerman, AD

Name of business/group sponsoring proposed event if applicable: Musica Franklin

If applicable, number of years your organization has been running this event in Montague? 4

Address PO Box 963, Greenfield, MA 01302

Contact phone 802-257-9513 (Rachele) or 617-610-2601 (Vicki) Contact email rachele@musicafranklin.org

FID 81-0682911

Dates of proposed event Mon-Thurs Sept 21 - Nov 19, 2020 Location: Peskeomtuk Park

Hours 3:30-5:30 Set Up: 3:00-3:30 Clean Up: 5:30-6:00

Approximate number of people expected to attend max 20 at any given time

What provisions will be made regarding clean up of site? We will ensure all litter (snack wrappers, etc.) is picked up and placed in trash receptacles if available, or bag it and remove from site

Will the proposed event be:

- Musical
- Theatrical
- Exhibitions
- Amusements
- Wedding
- Other academic support

Fully & specifically describe content of the proposed exhibition, show and/or amusements:

Our plan is to meet with students for our after-school music program in-person with 6' physical distance and masks up to 4 days/wk (likely only 3 with one remote day). Mondays would be drumming, singing and gross motor movement activities, Tues/Thurs would be string instrument ensemble instruction, and Wed would likely be a remote day but we would like to reserve the option for in-person. At least some days we will incorporate academic homework support into our program.

Fully & specifically describe the premises upon which the proposed event is to take place.  
Band stand shelter and weather permitting occasionally splitting into smaller groups using grass and/or open picnic picnic tables

Use back of form or attach a map of the premises indicating parking area(s), entertainment area(s), vendor area(s), location & number of toilets, location & number of garbage receptacles, garbage storage area, camping area(s), and location of first aid/medical stations.

Will vendors be selling:

- merchandise
- food/beverage
- alcohol
- other services We will provide snack and likely send students home with bagged dinners

Fully & specifically describe the extent to which the event and/or premises would affect public safety, health, or order. If serving alcohol, indicate separate serving area, approved server i.e. TIPS trained. (separate license required to serve alcohol)

no alcohol. Drum days may create farther-reaching noise. Teachers will be lightly amplified.

Describe the appropriate level and nature of security and/or traffic control that would be needed and what provisions have been made.

n/a We will always have at least two adult staff members on premises during the program

What provisions will be made regarding first aid and emergency medical care?

Portable first aid kit

Are you also applying to place signs within Montague to advertise or give directions to your event? (See the Montague Building Inspector)

If so, at which locations?

no

Attach a copy of your insurance policy or liability binder indicating a minimum policy of \$1Million Individual/\$3Million Group.

Please provide details of specific language needed; we will acquire the appropriate insurance.

I attest that to my knowledge the information provided in this application is accurate and not misleading.

Signature of applicant Rachelle

Date 09/10/20

License fees: Request non-profit waiver of fees  
Monday – Saturday = \$25.00 per day  
Sunday = \$50.00

BOARD OF SELECTMEN – Approval

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

POLICE CHIEF - Approval / Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

BOARD OF HEALTH – Approval / Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_



Department of Planning and Conservation

1 Avenue A, Turners Falls, MA 01376

413-863-3200x 207

Assistant.planner@montague-ma.gov

**MONTAGUE MURAL POLICY**

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*Mural Policy Committee:*

Walter Ramsey, AICP, Town Planner and Conservation Agent

Suzanne LoManto, Assistant Planner/ Director of RiverCulture

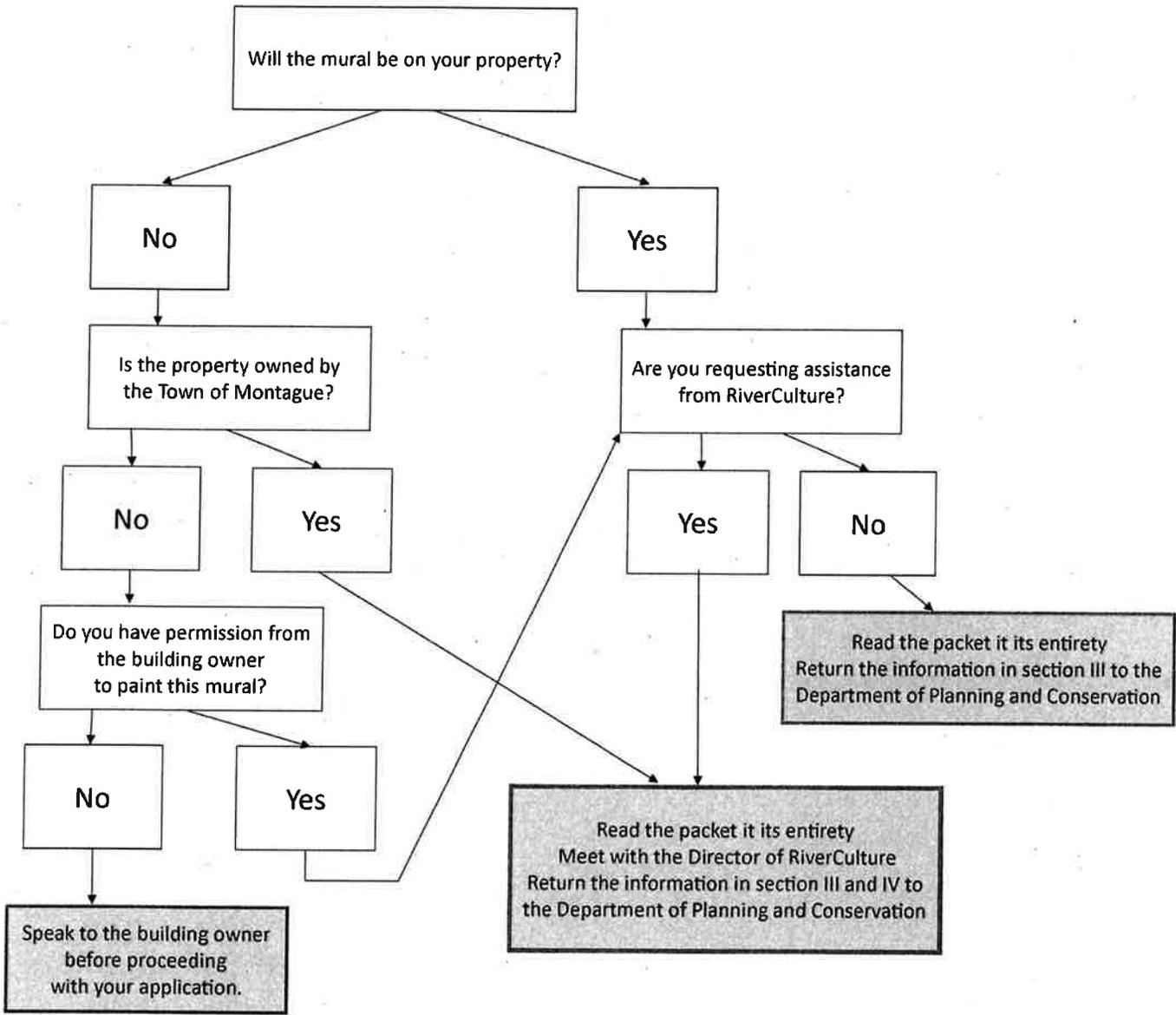
Eileen Dowd, Carriage House Designs, RiverCulture Steering Committee Chair

Lilith Wolinsky, RiverCulture Steering Committee

Kristi Bodin, RiverCulture Steering Committee

Lisa Davol, Shea Theater Board, Franklin County Chamber of Commerce

ADOPTED (DATE) 2020 BY THE MONTAGUE SELECT BOARD



## *About the Montague Mural Policy*

The purpose of the Montague Mural Policy is to encourage the creation of strong, compelling public art that is compatible with the preservation of the historical and architectural character of Montague.

This policy divides all proposals into two categories: 1.) independent projects, and 2.) projects seeking financial support and/or technical assistance from RiverCulture. All murals must meet the standards in Section I and file the application in Section III. Applicants seeking support from RiverCulture must return the additional materials listed in Section IV and receive authorization from the RiverCulture Steering Committee.

Applicants are strongly encouraged to share their plans with the surrounding properties and neighborhood groups prior to submitting a mural application. Any mural proposed for Town property must be directed through the RiverCulture Steering Committee. *Muralists are welcome to discuss any aspect of their project with the Director of RiverCulture.*

### **I. STANDARDS AND REQUIREMENTS**

These standards and requirements apply to the creation of all murals in Montague.

A mural is defined as an image that is painted or affixed directly on an exterior wall that is clearly visible from a public way. A mural is not a sign and may not advertise a specific product or business. A sign is defined as relating exclusively to the premises on which it is located, or to products, accommodations, services or activity on the premises. Zoning regulations for signs are available at [https://www.montague-ma.gov/files/Planning Board Zoning Bylaws 21919.pdf](https://www.montague-ma.gov/files/Planning%20Board%20Zoning%20Bylaws%2021919.pdf) (Section 7.1 )

**Location:** Murals are not permitted on the front façade of buildings. The façade is defined as the principal entrance facing a public roadway. Murals are encouraged on the side and rear of buildings, facing alleyways, public parking lots, and public parks.

The Town discourages murals on previously unpainted brick walls. If a mural is proposed on an unpainted brick wall, the Town advises that murals be painted on mountable panels or other substrates, provided the building surface is not adversely affected. Murals proposed for previously painted brick walls do not require a substrate however the artist must prepare the surface for paint adhesion and longevity. The installation of other mural materials, like mosaics, should be discussed with the Planning Department.

Murals shall not be applied on or obscure architectural features such as: windows, doors, pilasters, cornices, building trim, roof lines, feature bands, and other recessed or projecting features.

Murals/public art may be applied to public utility equipment, such as traffic cabinets or electrical boxes, provided approval is granted from the appropriate authorities.

The top of the mural may be no higher than the roofline of the structure/building.

A mural with any element that weighs more than 7 pounds per square foot (7 psf) or in total weighs more than 400 pounds (400 lbs.) requires structural review by the Building Inspector.

Murals shall be treated with a clear top coating and/or other measures that will protect the quality of the mural finish, discourage vandalism and/or facilitate repairs. Protective coatings will be reapplied every three (3) years. Building owners are responsible for reapplying the clear top coat, and ensuring that mural is maintained/ repaired in the case of vandalism or accidental destruction.

### **Life of Permit**

If no work has taken place within twelve (12) months of issuance; the permit is void until a new permit is secured. The Planning Department may extend a permit for a period of twelve months upon finding that the applicant was unable to commence or continue work for reasons beyond his or her control.

### **Suspension or Revocation**

The Town can deny a proposed mural that does not or incompletely meets the listed standards or criteria. The Planning Department may require revisions to the proposal would require an additional review, or other action voted by the committee. The Planning Department may suspend or revoke a permit if it was issued in error, on the basis of incorrect information supplied by the applicant, or is issued in violation of any of the provisions of the Mural Policy Standards.

### **Inspections and Permit Limits**

The Planning Department will conduct a final inspection of murals for which a permit has been issued to confirm that the mural is in compliance with Montague Mural Policy.

Structural and/or safety inspections will be completed by the Building Inspector as required by the permit. The Planning Department may also conduct an inspection if there is a reasonable cause to believe that the project is not in compliance.

### **Removal of a Permitted Mural**

Prior to the removal of a permitted mural, the applicant must notify the Planning Department stating an explanation of the circumstances. The removal of a permitted mural for any reason other than change of ownership and/or the substantial remodel and/or alteration of the building must be approved by staff. Any and all associated materials that were used to affix or secure the mural to the wall must be removed at the time of the removal of the mural. This includes, but is not limited to mounting hardware or brackets, caulk, adhesives; etc. Removal of materials must leave no irreparable impact to the façade. Any impact to the façade must be repaired.

### **PROCESS FOR INDEPENDENT MURALS**

- 1.) Discuss your project with the Director of RiverCulture (optional)
- 2.) Complete the Mural Permit application (Section III) including signatures.
- 3.) Email your materials to [assistant.planner@montague-ma.gov](mailto:assistant.planner@montague-ma.gov) or mail/deliver to them to Montague Town Hall for compliance with Mural Policy Standards. (Section I).
- 4.) Permit issued within 2 weeks. You may begin work!

## **II. RIVERCULTURE MURAL PROGRAM**

*Murals on municipal property or private property seeking RiverCulture support*

The goal of the RiverCulture Mural Program is to:

- Encourage mural projects that enhance the community;
- Increase connections between artists, neighborhoods and residents;
- Foster successful and impactful projects that tie-in with the redevelopment projects of the Town.

The Director of RiverCulture can help you develop your mural proposal, build a realistic budget and timeline, find painting volunteers, assist with materials, as well as planning for ongoing maintenance. Additionally, RiverCulture can help you navigate town bylaws and coordinate the presentation of your proposal to the RiverCulture Steering Committee. *Applicants are strongly encouraged to share their plans with the surrounding properties and neighborhood groups prior to submitting a mural application. The Director of RiverCulture can assist with community outreach.*

### **RIVERCULTURE ELIGIBILITY AND FUNDING CRITERIA**

Individuals/organizations intending to create a mural on an exterior wall that is visible from the public right-of-way can apply for funding through the RiverCulture mural program. Funding is limited and subject to availability. Unfortunately not all projects will be funded. Mural applicants may be:

- An individual artist or group of artists;
- A building or business owner;
- A not-for-profit group as defined as an organization whose primary purpose is to serve and provide general benefits to the public and its net earnings are not distributed to those who control the group. IRS 503(c)(3) status is not required; neighborhood association, citizen-based group and school organization are also eligible.

### **RIVERCULTURE MURAL PROGRAM APPLICATION PROCESS**

- 1.) At least one month prior to submitting your application, meet with the Director of RiverCulture for an initial review of imagery, location, funding and building owner's approval.
- 2.) Complete the Montague Mural Application (Section III) and Supplementary Materials (Section IV)
- 3.) Email your materials to [assistant.planner@montague-ma.gov](mailto:assistant.planner@montague-ma.gov) or mail/ deliver to them to Montague Town Hall for compliance with Mural Policy Standards. (Section I).
- 4.) If your application is in compliance, you will be asked to present your mural concept to the RiverCulture Steering Committee for approval.
- 5.) Permit and funding (if applicable) is issued. Work may begin as planned!

## **RIVERCULTURE MURAL PROGRAM REVIEW CRITERIA**

**ARTISTIC MERIT:** Projects that demonstrate a distinct visual language, high levels of creativity, concept, messaging and/or interpretation.

**SCALE:** Appropriateness of scale to the wall upon which the mural will be painted or attached and to the surrounding physical features.

**CONTEXT:** Architectural, geographical, socio-cultural, and/or historical relevance to the site.

**COMMUNITY SUPPORT:** General support/advocacy from the building owner/user, surrounding neighborhood, adjacent businesses, and/or arts community.

**FEASIBILITY:** Demonstrated ability to complete the proposed mural on time and within budget.

**MATERIALS:** Appropriate materials proposed to ensure the mural's longevity and durability.

**STRUCTURAL AND SURFACE STABILITY:** Commitment to prepare/repair the mural surface as necessary before painting and a plan for mitigating graffiti through design and/or graffiti coating.

**LETTER OF SUPPORT FROM BUILDING OWNER:** Commitment to keep the mural in place as approved for a minimum of 5 years and to maintain the mural during that time.

**PUBLIC ACCESSIBILITY, SAFETY, and LIGHTING:** Commitment to comply with Town regulations.

**TOWN PRIORITIES:** The mural supports the priorities and/or redevelopment projects of the Town.

### III. APPLICATION FOR ALL MURALS IN MONTAGUE

#### ARTIST INFORMATION

Name:	
Mailing Address:	
Website:	
Artist Phone:	
Artist Email:	

#### MURAL LOCATION

Building Address:	
Building Owner:	
Owner Phone:	
Owner Email:	

In a separate attachment please include:

- Proof of permission, if you are not the owner of the building
- Sketch(s) or rendering of proposed mural, including dimensions
- JPG image(s) of site and physical surroundings
- Project timeline
- Materials list including primer, paint, mosaic, glue, and protective coatings
- Description of how panels will be fixed to a wall, if applicable
- Will any element weigh more than 7 Lbs/sqft or more than 400 Lbs?

Yes       No

*If Yes, the project will be reviewed by the Building Inspector.*

**IV. SUPPLEMENTARY MATERIALS FOR RIVERCULTURE SUPPORT**

In a separate attachment please answer the following questions:

**ABOUT YOUR MURAL**

- Describe the concept, composition and purpose of the proposed mural.
- Describe mural’s relevance to its location and the community that will be impacted.
- What is the mural’s proposed dimensions?
- From what intersections/viewpoints can pedestrians and motorist see the mural?
- What is the composition and condition of the wall where the mural will be painted/ installed?
- How will you prepare the wall appropriately?
- What materials will you use?
- Do you have a plan for mitigating vandalism?

**COMMUNITY SUPPORT**

- Describe the public outreach that has been to date, or is planned (e.g. meetings with the neighborhood association, business community, surrounding neighbors etc.).
- Is there a sponsoring organization for this mural? If so, please provide their contact information.
- Attach a statement of support or email from the sponsoring organization and/or neighbors, if applicable
- Attach a statement of support or email from the property owner.

**MURAL FEASIBILITY**

- Describe the artist’s past experience creating murals.
- Describe your funding strategy for the mural project.

**EXPENSES**

Artist Fees	
Supplies/ Materials	
Insurance	
Wall Preparation	
Sealer	
Scaffolding/Ladders/Lifts	
Other	
<b>TOTAL</b>	

## V. RESOURCES FOR COMPLETING A SUCCESSFUL MURAL

### **Commonwealth Murals/ Community Mural Institute**

*The Community Mural Institute combines classroom instruction and experiential learning so that by the end of the Institute, artists can independently create and install exceptional community-engaged murals. The Institute teaches how to structure and facilitate community design and painting workshops, best practices for mural design, and how to create and install murals using the parachute cloth technique. During the Institute, each artist partners with a community group to design, paint and install a 150 square foot mural.* <https://www.commonwealthmurals.org/>

### **“Mural Making 101” by the Pittsburgh Arts Council**

<https://www.pittsburghartscouncil.org/component/content/article/20-general/4295-mural-making-101>

### **“Mural Creation Best Practices” by the American Institute for Conservation**

<https://www.culturalheritage.org/docs/default-source/resources/mural-creation-best-practices-full-document.pdf?sfvrsn=4>

### **“Mural Painting Material” by Michael Townsend of Just Paint**

<https://www.justpaint.org/mural-painting/>

### **“Plywood as a Substrate for Painting” by Mark Gottsegen of Just Paint**

<https://www.justpaint.org/plywood-as-a-substrate-for-painting/>

### **“Community Murals” by the Chicago Public Art Group**

[http://www.cpag.net/guide/2/2\\_pages/2\\_1.htm#:~:text=Most%20collaborative%20murals%20are%20painted,allow%20the%20wall%20to%20breathe.](http://www.cpag.net/guide/2/2_pages/2_1.htm#:~:text=Most%20collaborative%20murals%20are%20painted,allow%20the%20wall%20to%20breathe.)

### **“How to Paint a Mural- Complete Guide for Wall Painting” by Widewalls**

<https://www.widewalls.ch/magazine/how-to-paint-mural-think-grid>

### **“Mural Notes” by The Paint Spot**

<https://paintspot.ca/wp-content/uploads/2015/01/Tips-for-Painting-Murals.pdf>

### **Mural Routes/ Toronto/ <https://muralroutes.ca/>**

*We create, promote, educate, advise and link artists, organizations and others that are interested in the development of wall art. Mural Routes has become the primary advisor for communities engaged in producing public wall art in the Greater Toronto Area and beyond.”*

### **“Mural Production: A Resource Handbook” by Mural Routes, Toronto.**

Available to loan through the Department of Planning and Conservation





# Office of the Selectboard

Town of Montague

One Avenue A

Turners Falls, MA 01376

Phone (413) 863-3200 ext. 108

FAX (413) 863-3231

Walter Mackie, J.D.  
Licensure Unit Coordinator  
Division of Health Care Facility Licensure and Certification  
MA Department of Public Health  
67 Forest St.  
Marlborough, MA 01752

Dear Sir,

On behalf of the Town of Montague Selectboard and its residents, I wish to offer the following public comment relative to the proposed closure plan for the Farren Care Center, located at 340 Montague City Road, Turners Falls MA 01376, as presented by Trinity Health of New England.

The Farren Care Center holds a monumental place in the history of Montague, having provided medical care and employment to generations of residents in this region. We deeply appreciate the role it has most recently served, providing care for particularly vulnerable individuals and would note that the facility not only serves them well, but has proven to be a very safe and effective location for their care during the course of the COVID-19 pandemic to date, particularly in comparison to other area facilities.

Notwithstanding the operation's ongoing success, it has long been the Town's understanding that the facility requires substantial capital improvements. The Town has lobbied for such through our legislative delegation and had discussions of this need and the willingness of the Town to partner in any lobbying that Trinity Health New England may pursue in this regard. We continue to value this approach as we believe it would be in the best interest of patients, current employees in Franklin County's fragile employment area, and the Town.

Aside from the Town's position that the best long-term outcome would be for investment in the existing facility, I would like to highlight concerns that have been brought to the Selectboard regarding the complexity of the timing of your planned transition of the operation. Specifically, the COVID-19 pandemic would appear to be a problematic context in which to undertake the movement of operations and patients.

As previously noted, the success of your operations at the Farren over the past several months have proven that the physical characteristics of the property allow for successful management of transmission of the virus. One of the external factors further supporting effective management is the very low rate of incidence of the virus in Franklin County, as compared with other parts of the state, including Hampden County.

Additionally, the pandemic presents challenges to patients and their families/guardians. While these patients may have more limited choices for care than other consumers, the ability of families or guardians to visit and assess the former Mount Saint Vincent site or any alternative location is greatly limited, either by institutional prohibitions on visitors or by personal safety concerns. With this in mind, a delayed transition would seem appropriate.

The Town of Montague respects the long history of collaboration we have enjoyed with leadership of the Farren Care Center and urges reconsideration that might lead to a change in the current course. Ideally, the Commonwealth would require and support redevelopment of the Farren Care Center campus for its present use. Alternatively, we would urge a delay in the movement of operations and patients until the public health context normalizes in such a fashion as to significantly reduce the concerns outlined above.

Respectfully,



Richard Kuklewicz  
Town of Montague  
Selectboard Chair

Cc: Senator Jo Comerford  
Representative Natalie Blais  
Montague Town Administrator, Steve Ellis



## Office of the Selectboard

Town of Montague

One Avenue A

Turners Falls, MA 01376

Phone (413) 863-3200 ext. 108

FAX (413) 863-3231

The Honorable Charles Baker  
Governor of Massachusetts  
Massachusetts State House  
24 Beacon St., Room 280  
Boston, MA 02133

Dear Governor Baker:

On behalf of the Town of Montague Selectboard and its residents, I wish to offer the following public comment relative to the proposed closure plan for the Farren Care Center, located at 340 Montague City Road, Turners Falls MA 01376, as presented by Trinity Health of New England. This proposed closure is the subject of a public hearing being conducted by the Massachusetts Department of Public Health Division of Health Care Facility Licensure and Certification on September 16, 2020.

The Farren Care Center holds a monumental place in the history of Montague, having provided medical care and employment to generations of residents in this region. We deeply appreciate the role it has most recently served, providing care for particularly vulnerable individuals and would note that the facility not only serves them well, but has proven to be a very safe and effective location for their care during the course of the COVID-19 pandemic to date, particularly in comparison to other area facilities.

Notwithstanding the operation's ongoing success, it has long been the Town's understanding that the facility requires substantial capital improvements. The Town has lobbied for such through our legislative delegation and had discussions of this need and the willingness of the Town to partner in any lobbying that Trinity Health New England may pursue in this regard. We continue to value this approach as we believe it would be in the best interest of patients, current employees in Franklin County's fragile employment area, and the Town.

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Richard Kuklewicz  
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Cc: Senator Jo Comerford  
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