

**SELECTBOARD and BOARD OF HEALTH  
MEETING NOTICE  
UPSTAIRS MEETING ROOM, 1 AVENUE A, TURNERS FALLS, MA**

**Due to COVID-19 Public Participation will be by:**

**Join Zoom Meeting: <https://zoom.us/j/97220035935>**

**Meeting ID: 972 2003 5935 Password: 660738**

**Dial into meeting: +1 646 558 8656 or +1 312 626 6799 or +1 301 715 8592**

**MONDAY, JUNE 29, 2020**

Topics may start earlier than specified, unless there is a hearing scheduled

**Meeting Being Taped**

**Votes May Be Taken**

1. 6:30 PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
2. 6:30 Board of Health Chair opens the meeting, roll call taken
3. 6:32 Approve Minutes:
  - Joint Selectboard, Board of Health and Finance Committee: 6/15/20
  - Joint Selectboard and Board of Health, 6/22/20
4. 6:33 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
5. 6:35 Joint Pole Location Hearing
  - Install a total of fifteen (15) jointly owned midspan poles along Lake Pleasant Rd, Montague under the center phase of an existing pole line. Purpose: For customer reliability purposes and involves reducing span lengths to install larger conductors. This is the first of a three part project.
6. 6:45 Eversource Representative
  - Montague Conversion Project
7. 6:55 COVID-19 Updates and Action Items
  - Review of any Updated State Guidance or Orders
  - Update on Town Hall Reopening to Public Access
8. 7:05 Personnel Board
  - Appoint Derek Martin, Airport Grounds Maintenance, 8 hrs./week, \$13.00/hr., 6 months, effective 6/29/20
  - Appoint Luke Timberlake, Airport Grounds Maintenance, 8 hrs./week, \$13.00/hr., 6 months, effective 6/29/20
  - Credit Card: Chelsey Little, WPCF Superintendent, \$5,000 limit

**SELECTBOARD and BOARD OF HEALTH  
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UPSTAIRS MEETING ROOM, 1 AVENUE A, TURNERS FALLS, MA  
MONDAY, JUNE 29, 2020**

9. 7:10 Brian McHugh, FCRHRA
- Authorization to Disburse No. 4, Invoice #0796904, Rutter's Park – Phase One, GZA GeoEnvironmental, Inc. \$5,472.42
  - Authorization to Disburse No. 7, Payment Requisition #7, Rutter's Park – Phase One, Aqua-Turf Irrigation, LLC, \$4,662.66
  - Authorization to Disburse No. 5, Invoice #2019-135-7, Spinner Park Restoration Project, Berkshire Design Group, Inc., \$770.44
10. 7:20 Jon Dobosz, Parks & Recreation Director
- Rutter's Park Parking
11. 7:30 Ken Morin, DPW Building Committee and Neil Joyce, OPM
- DPW Project Update
  - OPM Service Extension
12. 7:40 Proposed Advisory Group Structure for Selectboard Special Inquiry Regarding Community Engagement, Equity and Use of Force in Policing
13. 8:00 To approve Annual Appointments as set forth in the attached list
14. 8:10 Town Administrator's Report
- Appoint Selectboard representative to Financial Policy Review Project
  - Recycling Changes
  - Town Administrator achieves designation as a Mass. Certified Public Procurement Official
  - Topics not anticipated in 48 hour posting

**Upcoming Meetings:**

Selectboard Meeting, **MONDAY, July 13, 2020, 6:30 PM** via Zoom

Board Name	AppName	Term	Expiration Date
<b>1 YEAR APPOINTMENTS</b>			
BOARD OF HEALTH DIRECTOR	Daniel Wasiuk	1 YEAR	30-Jun-21
ADA COORDINATOR	Steven F Ellis	1 YEAR	30-Jun-21
ALTERNATE BUILDING INSPECTOR	Charles Bado	1 YEAR	30-Jun-21
ASSISTANT TOWN CLERK	Kathern F. Pierce	1 YEAR	30-Jun-21
AUCTION PERMIT AGENT	Wendy M Bogusz	1 YEAR	30-Jun-21
AUCTION PERMIT AGENT	Debra Bourbeau	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	David Brule	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	Joe Graveline	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	Doug Harris	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	Rich Holshuh	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	Roger Longtoe Sheehan	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	Peter Miller	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	John Nove	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	Elizabeth Santana Kiser	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	Marilynn Stowe Tomb	1 YEAR	30-Jun-21
BATTLEFIELD GRANT ADVISORY CMTE	Bettina Washington	1 YEAR	30-Jun-21
BUILDING INSPECTOR AND CODE ENFORCEMENT OFFICER	Christopher Rice	1 YEAR	30-Jun-21
CABLE ADVISORY COMMITTEE	Jason Burbank	1 YEAR	30-Jun-21
CABLE ADVISORY COMMITTEE	Richard Kuklewicz	1 YEAR	30-Jun-21
CABLE ADVISORY COMMITTEE	Richard Widmer	1 YEAR	30-Jun-21
CEMETERY COMMISSION	Annabel Levine	1 YEAR	30-Jun-21
CEMETERY COMMISSION	Judith Lorei	1 YEAR	30-Jun-21
CEMETERY COMMISSION	Jeri Moran	1 YEAR	30-Jun-21
CONSERVATION COMMISSION - Alternate	Addie Rose Holland	1 YEAR	30-Jun-21
CONSTABLE	Wendy M Bogusz	1 YEAR	30-Jun-21
CONSTABLE	Christopher Williams	1 YEAR	30-Jun-21
COUNCIL ON AGING	Debra Bourbeau	1 YEAR	30-Jun-21
COUNCIL ON AGING	Barbara Kuklewicz	1 YEAR	30-Jun-21
COUNCIL ON AGING	Teresa Miner	1 YEAR	30-Jun-21
COUNCIL ON AGING	Larry Parker	1 YEAR	30-Jun-21
COUNCIL ON AGING DIRECTOR	Roberta Potter	1 YEAR	30-Jun-21
DPW SUPERINTENDENT	Tom Bergeron	1 YEAR	30-Jun-21
EMERGENCY MANAGER	John Zellmann	1 YEAR	30-Jun-21
ENERGY COMMITTEE	Jason Burbank	1 YEAR	30-Jun-21
ENERGY COMMITTEE	Ariel Elan	1 YEAR	30-Jun-21
ENERGY COMMITTEE	Pamela F Hanold	1 YEAR	30-Jun-21
ENERGY COMMITTEE	Chris Mason	1 YEAR	30-Jun-21
ENERGY COMMITTEE	Sarah (Sally) Pick	1 YEAR	30-Jun-21
ENERGY COMMITTEE	Timothy N. Van Egmond	1 YEAR	30-Jun-21

<b>1 YEAR APPOINTMENTS (Continued)</b>			
6 Town Regional School Planning Committee	Michael Naughton	1 YEAR`	30-Jun-21
6 Town Regional School Planning Committee	Lynn Reynolds	1 YEAR	30-Jun-21
F. C. SOLID WASTE MANAGEMENT DISTRICT 2	Christopher M. Boutwell, Sr.	1 YEAR	30-Jun-21
F. C. SOLID WASTE MANAGEMENT DISTRICT 2	Michael M Nelson	1 YEAR	30-Jun-21
FOREST WARDEN	Richard Sawin Jr.	1 YEAR	30-Jun-21
FOREST WARDEN - DEPUTY	John Zellmann	1 YEAR	30-Jun-21
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS	Steven F Ellis	1 YEAR	30-Jun-21
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS	Richard Kuklewicz	1 YEAR	30-Jun-21
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS - PLANNING REP	Elizabeth Irving	1 YEAR	30-Jun-21
FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS PLANNING BOARD - SELECTBOARD REP	Walter F Ramsey	1 YEAR	30-Jun-21
FRTA ADVISORY BOARD	Richard Kuklewicz	1 YEAR	30-Jun-21
FRTA ADVISORY BOARD	Jeffrey Singleton	1 YEAR	30-Jun-21
GAS & PLUMBING INSPECTOR	Herbert F. Hohengasser	1 YEAR	30-Jun-21
GAS & PLUMBING INSPECTOR - ALTERNATE	Timothy J. Hartnett	1 YEAR	30-Jun-21
GAS & PLUMBING INSPECTOR - ALTERNATE	John Letourneau	1 YEAR	30-Jun-21
Library Director	Linda Hickman	1 YEAR	30-Jun-21
PARKS & RECREATION DIRECTOR	Jonathan Dobosz	1 YEAR	30-Jun-21
PLANNING AND CONSERVATION AGENT	Walter F Ramsey	1 YEAR	30-Jun-21
PIANNING BOARD - ASSOCIATE MEMBER	Matt Lord	1 YEAR	30-Jun-21
REGIONAL EMERGENCY PLANNING COMMITTEE (REPC)	John Zellmann	1 YEAR	30-Jun-21
TAX TITLE CUSTODIAN	Eileen M Seymour	1 YEAR	30-Jun-21
TREE ADVISORY COMMITTEE	David Detmold	1 YEAR	30-Jun-21
TREE ADVISORY COMMITTEE	Charles Walker Korby	1 YEAR	30-Jun-21
TREE ADVISORY COMMITTEE	Sean Mahoney	1 YEAR	30-Jun-21
TREE ADVISORY COMMITTEE	Michael Marcotrigiano	1 YEAR	30-Jun-21
TREE ADVISORY COMMITTEE	Roberta Potter	1 YEAR	30-Jun-21
TREE ADVISORY COMMITTEE	Tom Sullivan	1 YEAR	30-Jun-21
TREE ADVISORY COMMITTEE	Rafael Andy Vega	1 YEAR	30-Jun-21
VETERAN'S BURIAL AGENT	Christopher Demars	1 YEAR	30-Jun-21
VETERAN'S DIRECTOR	Timothy Niejadlik	1 YEAR	30-Jun-21
VETERAN'S GRAVES OFFICER	John T Murphy	1 YEAR	30-Jun-21

<b>1 YEAR APPOINTMENTS (Continued)</b>			
WELLS TRUST	Ron Sicard	1 YEAR	30-Jun-21
WIRING INSPECTOR	Wayne Shaw	1 YEAR	30-Jun-21
WIRING INSPECTOR - Alternate	Todd Weed	1 YEAR	30-Jun-21
WIRING INSPECTOR - Alternate	Thomas W. Wyman	1 YEAR	30-Jun-21
MONTAGUE ENERGY POLICY LIAISON	Ariel Elan	1 YEAR	30-Jun-21
TOWN ACCOUNTANT	Carolyn Olsen	1 YEAR	30-Jun-21
<b>2 YEAR APPOINTMENTS</b>			
GILL-MONTAGUE TRANSIT AUTHORITY	Steven F Ellis	2 YEARS	30-Jun-22
GILL-MONTAGUE TRANSIT AUTHORITY	Carolyn Olsen	2 YEARS	30-Jun-22
RIVERCULTURE STEERING COMMITTEE	Eileen Dowd	2 YEARS	30-Jun-22
RIVERCULTURE STEERING COMMITTEE	Rachel Teumim	2 YEARS	30-Jun-22
<b>3 YEAR APPOINTMENTS</b>			
AGRICULTURAL COMMISSION	Donna Francis	3 YEARS	30-Jun-23
AGRICULTURAL COMMISSION	Karl (Chip) Garbiel	3 YEARS	30-Jun-23
AGRICULTURAL COMMISSION	Paul Voiland	3 YEARS	30-Jun-23
AIRPORT COMMISSION	Gary Collins	3 YEARS	30-Jun-23
CONSERVATION COMMISSION	Mark Fairbrother	3 YEARS	30-Jun-23
CONSERVATION COMMISSION	Donna Francis	3 YEARS	30-Jun-23
CONSERVATION COMMISSION	Deborah Henson	3 YEARS	30-Jun-23
CONSERVATION COMMISSION	Laurie Reid	3 YEARS	30-Jun-23
CULTURAL COUNCIL	Daniel Brandon	3 YEARS	30-Jun-23
CULTURAL COUNCIL	John Furbish	3 YEARS	30-Jun-23
CULTURAL COUNCIL	Kate Martineau	3 YEARS	30-Jun-23
ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION	Linda Ackerman	3 YEARS	30-Jun-23
ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION	Ella Ingraham	3 YEARS	30-Jun-23
PERSONNEL BOARD	Michael M Nelson	3 YEARS	30-Jun-23
PLANNING BOARD	Robert Obear	3 YEARS	30-Jun-23
<b>5 YEAR APPOINTMENTS</b>			
ZONING BOARD OF APPEALS	Robert Sojka	5 YEARS	30-Jun-25

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectmen of the Town of Montague, Massachusetts

EVERSOURCE ENERGY AND VERIZON NEW ENGLAND, INC.

request permission to locate a line of poles, wires, cables and fixtures, including the necessary sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way:

**Lake Pleasant Rd.:** Install a total of fifteen (15) jointly owned midspan poles along Lake Pleasant Rd. Montague, under the center phase of an existing pole line. Sketch 1, 5 poles 115/E9, 115/E7, 115/E5, 115/E3, 115/E4, 115/115E1. Sketch 2, 3 poles 115/E1, 115/1M, 115/2M. Sketch 3, 4 poles 115/3M, 115/4M, 115/5M, 115/6M. Sketch 4, 3 poles 115/6M, 115/7M, 115/8M. Sketch 5, 2 poles 115/9M, 115/10M. The existing pole center line is approximately 20' from the road center line.

**Purpose:** This work is required for customer reliability for customer reliability purposes and involves reducing span lengths to install larger conductors. This is the first of a three part project.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to construct and maintain a line of poles, wires and cables, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan field herewith and made a part hereof marked – 6A030057.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone signal wires belonging to the municipality and used by it exclusively for municipal purposes.

EVERSOURCE ENERGY

Carla Trosino-Laramy

By \_\_\_\_\_  
Eversource Senior Project Specialist

VERIZON NEW ENGLAND, INC.

By Albert C. Bessette  
Manager Right-of-Way

Dated this 19th day of May, 2020.

## ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

By the Board of Selectmen of the Town of **Montague**, Massachusetts.

Notice having been given and a public hearing held, as provided by law, IT IS HEREBY ORDERED: that EVERSOURCE ENERGY and VERIZON NEW ENGLAND INC. are hereby granted joint or identical locations for and permission to construct and maintain a line of poles and their respective wires and cables to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way hereinafter referred to, as requested in petition of said Companies dated the 19<sup>th</sup> day of May, 2020.

All construction under this order shall be in accordance with the following conditions: Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points indicated upon the plan marked – **6A030057** filed with and made a part of said petition. There may be attached to said poles by EVERSOURCE ENERGY not to exceed 18 wires and 2 cables, and by VERIZON NEW ENGLAND INC. not to exceed 40 wires and 4 cables, and all of said wires and cables shall be placed at a height of not less than 18 feet from the ground at highway crossings, and not less than 8 feet from the ground elsewhere.

The following is the public way along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

**Lake Pleasant Rd.**: Install a total of fifteen (15) jointly owned midspan poles along Lake Pleasant Rd. Montague, under the center phase of an existing pole line. Sketch 1, 5 poles 115/E9, 115/E7, 115/E5, 115/E3, 115/E4, 115/115E1. Sketch 2, 3 poles 115/E1, 115/1M, 115/2M. Sketch 3, 4 poles 115/3M, 115/4M, 115/5M, 115/6M. Sketch 4, 3 poles 115/6M, 115/7M, 115/8M. Sketch 5, 2 poles 115/9M, 115/10M. The existing pole center line is approximately 20' from the road center line.

**Purpose:** This work is required for customer reliability for customer reliability purposes and involves reducing span lengths to install larger conductors. This is the first of a three part project.

Also that permission be and thereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of **Montague**, Massachusetts held on the 29<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Clerk of Selectmen

We hereby certify that on June 29 2020, at 6:35 o'clock PM, at via Zoom a public hearing was held on the petition of **EVERSOURCE ENERGY** and **VERIZON NEW ENGLAND INC.** for permission to construct the line of poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the way upon which the Companies are permitted to construct the line of poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Selectmen of the Town of \_\_\_\_\_  
Massachusetts.

#### CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice adopted by the Board of Selectmen of the Town of Montague, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_ 2020, and recorded with the records of location orders of said town, Book \_\_\_\_\_, Page \_\_\_\_\_. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
Town Clerk

Town

LEGEND

- PROPOSED JOINT POLE
- PROPOSED EVERSOURCE POLE
- EXISTING JOINT POLE
- EXISTING EVERSOURCE POLE
- EXISTING EVERSOURCE POLE TO BE JOINT
- EXISTING FOREIGN POLE TO BE JOINT
- PROPOSED PAD MOUNT TRANSFORMER
- EXISTING PAD MOUNT TRANSFORMER
- EXISTING MANHOLE
- UG EXISTING CONDUIT
- UG PROPOSED CONDUIT
- PROPOSED HANDHOLE
- EXISTING HANDHOLE
- ANCHOR
- PROPOSED SILO
- EXISTING SILO
- HEXHOLE

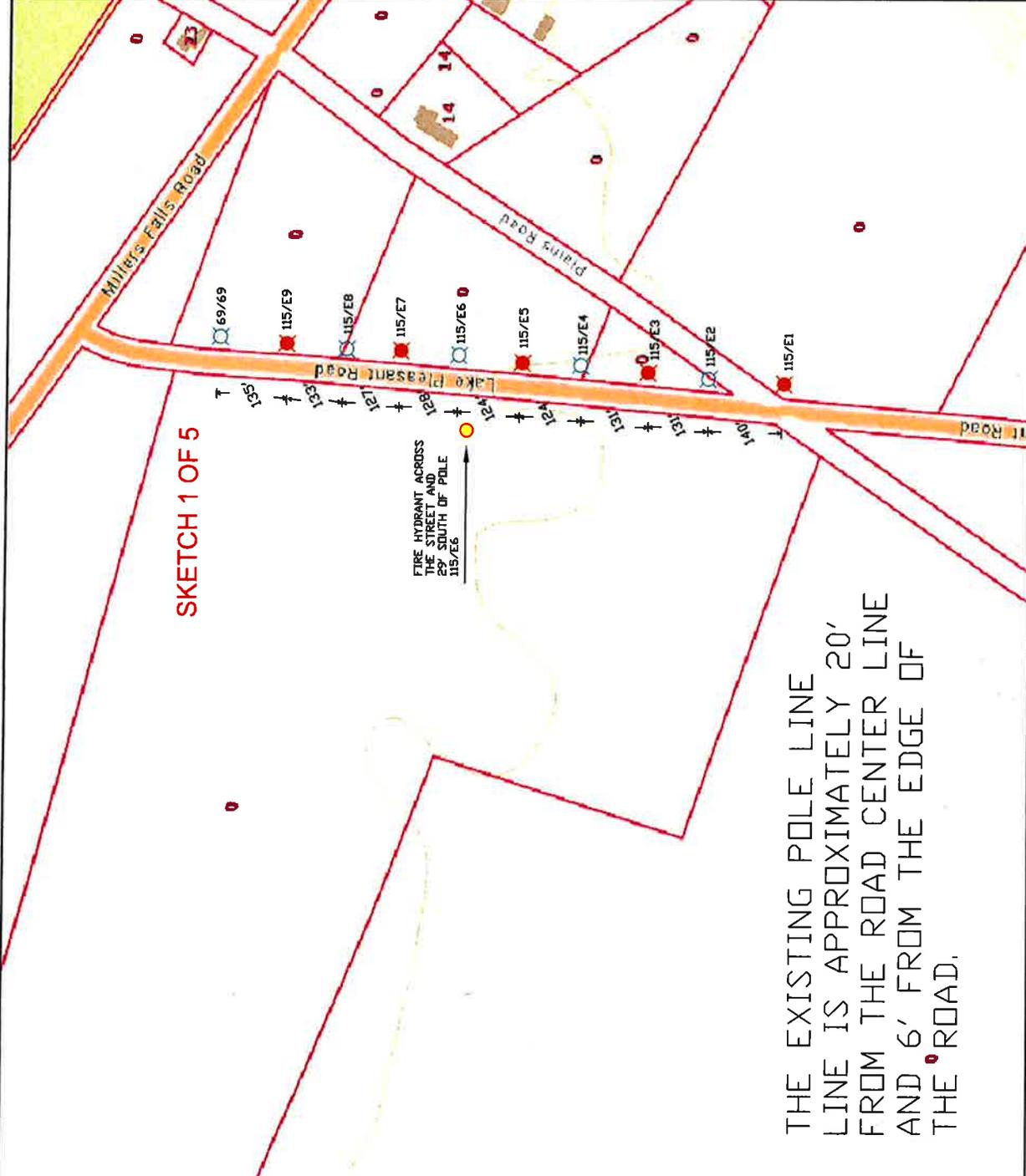
PROPRIETARY INFORMATION:  
 THE INFORMATION ON THIS MAP IS UNCLASSIFIED PROPRIETARY TO EVERSOURCE AND THE USER (WHICH SHALL BE DEEMED AS ANY PERSON OR ENTITY WHO HAS RECEIVED THE MAP THROUGH SALE, PURCHASE, EXCHANGE, GIFT OR OTHERWISE) SHALL KEEP IT IN CONFIDENCE AND SHALL NOT FURNISH OR DISCLOSE IT TO ANY THIRD PARTY WITHOUT PRIOR WRITTEN PERMISSION OF EVERSOURCE UTILITIES.



PETITION MAP

SKETCH 1 OF 5  
 LAKE PLEASANT ROAD  
 MONTAGUE

DATE	CIRCUIT	VOLTAGE	WORK ORDER	WORK REQUEST
05/11/20	21C7	15 KV	6A030057	557965
SCALE	N.T.S	DRAWN BY	L.FOES/NO-L.RAATY	



SKETCH 1 OF 5

FIRE HYDRANT ACROSS THE STREET AND 25' SOUTH OF POLE 115/E6

THE EXISTING POLE LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE AND 6' FROM THE EDGE OF THE ROAD.

PURPOSE AND DESCRIPTION:

EVERSOURCE IS REQUESTING PERMISSION TO INSTALL A TOTAL OF FIFTEEN (15) MIDSPAN POLES ALONG LAKE PLEASANT ROAD MONTAGUE, UNDER THE CENTER PHASE OF AN EXISTING POLE LINE. THIS DRAWING SHOWS THE FIRST FIVE (5) OF THE FIFTEEN POLES. POLE 115/E9 IS TO BE SET 135' SOUTH OF POLE 69/69, POLE 115/E7 IS TO BE SET 127' SOUTH OF POLE 115/E8, POLE 115/E5 IS TO BE SET 124' SOUTH OF POLE 115/E6, POLE 115/E3 IS TO BE SET 131' SOUTH OF POLE 115/E4 AND POLE 115/E1 IS TO BE SET 140' SOUTH OF POLE 115/E2. THE EXISTING POLE CENTER LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE. THIS WORK IS REQUIRED FOR CUSTOMER RELIABILITY PURPOSES AND INVOLVES REDUCING SPAN LENGTHS TO INSTALL LARGER CONDUCTORS. THIS IS THE FIRST OF A THREE PART PROJECT.

LEGEND

-  PROPOSED JOINT POLE
-  PROPOSED EVERSOURCE POLE
-  EXISTING JOINT POLE
-  EXISTING EVERSOURCE POLE
-  EXISTING EVERSOURCE POLE TO BE JOINT
-  EXISTING FOREIGN POLE TO BE JOINT
-  PROPOSED PAD MOUNT TRANSFORMER
-  EXISTING PAD MOUNT TRANSFORMER
-  EXISTING MANHOLE
-  UG EXISTING CONDUIT
-  UG PROPOSED CONDUIT
-  PROPOSED HANDHOLE
-  EXISTING HANDHOLE
-  ANCHOR
-  PROPOSED SILO
-  EXISTING SILO
-  HEXHOLE

PROPRIETARY INFORMATION: THE INFORMATION ON THIS DRAWING IS CONSIDERED PROPRIETARY TO EVERSOURCE AND THE USER, WHICH IS NOT TO BE REPRODUCED, COPIED, EITHER WHOLLY OR IN PART, FOR ANY PURPOSE, WITHOUT THE WRITTEN PERMISSION OF EVERSOURCE UTILITIES.



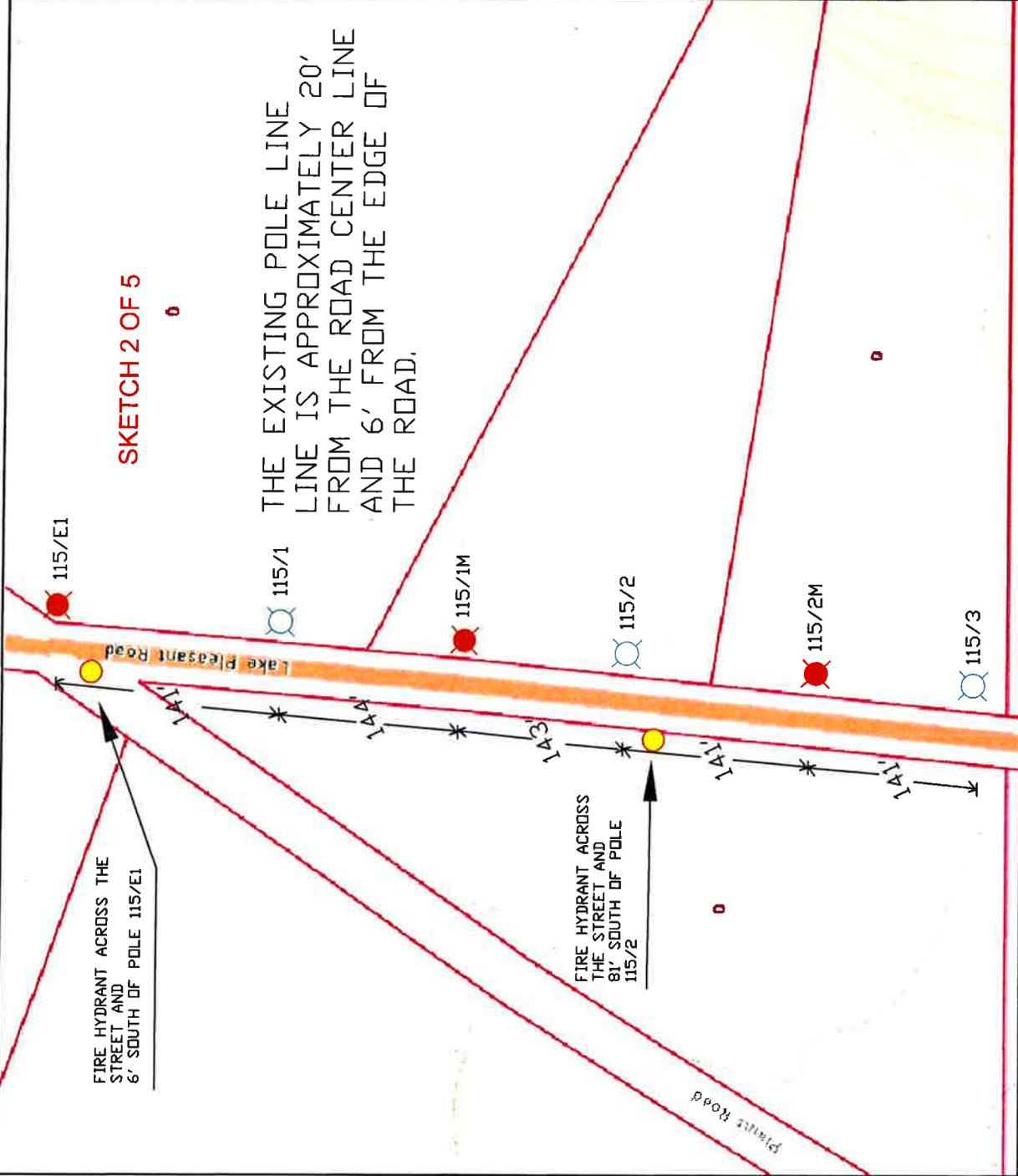
PETITION MAP

SKETCH 2 OF 5  
LAKE PLEASANT ROAD  
MONTAGUE

DATE	CIRCUIT	VOLTAGE	WORK ORDER	WORK REQUEST
05/11/20	P1C7	15 kV	6A030057	3379165
SCALE	N1S	DRAWN BY	C. LOSINGO-AHARTY	

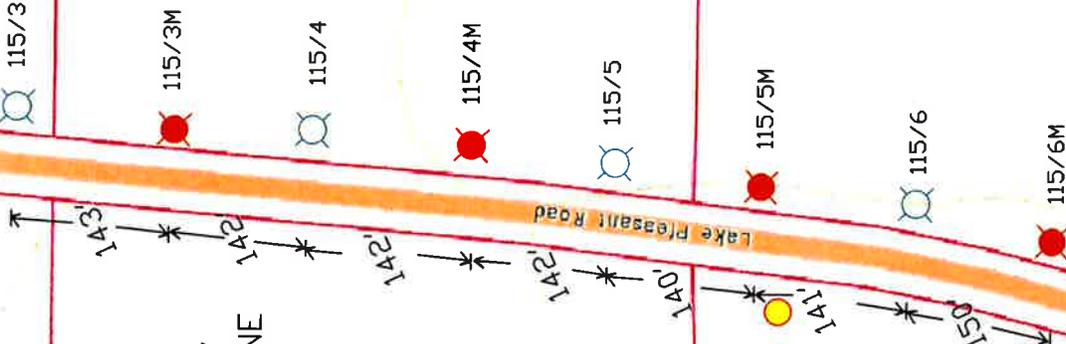
SKETCH 2 OF 5

THE EXISTING POLE LINE LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE AND 6' FROM THE EDGE OF THE ROAD.



**PURPOSE AND DESCRIPTION:**  
EVERSOURCE IS REQUESTING PERMISSION TO INSTALL A TOTAL OF FIFTEEN (15) MIDSPAN POLES ALONG LAKE PLEASANT ROAD, MONTAGUE, UNDER THE CENTER PHASE OF AN EXISTING POLE LINE. THIS DRAWING SHOWS THE NEXT THREE (3) OF THE FIFTEEN POLES. POLE 115/E1 IS TO BE SET 141' NORTH OF EXISTING POLE 115/1, POLE 115/1M IS TO BE SET 144' SOUTH OF POLE 115/1, AND POLE 115/2M IS TO BE SET 141' SOUTH OF POLE 115/2. THE EXISTING POLE CENTER LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE. THIS WORK IS REQUIRED FOR CUSTOMER RELIABILITY PURPOSES AND INVOLVES REDUCING SPAN LENGTHS TO INSTALL LARGER CONDUCTORS. THIS IS THE FIRST OF A THREE PART PROJECT.

**SKETCH 3 OF 5**



THE EXISTING POLE LINE LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE AND 6' FROM THE EDGE OF THE ROAD.

FIRE HYDRANT ACROSS STREET AND 81' FROM POLE 115/5M

**LEGEND**

- PROPOSED JOINT POLE
- PROPOSED EVERSOURCE POLE
- EXISTING JOINT POLE
- EXISTING EVERSOURCE POLE
- EXISTING EVERSOURCE POLE TO BE JOINT
- EXISTING FOREIGN POLE TO BE JOINT
- PROPOSED PAD MOUNT TRANSFORMER
- EXISTING PAD MOUNT TRANSFORMER
- EXISTING MANHOLE
- UG EXISTING CONDUIT
- UG PROPOSED CONDUIT
- PROPOSED HANDHOLE
- EXISTING HANDHOLE
- ANCHOR
- PROPOSED SILO
- EXISTING SILO
- HEXHOLE

**PROPRIETARY INFORMATION**  
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**EVERSOURCE ENERGY**

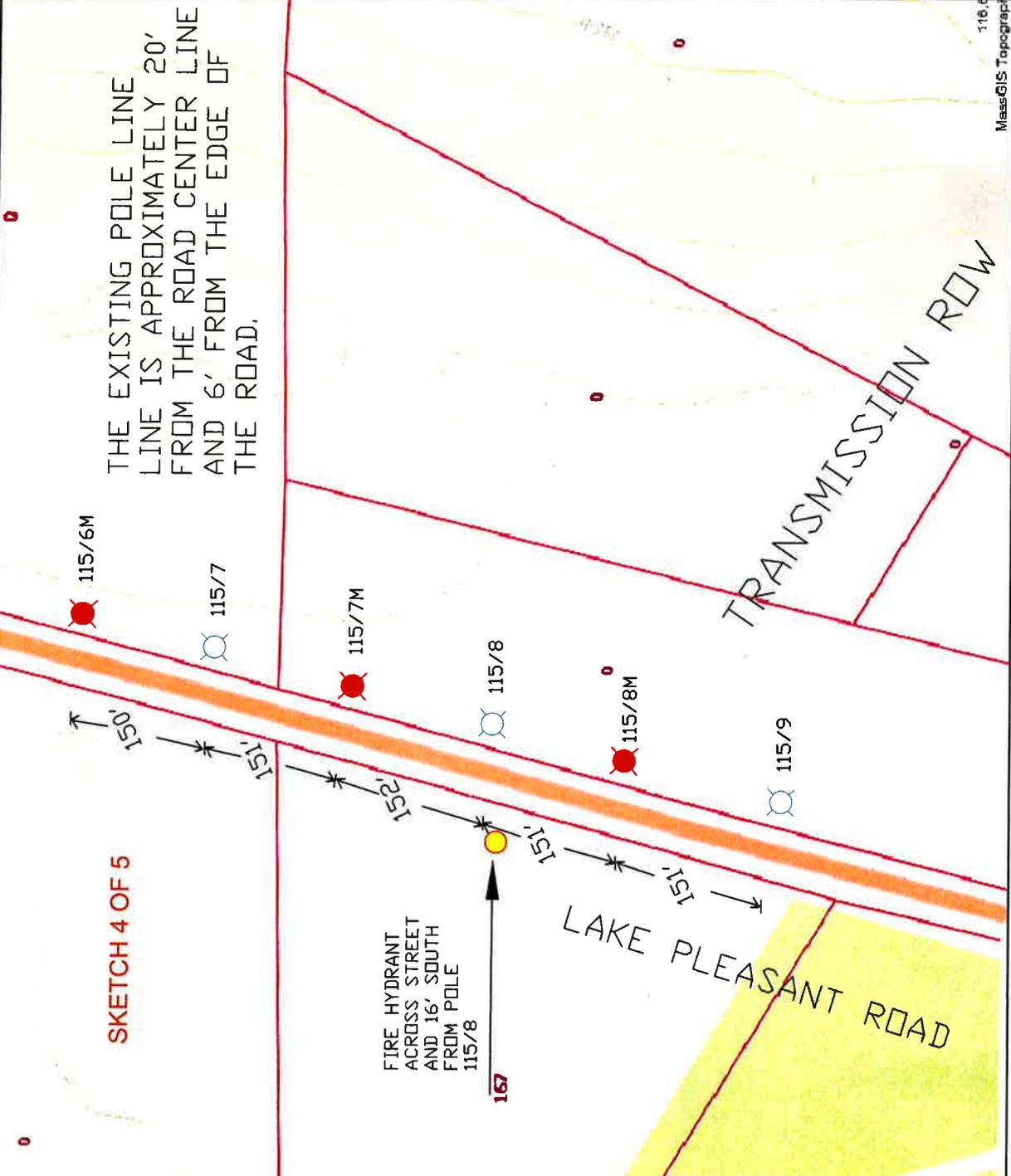
**PETITION MAP**

**SKETCH 3 OF 5  
 LAKE PLEASANT ROAD  
 MONTAGUE**

DATE	CIRCUIT	VOLTAGE	WORK ORDER	WORK REQUEST
05/11/20	21C/	15.8KV	67030027	3371163
SCALE: N1S	DRAWN BY: C. INDS/BC-AMBY			

**PURPOSE AND DESCRIPTION:**

EVERSOURCE IS REQUESTING PERMISSION TO INSTALL A TOTAL OF FIFTEEN (15) MIDSPAN POLES ALONG LAKE PLEASANT ROAD MONTAGUE, UNDER THE CENTER PHASE OF AN EXISTING POLE LINE. THIS DRAWING SHOWS THE NEXT FOUR (4) OF THE FIFTEEN POLES. POLE 115/3M IS TO BE SET 143' SOUTH OF EXISTING POLE 115/3, POLE 115/4M IS TO BE SET 142' SOUTH OF POLE 115/4, POLE 115/5M IS TO BE SET 140' SOUTH OF POLE 115/5 AND POLE 115/6M IS TO BE SET 150' SOUTH OF POLE 115/6. THE EXISTING POLE CENTER LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE. THIS WORK IS REQUIRED FOR CUSTOMER RELIABILITY PURPOSES AND INVOLVES REDUCING SPAN LENGTHS TO INSTALL LARGER CONDUCTORS. THIS IS THE FIRST OF A THREE PART PROJECT.



**SKETCH 4 OF 5**

THE EXISTING POLE LINE LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE AND 6' FROM THE EDGE OF THE ROAD.

FIRE HYDRANT ACROSS STREET AND 16' SOUTH FROM POLE 115/8

TRANSMISSION ROW

LAKE PLEASANT ROAD

116.6  
MassGIS Topographic

**LEGEND**

-  PROPOSED JOINT POLE
-  PROPOSED EVERSOURCE POLE
-  EXISTING JOINT POLE
-  EXISTING EVERSOURCE POLE
-  EXISTING EVERSOURCE POLE TO BE JOINT
-  EXISTING FOREIGN POLE TO BE JOINT
-  PROPOSED PAD MOUNT TRANSFORMER
-  EXISTING PAD MOUNT TRANSFORMER
-  EXISTING MANHOLE
-  UG EXISTING CONDUIT
-  UG PROPOSED CONDUIT
-  PROPOSED HANDHOLE
-  EXISTING HANDHOLE
-  ANCHOR
-  PROPOSED SILO
-  EXISTING SILO
-  HEXHOLE

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**EVERSOURCE**  
ENERGY

PETITION MAP

SKETCH 4 OF 5  
LAKE PLEASANT ROAD  
MONTAGUE

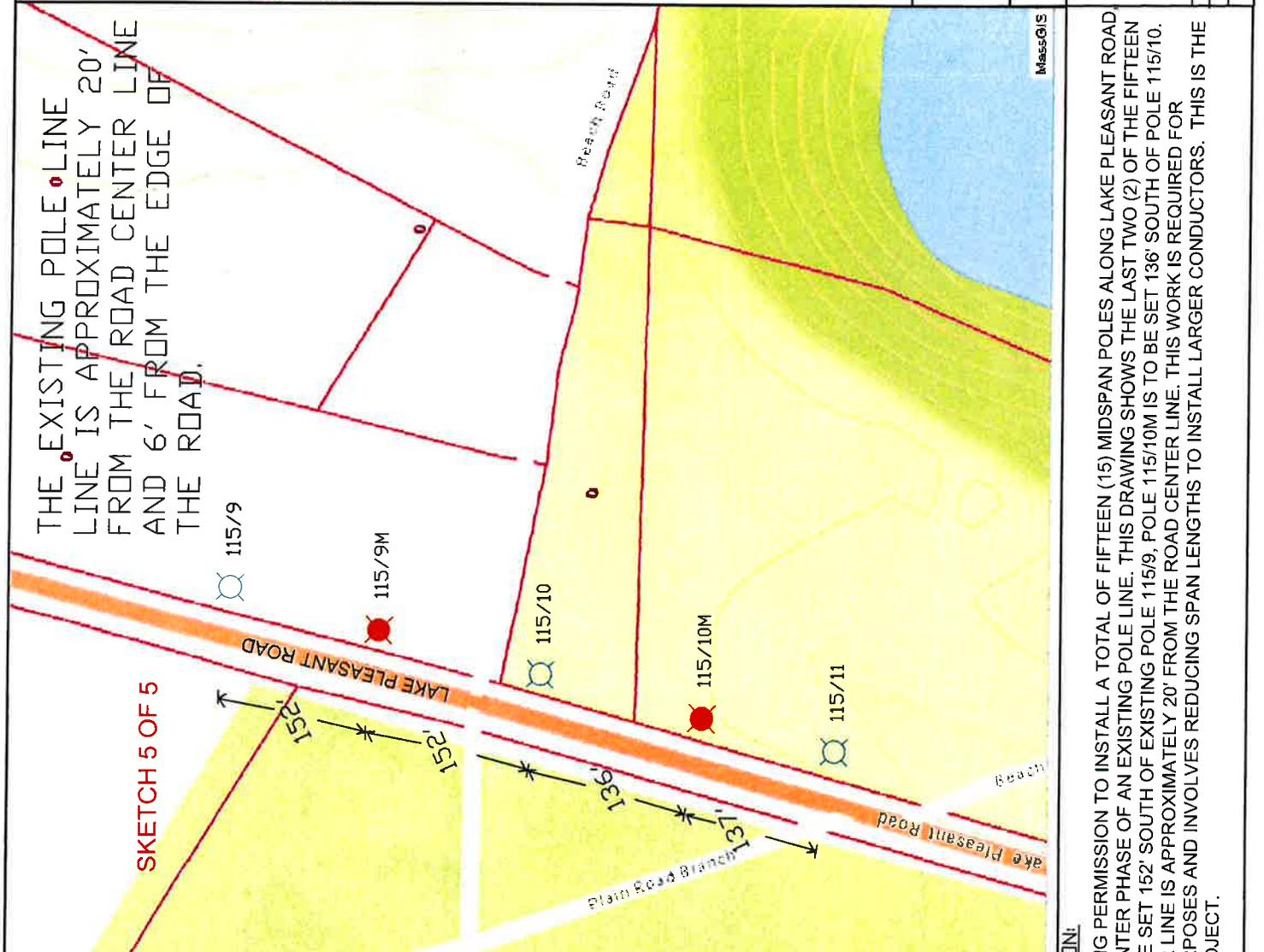
DATE	CHGOUT	VOL/PAGE	WORK ORDER	WORK REQUEST
05/11/20	ZIC7	5.0KV	6A030027	3379102
SCALE: N.T.S.	DRAWN BY: C. TRISNOH-ARMY			

**PURPOSE AND DESCRIPTION:**  
EVERSOURCE IS REQUESTING PERMISSION TO INSTALL A TOTAL OF FIFTEEN (15) MIDSPAN POLES ALONG LAKE PLEASANT ROAD, MONTAGUE, UNDER THE CENTER PHASE OF AN EXISTING POLE LINE. THIS DRAWING SHOWS THE NEXT THREE (3) OF THE FIFTEEN POLES. POLE 115/6M IS TO BE SET 150' NORTH OF EXISTING POLE 115/7, POLE 115/7M IS TO BE SET 151' SOUTH OF POLE 115/7, AND POLE 115/8M IS TO BE SET 151' SOUTH OF POLE 115/8. THE EXISTING POLE CENTER LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE. THIS WORK IS REQUIRED FOR CUSTOMER RELIABILITY PURPOSES AND INVOLVES REDUCING SPAN LENGTHS TO INSTALL LARGER CONDUCTORS. THIS IS THE FIRST OF A THREE PART PROJECT.

**LEGEND**

-  PROPOSED JOINT POLE
-  PROPOSED EVERSOURCE POLE
-  EXISTING JOINT POLE
-  EXISTING EVERSOURCE POLE
-  EXISTING EVERSOURCE POLE TO BE JOINT
-  EXISTING FOREIGN POLE TO BE JOINT
-  PROPOSED PAD MOUNT TRANSFORMER
-  EXISTING PAD MOUNT TRANSFORMER
-  EXISTING MANHOLE
-  UG EXISTING CONDUIT
-  UG PROPOSED CONDUIT
-  PROPOSED HANDHOLE
-  EXISTING HANDHOLE
-  ANCHOR
-  PROPOSED SILO
-  EXISTING SILO
-  HEXHOLE

**PROPRIETARY INFORMATION:**  
 THE INFORMATION ON THIS MAP SHALL BE CONSIDERED PROPRIETARY TO EVERSOURCE ENERGY. IT IS THE PROPERTY OF EVERSOURCE ENERGY AND IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF EVERSOURCE ENERGY. EVERSOURCE ENERGY SHALL NOT BE LIABLE FOR ANY DAMAGES, INCLUDING CONSEQUENTIAL DAMAGES, ARISING FROM THE USE OF THIS MAP. PURCHASE, EXCHANGE, GIFT OR OTHERWISE SHALL KEEP IT IN CONFIDENCE AND SHALL NOT FURNISH OR DISCLOSE IT TO ANY THIRD PARTY WITHOUT PRIOR WRITTEN PERMISSION OF EVERSOURCE UTILITIES.



**SKETCH 5 OF 5**

THE EXISTING POLE LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE AND 6' FROM THE EDGE OF THE ROAD.

**PURPOSE AND DESCRIPTION:**  
 EVERSOURCE IS REQUESTING PERMISSION TO INSTALL A TOTAL OF FIFTEEN (15) MIDSPAN POLES ALONG LAKE PLEASANT ROAD, MONTAGUE, UNDER THE CENTER PHASE OF AN EXISTING POLE LINE. THIS DRAWING SHOWS THE LAST TWO (2) OF THE FIFTEEN POLES. POLE 115/9M IS TO BE SET 152' SOUTH OF EXISTING POLE 115/9, POLE 115/10M IS TO BE SET 136' SOUTH OF POLE 115/10. THE EXISTING POLE CENTER LINE IS APPROXIMATELY 20' FROM THE ROAD CENTER LINE. THIS WORK IS REQUIRED FOR CUSTOMER RELIABILITY PURPOSES AND INVOLVES REDUCING SPAN LENGTHS TO INSTALL LARGER CONDUCTORS. THIS IS THE FIRST OF A THREE PART PROJECT.

**EVERSOURCE ENERGY**

PETITION MAP

**SKETCH 5 OF 5**  
**LAKE PLEASANT ROAD**  
**MONTAGUE**

DATE	08/11/23	CIRCUIT	71C7	VOLTAGE	15.0KV	NO. OF POLES	15	ASDC REQUEST	3379102
SCALE	N1S	DRAWN BY	C. TROJANO / ADMM						

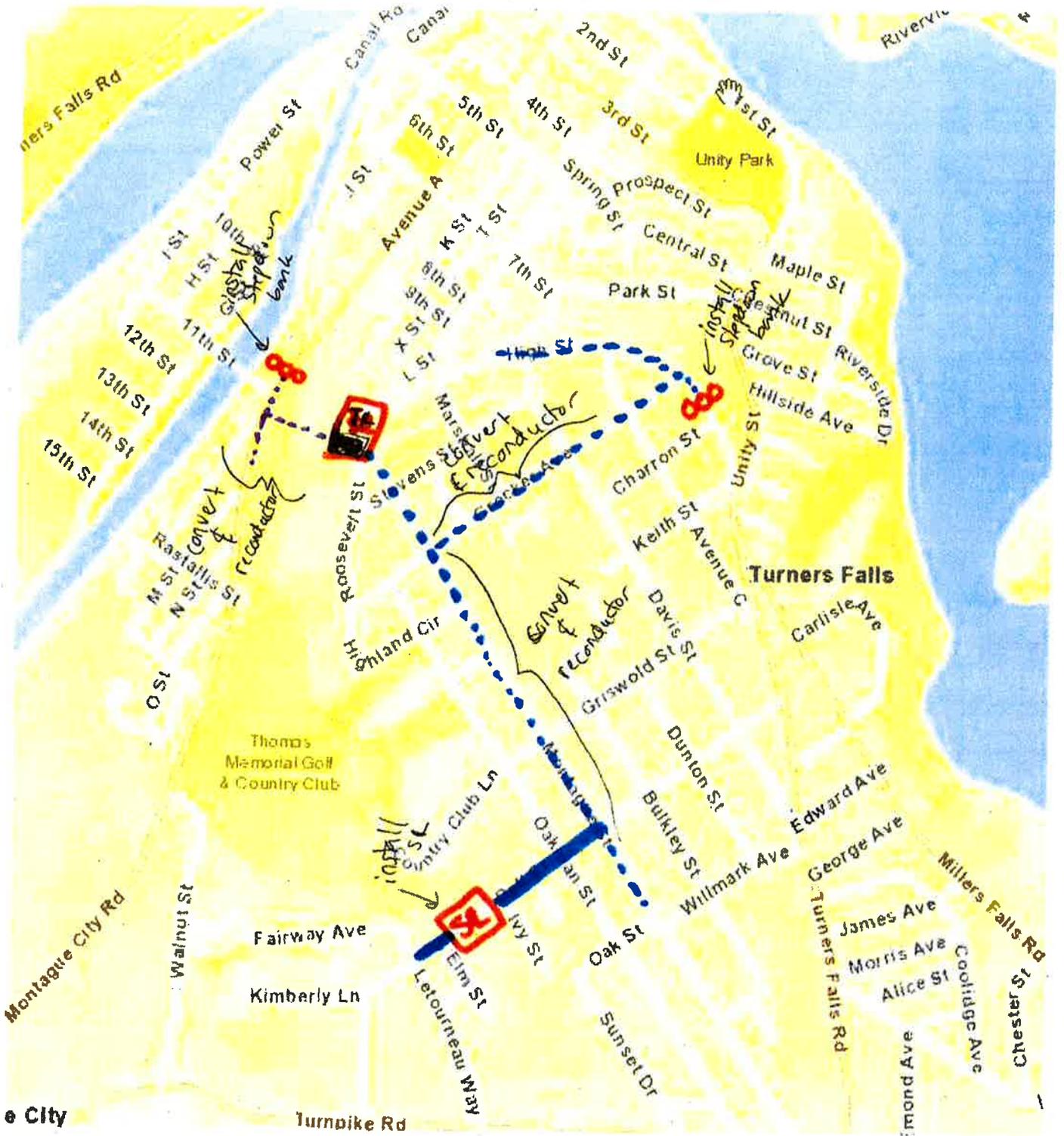
Phase 1a) Disconnecting from Dell



City  
 install (s) stepdown banks  
 and extnd 21C7 out of ROW

- 21C8
- 21C7
- New stepdown banks being installed

Phase 1b) Converting the new 21C7 (old 29K1) to 13.8KV



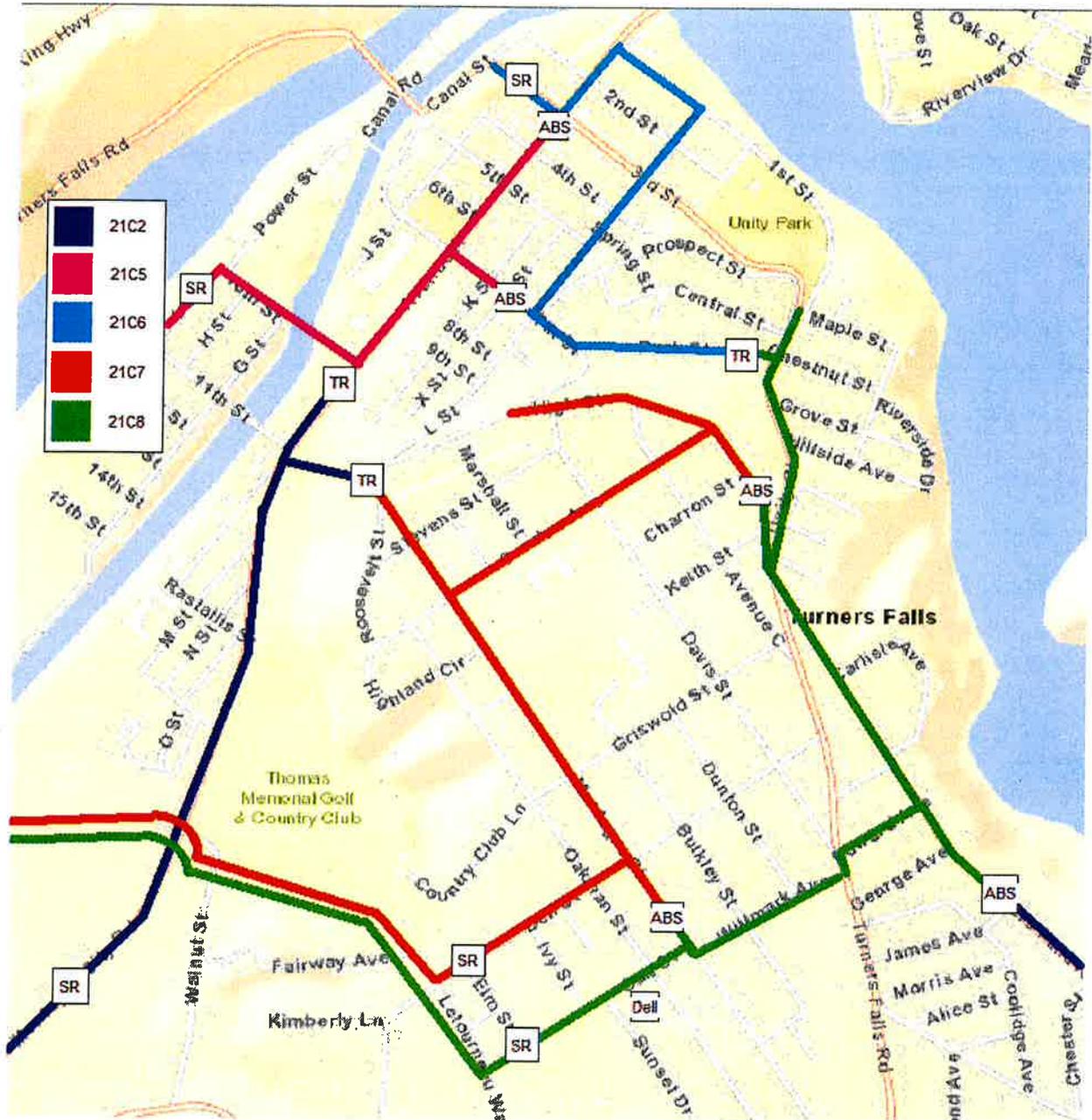
 install an SR at the beginning of the 21C7 and a TR between 21C7 & 21C2

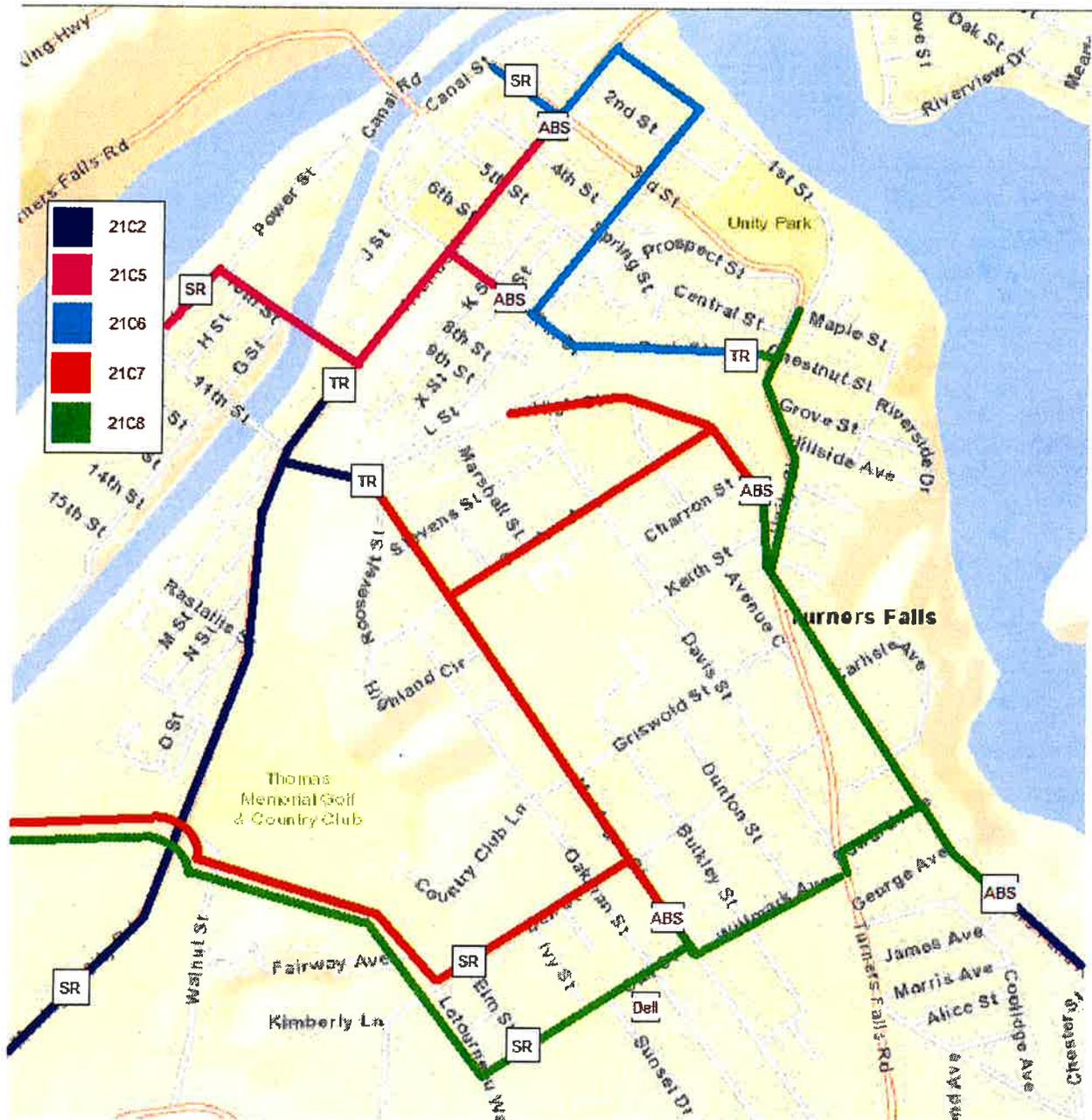
 21C7

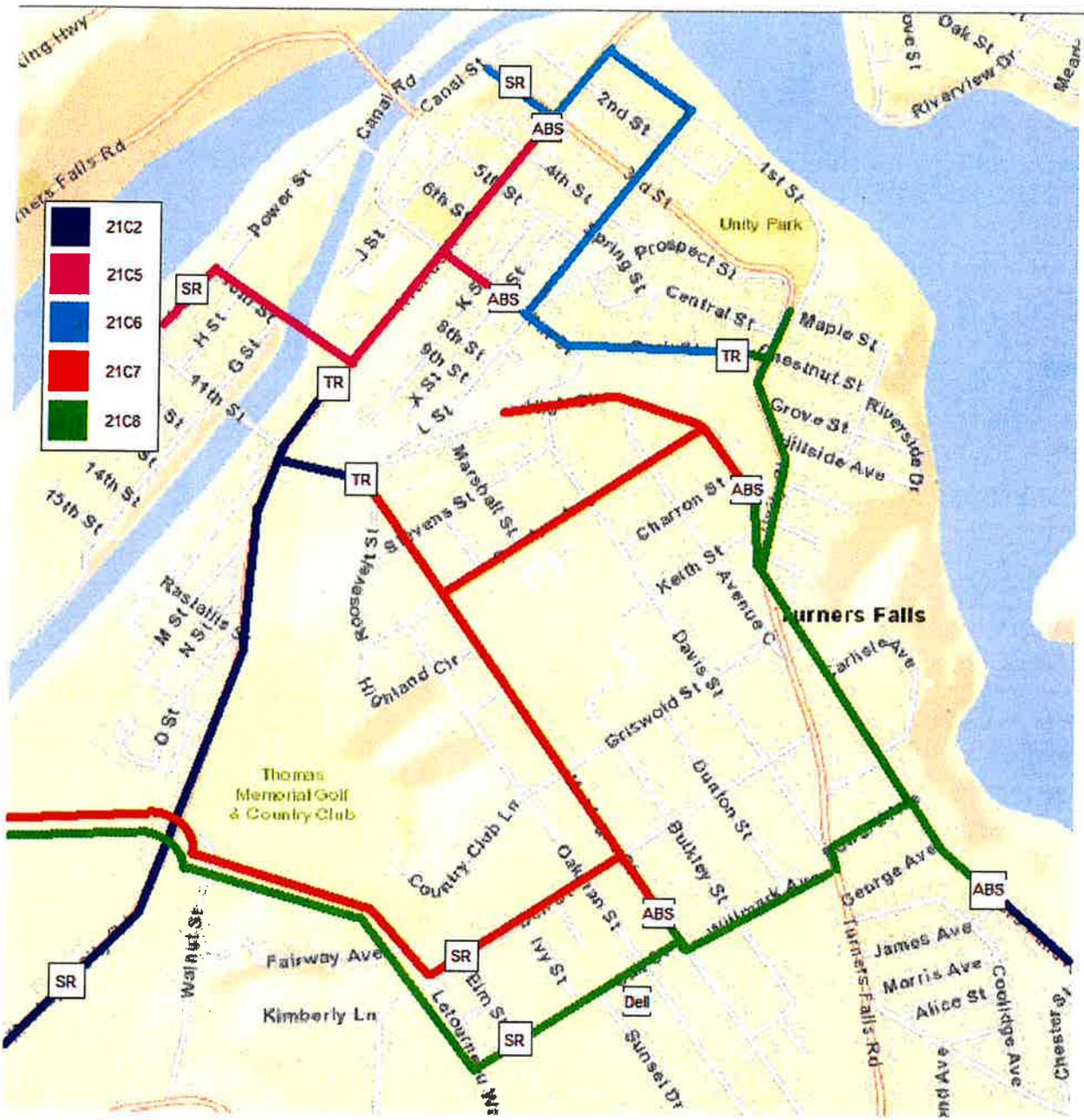
 21C2

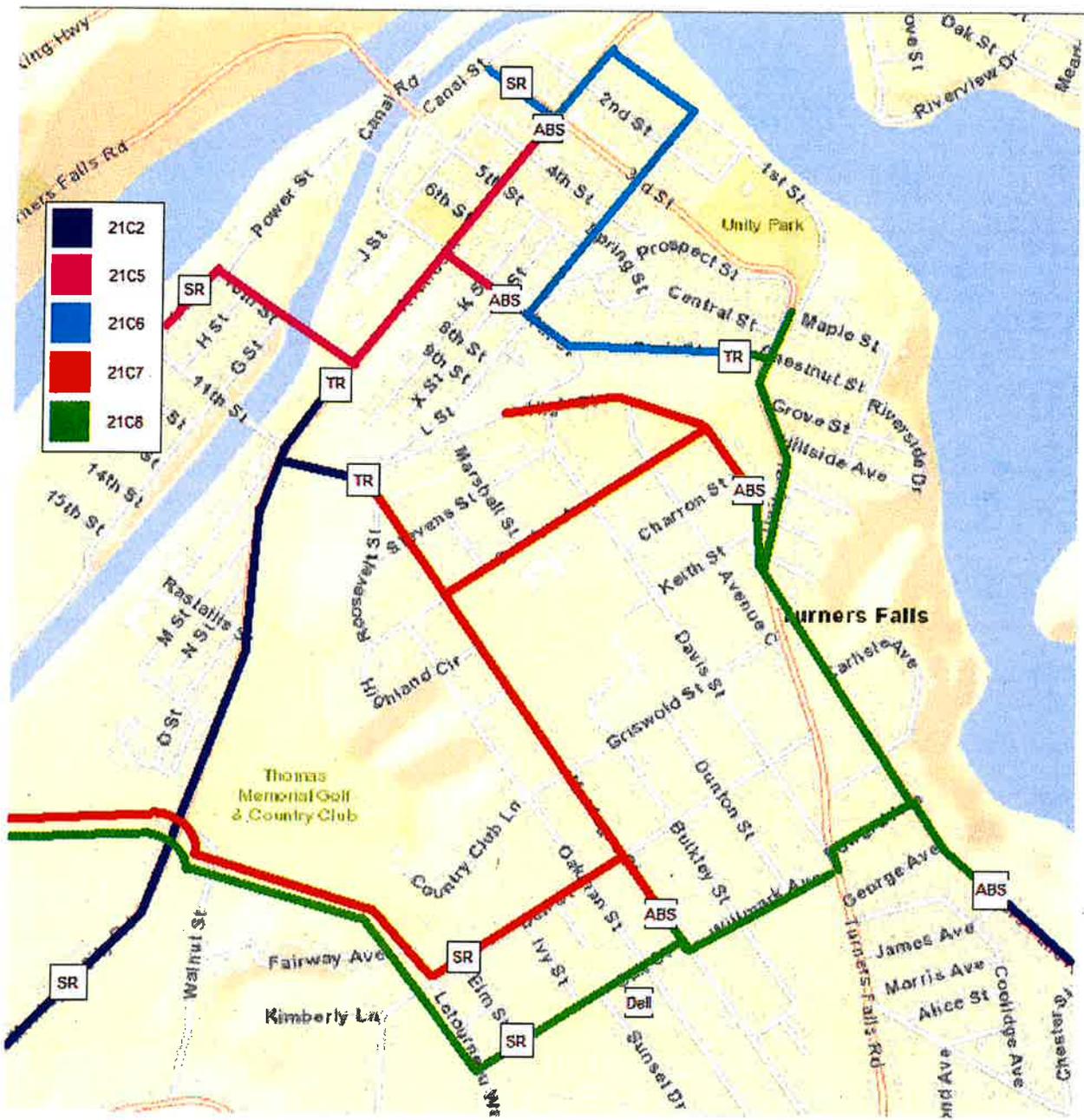
 New stepdown banks

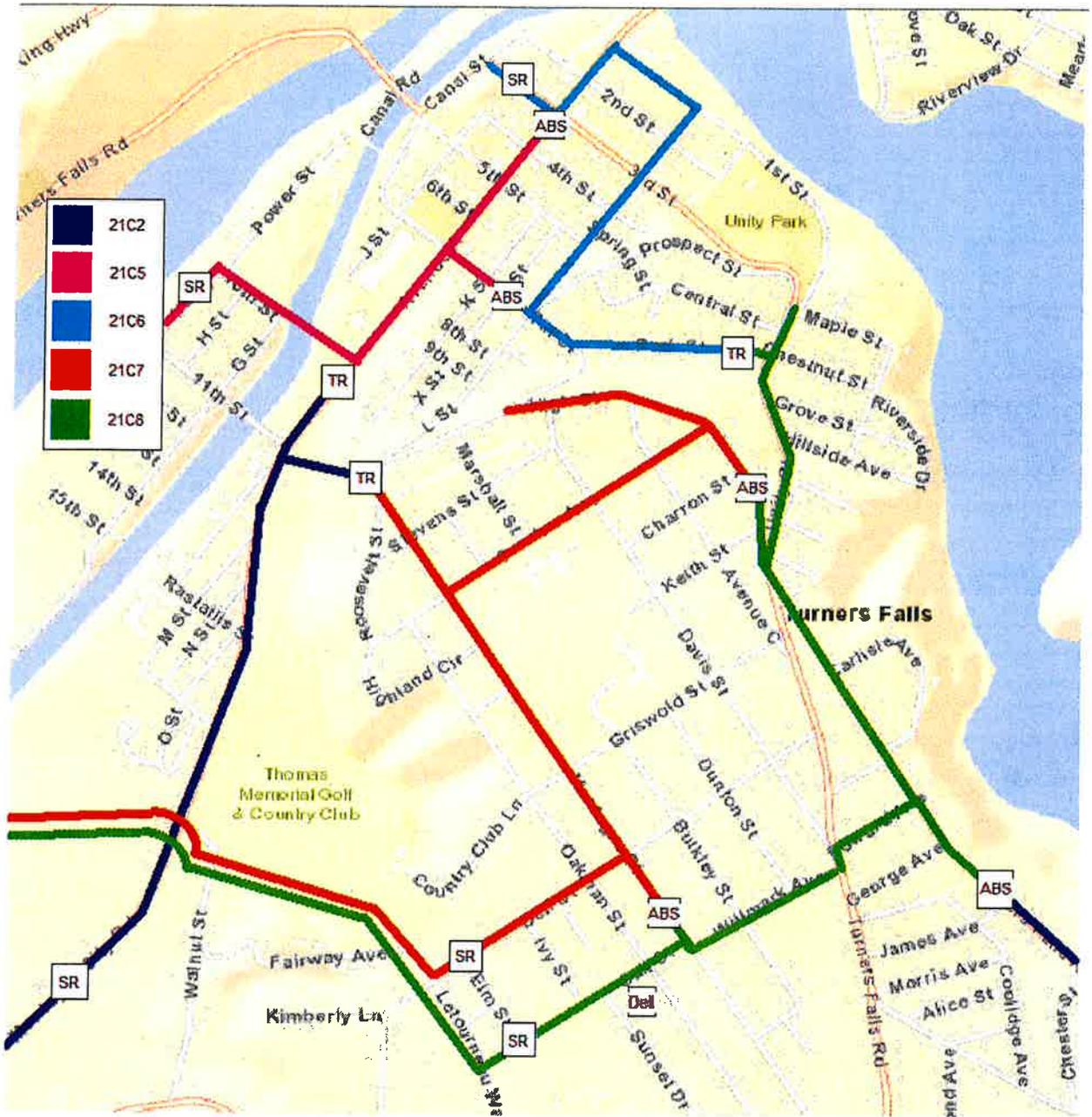
\* anything dashed line is being converted

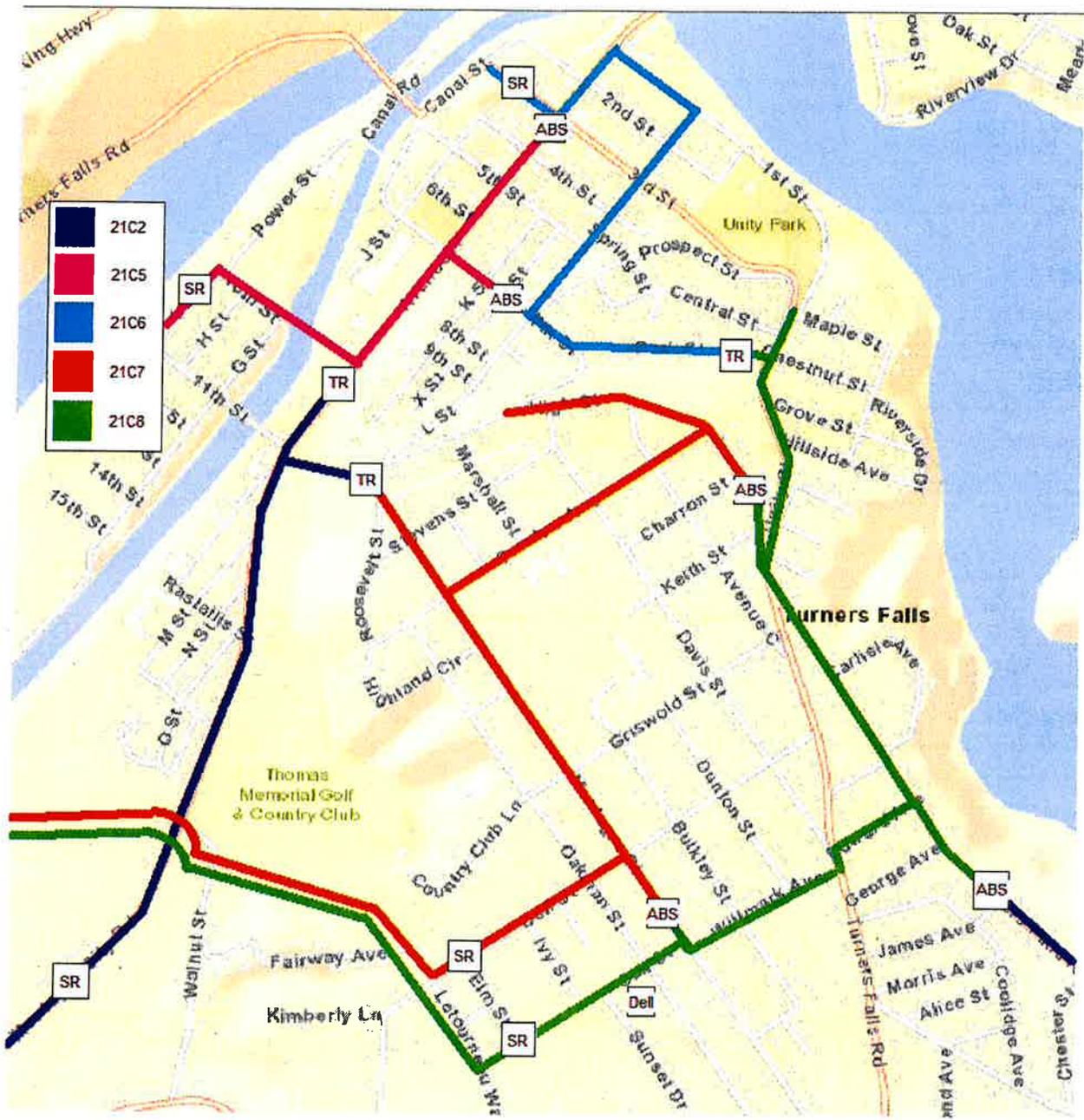


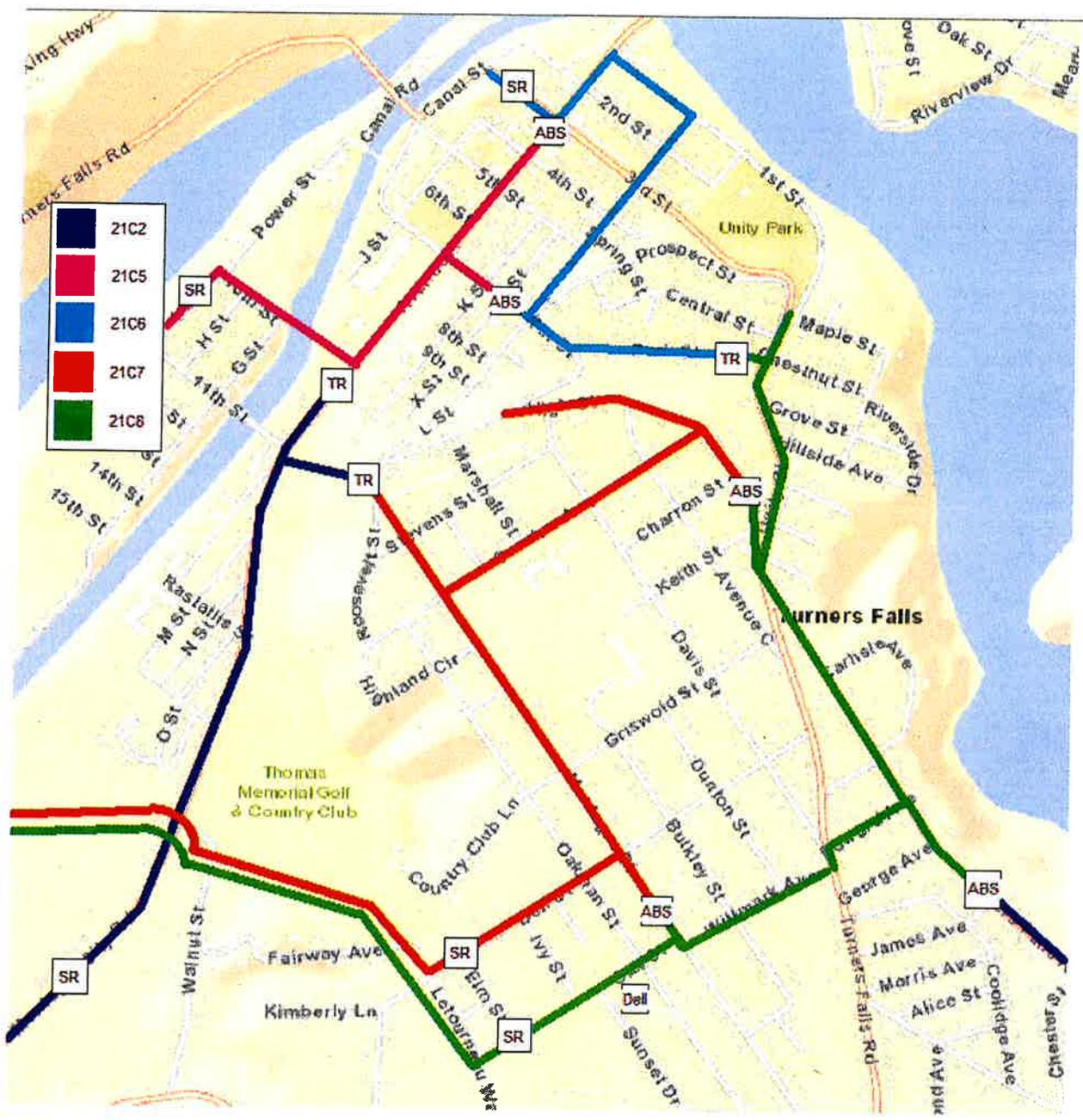












# Town of Montague Personnel Status Change Notice New Hires

Employee # \_\_\_\_\_

Board Authorizing Appointment: SELECT BOARD Meeting Date: 6-29-20

Authorized Signature: \_\_\_\_\_

Board Authorizing Wages: SELECT BOARD Meeting Date: 6-29-20

Authorized Signature: \_\_\_\_\_

### General Information:

Full name of employee: <u>DEREK MARTIN</u>	Department: <u>AIRPORT</u>
Title: <u>GROUPS MAINTENANCE</u>	Effective date of hire: <u>6-29-20</u>

### New Hire:

Permanent: ___ Y <input checked="" type="checkbox"/> N	If temporary, estimated length of service: <u>6 MONTHS</u>
Hours per Week: <u>8</u>	Union: <u>NONE</u>

### Wages:

Union: <u>N/A</u>
Wages: Grade <u>  </u> Step <u>  </u> Wage Rate: <u>13.00</u> (annual/ hourly)
Notes:

### Copies to:

_____ Employee	_____ Department	_____ Board of Selectmen
_____ Treasurer	_____ Accountant	_____ Retirement Board
_____ Town Clerk		

# Town of Montague Personnel Status Change Notice New Hires

Employee # \_\_\_\_\_

Board Authorizing Appointment: SELECTBOARD Meeting Date: 6-29-20

Authorized Signature: \_\_\_\_\_

Board Authorizing Wages: SELECTBOARD Meeting Date: 6-29-20

Authorized Signature: \_\_\_\_\_

### General Information:

Full name of employee: <u>LUKE TIMBERLAKE</u>	Department: <u>AIRPORT</u>
Title: <u>GROUNDS MAINTENANCE</u>	Effective date of hire: <u>6-29-20</u>

### New Hire:

Permanent: <u>Y</u> <del>N</del>	If temporary, estimated length of service: <u>6 MONTHS</u>
Hours per Week: <u>8</u>	Union: <u>NONE</u>

### Wages:

Union: <u>N/A</u>
Wages: Grade <u>X</u> Step <u>X</u> Wage Rate: <u>13.00</u> (annual/ hourly)
Notes:

### Copies to:

_____ Employee	_____ Department	_____ Board of Selectmen
_____ Treasurer	_____ Accountant	_____ Retirement Board
_____ Town Clerk		



OFFICE OF THE TREASURER-COLLECTOR

Town of Montague

One Avenue A  
Turners Falls, MA 01376

TEL: (413) 863-3200 x-202

FAX: (413) 863-3224

June 25, 2020

To: Selectboard

From: Eileen Seymour – Treasurer *Eileen*

RE: Employee Credit Card Requests

Please accept this as a formal request for the following employee of the Town of Montague to be issued a credit card with the requested limits.

**WPCF:**

Chelsey Little - \$5,000.00

Approved by Board of Selectmen:

\_\_\_\_\_  
Richard Kuklewicz

\_\_\_\_\_  
Michael Nelson

\_\_\_\_\_  
Christopher Boutwell



**AUTHORIZATION TO DISBURSE No. 4**  
**Invoice # 0796904**  
**TOWN OF MONTAGUE FY18 (6K)**  
**RUTTER'S PARK – PHASE ONE IMPROVEMENTS PROJECT**  
**Contractor: GZA GeoEnvironmental Inc.**  
**P O Box 711810**  
**Cincinnati, OH 45271-1810**

Date: June 29, 2020

Original Contract Amount:	18,300.00
Addendum #1	8,870.00
Total Contract	27,170.00
Total Paid to Date:	21,697.58
Balance:	5,472.42
This Invoice:	<b>5,472.42</b>
Balance:	-

Work Items Complete:

See attached invoice dated: June 19, 2020	<b>FY2018 CDBG \$5,472.42</b>
---	-----------------------------------

I reviewed this invoice on June 24, 2020 and found that the tasks have been completed, as noted. I recommend approval of this pay request for **\$5,472.42**.

*Brian P. McHugh, Director of Community Development – HRA*

I hereby authorize the above payment

**TOWN of MONTAGUE**

\_\_\_\_\_  
*Authorized signature*  
Chair, Selectboard

\_\_\_\_\_  
*Authorized signature*  
Selectboard

\_\_\_\_\_  
*Authorized signature*  
Selectboard



9B

**AUTHORIZATION TO DISBURSE No. 7  
Payment Requisition # 7  
FY 2018 TOWN OF MONTAGUE (6C)  
RUTTER'S PARK IMPROVEMENTS – PHASE ONE PROJECT**

General Contractor: **Aqua-Turf Irrigation, L.L.C.**  
**73 Rolling Ridge Rd**  
**Orange, CT 06477**

Date: June 29, 2020

Original Contract Amount:	\$ 203,781.00
Add #1:	\$ 10,262.00
Add #2:	\$ 4,590.00
Add #3:	\$ 4,500.00
Total Contract:	\$ 223,133.00
Total Paid to Date:	\$ 218,470.34
This Invoice:	\$ <b>4,662.66</b>
Contract Balance :	\$ -

Work Items Complete:

See attached: <b>Payment Request #7 - Approved by architect and contractor</b> <b>Dated: June 25, 2020</b>	<b>CDBG Funds: \$4,662.66</b>
--	-------------------------------

I reviewed this invoice on June 29, 2020 and found that the billing is accurate.  
I recommend approval of this pay request for \$4,662.66

**FRANKLIN COUNTY REGIONAL HOUSING & REDEVELOPMENT AUTHORITY**

\_\_\_\_\_  
*Authorized signature*  
Director of Community Development

I hereby authorize the above payment

**TOWN of MONTAGUE**

\_\_\_\_\_  
*Authorized signature*  
Chair, Selectboard

\_\_\_\_\_  
*Authorized signature*  
Selectboard

\_\_\_\_\_  
*Authorized signature*  
Selectboard



9/10

**AUTHORIZATION TO DISBURSE No. 5**  
**Invoice # 2019-135-7**  
**TOWN OF MONTAGUE FY19 (6K)**  
**SPINNER PARK RESTORATION PROJECT**  
**Contractor: Berkshire Design Group, Inc.**  
**4 Allen Street**  
**Northampton, MA 01060**

Date: June 25, 2020

Original Contract Amount:	11,000.00
Addenda	-
Total Contract	11,000.00
Total Paid to Date:	4,179.60
Balance:	6,820.40
This Invoice:	<b>770.44</b>
Balance:	6,049.96

Work Items Complete:

See attached invoice #2019-135-7 dated: June 5, 2020	<b>FY2019 CDBG</b>
--	--------------------

I have reviewed this invoice on June 25, 2020 and found that the tasks have been completed, as noted. I recommend approval of this pay request for \$ 770.44

\_\_\_\_\_  
*Director of Community Development – HRA*

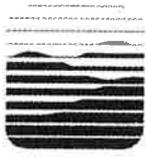
I hereby authorize the above payment

**TOWN of MONTAGUE**

\_\_\_\_\_  
*Authorized signature*  
Chair, Selectboard

\_\_\_\_\_  
*Authorized signature*  
Selectboard

\_\_\_\_\_  
*Authorized signature*  
Selectboard



**Berkshire  
Design  
Group**

4 Allen Place, Northampton, MA 01060  
413-582-7000 t • 413-582-7005 f

Town of Montague Planning Dept.  
Attn: Mr. Brian Mchugh  
241 Millers Falls Rd.  
Turners Falls, MA 01376

**INVOICE # 2019-135-7**

June 5, 2020

Project No: 2019-135

**Re: Spinner Park Bidding & Construction Administration**

For professional landscape architectural, civil engineering and land surveying services listed below for the period May 1, 2020 to May 31, 2020:

Email Invoices To: [bmchugh@fcrhra.org](mailto:bmchugh@fcrhra.org)

Task	Fee	% Complete (to date)	% Complete (this period)	Amount Due (this Period)
Construction Documents	\$11,000.00	45.00%	7.00%	\$770.44
	\$11,000.00			
<b>Subtotal Task Charges</b>				<b>\$770.44</b>
<b>INVOICE TOTAL</b>				<b>\$770.44</b>

**Please make check payable to: The Berkshire Design Group, Inc. Please note Project # on check.**

Terms: Due upon receipt. A 1.5% late payment charge may be applied to the balance due, if payment in full is not received in 30 days. Thank You.

**Statement of Accounts**

Invoice	Invoice Date	0 - 30	31 - 60	61-90	Over 90	Balance
2019-135-6	5/12/2020	\$479.60	\$0.00	\$0.00	\$0.00	\$479.60
<b>Total Prior Billing</b>						<b>\$479.60</b>

**Total Due \$1,250.04**

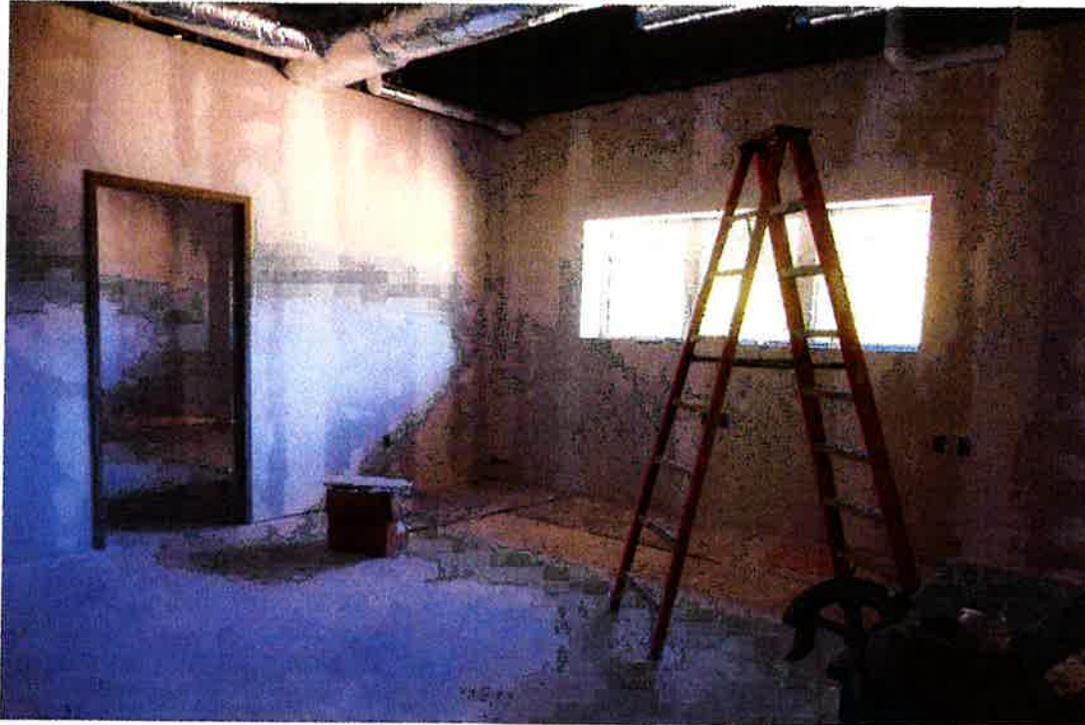
OPM Contract Background: We expect substantial completion of the building in late August to early September. Recognizing this change in the original schedule, the DPW Building Committee voted unanimously (7-0) in support of extending full time OPM services beyond the original contract end date of July 31<sup>st</sup> at a pre-negotiated contractual cost of \$24,000 per month through the substantial completion of the project. We anticipate the commitment will be in the range of 3 to 6 weeks depending on the pace of project construction, which continues to go well. We will have lesser (and expected) post-substantial completion punch list fees in the weeks immediately following, but these will be much more limited services. Note: We do not need to amend the contract, we are simply exercising our rights within the existing agreement.

I would request that the Selectboard **“move to approve extension of full time OPM services in accordance with rates defined in our existing agreement through the substantial completion of the DPW Building project, as well as any additional time following substantial completion that may be required to manage punch list and final close-out procedures.”**

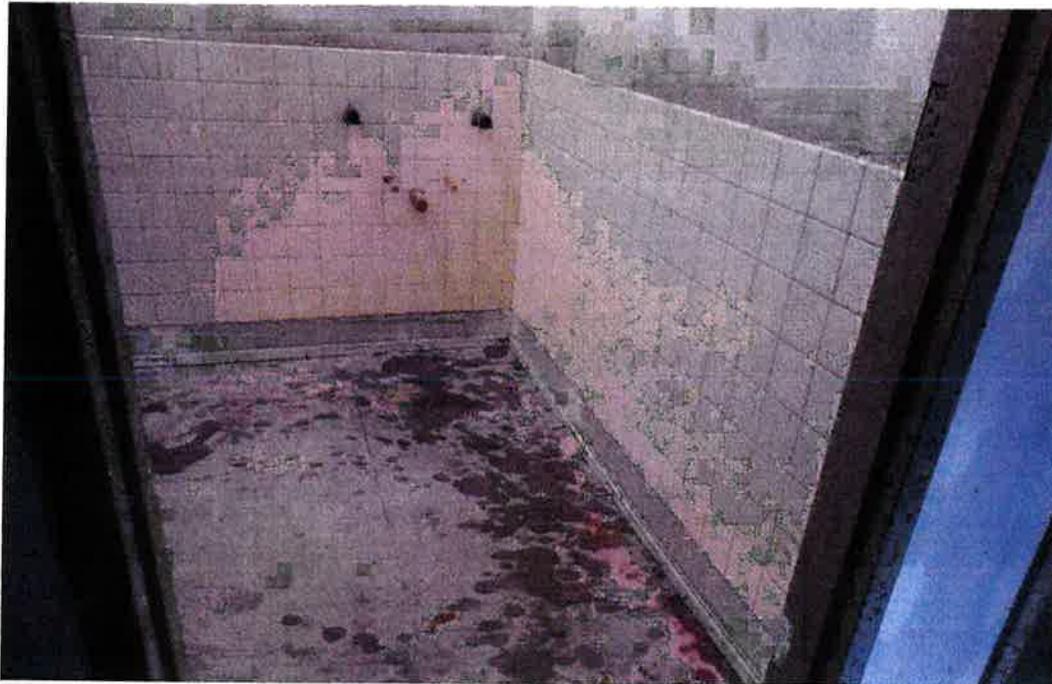
Thanks - Steve

**Steven Ellis**  
**Town Administrator**  
Town of Montague  
One Avenue A  
Turners Falls MA 01376  
(413) 863-3200 x110

Montague DPW - UPDATED June 23, 2020	Budget	Budget Revisions	Adjusted Budget	Anticipated	Cost to Date	Balance	% Expended
<b>Owner's Project Manager</b>							
Design Phase	43,000		43,000	43,000	43,000	-	100.0%
Bidding	10,000		10,000	10,000	10,000	-	100.0%
Construction Administration(10 mos)	232,000		232,000	232,000	217,500	14,500	93.8%
Closeout	30,000		30,000	30,000	-	30,000	0.0%
Other Administrative Costs	-		-	-	-	-	-
<b>OPM - Subtotal</b>	<b>315,000</b>	<b>-</b>	<b>315,000</b>	<b>315,000</b>	<b>270,500</b>	<b>44,500</b>	<b>85.9%</b>
<b>Architecture and Engineering</b>							
Schematic Design	\$100,179		100,179	100,179	100,179	-	100.0%
Design Development	153,608		153,608	153,608	153,608	-	100.0%
Construction Documents	235,751		235,751	235,751	235,751	-	100.0%
Bidding	13,357		13,357	13,357	13,357	-	100.0%
Construction Administration	166,965		166,965	166,965	-	166,965	0.0%
Budgeted Expenses	23,500		23,500	23,500	-	23,500	0.0%
Reimbursible Expenses	13,000		13,000	13,000	-	13,000	0.0%
Add-Service Fuel Depot		15,000	15,000	15,000		15,000	0.0%
		-	-	-	-	-	-
<b>Architectural/Engineering Subtotal</b>	<b>706,360</b>	<b>15,000</b>	<b>721,360</b>	<b>721,360</b>	<b>502,895</b>	<b>218,465</b>	<b>69.7%</b>
<b>Commissioning Services - TBD</b>							
Design Phase	20,000		20,000	20,000	-	20,000	
Construction Phase	-		-	-	-	-	
Warranty Phase	-		-	-	-	-	
<b>Commissioning Subtotal</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	
<b>Construction</b>							
Construction - Base Bid + Alternates	8,692,437	-\$1,028,544	7,663,893	\$7,663,893	\$5,814,706	\$2,669,187	68.5%
Fuel Depot (\$417,629 to date)		\$435,000	435,000	435,000			
Change Orders (\$178,917 to date)	-	385,000	385,000	385,000			
Potential Liability		92,877	92,877	92,877			
<b>Construction Total</b>	<b>8,692,437</b>	<b>(208,544)</b>	<b>8,483,893</b>	<b>8,483,893</b>	<b>5,814,706</b>	<b>2,669,187</b>	<b>68.5%</b>
<b>Project Expenses</b>							
Testing & Engineering	30,000		30,000	30,000	20,670	9,330	68.9%
Utility Backcharges	30,000	-	30,000	30,000	22,232	7,768	74.1%
Misc. Expenses / Moving	15,000		15,000	15,000	1,750	13,250	11.7%
Printing Expenses	5,000		5,000	5,000	-	5,000	0.0%
Legal Fees	5,000		5,000	5,000	-	5,000	0.0%
<b>Project Expenses Subtotal</b>	<b>85,000</b>	<b>-</b>	<b>85,000</b>	<b>85,000</b>	<b>44,652</b>	<b>40,348</b>	<b>52.5%</b>
<b>Furnishings and Equipment</b>							
Furniture	50,000		50,000	50,000	-	50,000	0.0%
Industrial Equipment	215,500	-	215,500	215,500	28,333	187,167	13.1%
Communications	70,000		70,000	70,000	-	70,000	0.0%
Technology	50,000		50,000	50,000	-	50,000	0.0%
<b>FF&amp;E Subtotal</b>	<b>385,500</b>	<b>-</b>	<b>385,500</b>	<b>385,500</b>	<b>28,333</b>	<b>357,167</b>	<b>7.3%</b>
Project Contingency	\$942,465	\$193,544	1,136,009	1,136,009		1,136,009	0.0%
<b>Total Project Budget</b>	<b>11,146,763</b>	<b>-</b>	<b>11,146,763</b>	<b>11,146,763</b>	<b>6,661,086</b>	<b>4,485,677</b>	<b>59.8%</b>



*Photo 1 – Interior Drywall Finishes at Administrative Offices*



*Photo 2 – Ceramic Tile Wall Finishes at Bathrooms*



*Photo 3 – Boiler Room / Oil Burners*



*Photo 4 – Maintenance Bay CMU Walls*



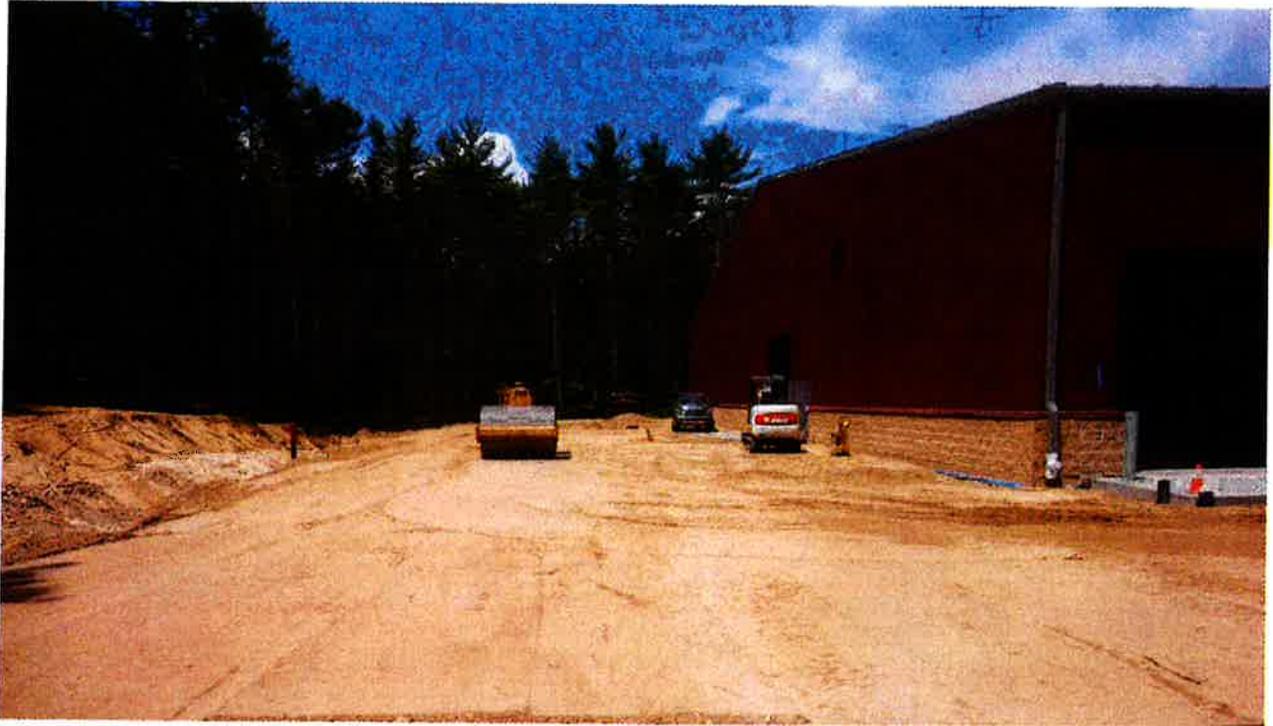
*Photo 5&6 – Interior CMU Walls at Vehicle Storage and Maintenance Bay / Shops*



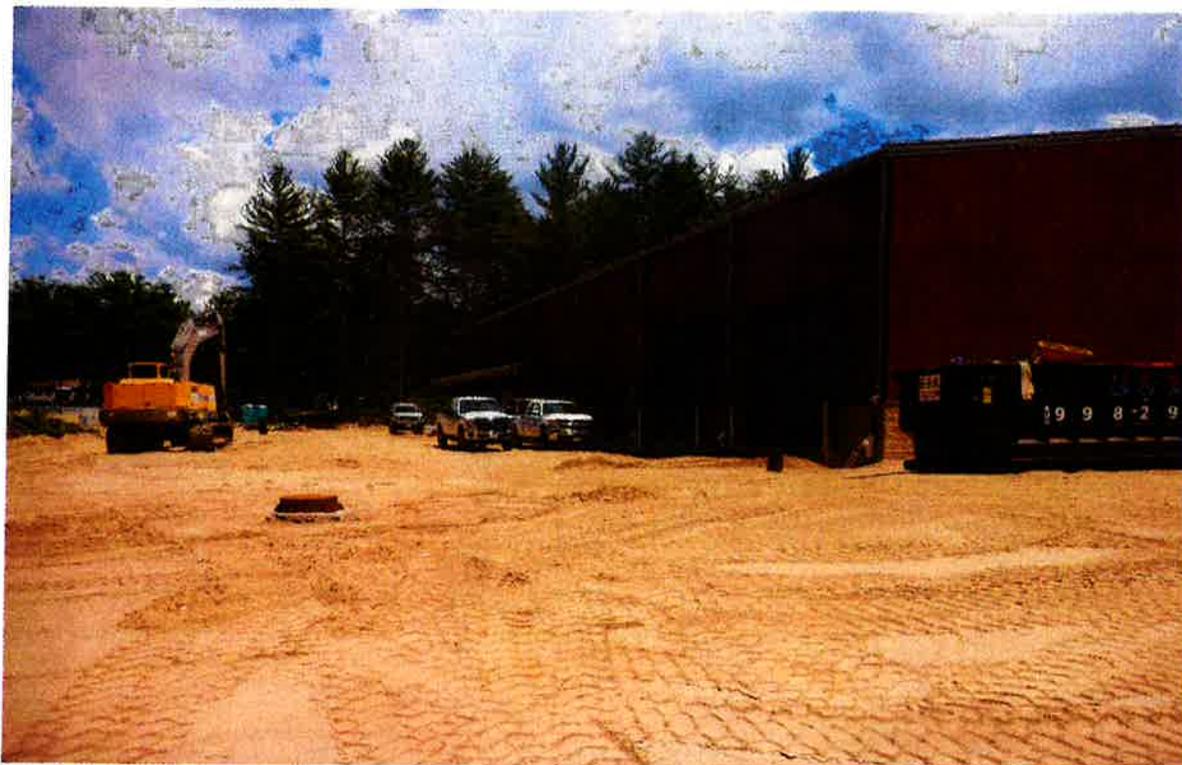
*Photo 7 – CMU Wall at Vehicle Storage / Administrative Suite*



*Photo 8 – Grading and Door Aprons at South (Rear) Elevation*



*Photo 9&10 – Rough Grading at West Elevation*



*Photo 11 – Rough Grading at North (Front) Elevation*



# Office of the Selectboard

Town of Montague

One Avenue A

Turners Falls, MA 01376

Phone (413) 863-3200 ext. 108

FAX (413) 863-3231

12

## **Proposed Advisory Group Structure for Selectboard Special Inquiry Regarding Community Engagement, Equity, and Use of Force in Policing in the Town of Montague**

Recent national incidents have highlighted persistent inequity in policing practice toward African-Americans and other non-majority population sub-groups. This inequity has included excessive use of force by some police, leading to unnecessary injury and death.

These national concerns have been presented peacefully in Montague through a “Black Lives Matter” rally, and through comment at the 2020 Annual Town Meeting and recent Selectboard meetings. The Montague Selectboard has expressed the belief that while no comparable incident is known to have occurred in Montague; it is nonetheless essential that our community also engages in fact-finding and reflection to assess the equity of policing in our community, our use of force practices, and the strength of our police department’s engagement with the community it serves.

In response to a request from the Selectboard, the Town Administrator presents the following recommendations for a basic framework and timeline for community-engaged examination of these matters. That proposal is as follows:

### **The board should form two distinct Advisory Review Groups focused on:**

1. Police Community Engagement – What are MPD policies and practices relative to community engagement, what is the impact of these practices on key sub-groups, how might they improve?
2. Equity and Use of Force in Policing – What are MPD policies and practices relative to equitable policing and use of force, what is the impact of these practices on key subgroups, how might they improve?

### **It is further recommended that each Advisory Review Group:**

- Includes six community members and one Selectboard representative. These seven will serve as voting members, assisted by a member of town staff and police officials, as needed.
- Is responsible for exploring questions directly relevant to its focus, developing a broader outreach or engagement approach to bring additional community perspective to the conversation, analyzing what is learned and making a report of findings and recommendations to the Selectboard.
- Have its members be appointed by a “search committee” to consist of the Selectboard Chair and Town Administrator, and up to three other people who have already engaged the board with interest in contributing to the process.
- Receives training relative to effective group process to ensure productive discussion among stakeholders with potentially diverse viewpoints and has logistical support from the Town and reasonable access to needed data and policy information.

### **Expected Process Steps:**

1. Selectboard votes to establish Advisory Review Groups, defining the general scope of their inquiry/focus, and process for appointment of members, including appointing search panel (June 29).
2. Selectboard requests letters of interest from participants specific to each committee (June 30).
3. Search panel reviews applications and prepares recommendations to the Selectboard (July 13).
4. Selectboard appoints Advisory Review Group members ( July 13). *Each applicant outlines any special perspective, skill or experience they believe they'd bring to the group.*
5. Appointees participate in a hands-on practical experiential training session developed and implemented by Paula Green, founder of the Karuna Center for Peace-Building (Week of July 20).
6. Internal Advisory Review Group discussions and planning, review of available information, preparation for broader community outreach, which may include:
  - a. Community Zoom conferences
  - b. Web portal for submission of experience testimony
  - c. Other engagement activity
7. Analysis, meaning-making, development of findings
8. Sharing of findings at Special Selectboard Hearing

## Minor Recycling Changes Take Effect July 1

The Springfield Materials Recycling Facility (MRF) accepts, sorts, bales, and sells recyclable material from 65 member communities in western Mass. The MRF is the only recycling facility in Massachusetts that is owned by the Commonwealth. It is operated by a private company, Waste Management Recycle America. A 15-member municipal advisory board discusses and reviews its operations, provides recycling education to the public, and acts as a liaison between member communities, the MRF operator and the Massachusetts Department of Environmental Protection.

A new contract with the operator will go into effect on July 1, 2020. The new contract adds two items to the list of acceptable material and removes two items. Details are provided below.

### Shredded paper and aerosol cans will no longer be accepted

As of July 1<sup>st</sup>, *shredded paper will no longer be acceptable* in your town's paper recycling program. After July 1<sup>st</sup> residents can bring confidential documents to area businesses (e.g. copy shops, office supply, shipping stores, and local banks) for secure shredding. Many local banks sponsor free spring and fall shredding events. The material generated from commercial shredding operations is taken directly to local paper mills. The alternative to shredding through a business or event, is disposal as trash.

On July 1<sup>st</sup>, *aerosol cans will no longer be accepted* in your town's container recycling program. After July 1<sup>st</sup> all aerosol cans must be disposed of in the trash.

### Clear plastic cups and egg cartons will be considered acceptable

As of July 1<sup>st</sup>, *clear plastic cups will be acceptable* in your town's container recycling program. Lids and straws must be removed and placed in the trash.

Other plastic cups, such as polystyrene (#6 plastic), colored "keg" cups, and opaque (cloudy) plastic cups, are not acceptable for recycling and must go in the trash. If a clear cup is labeled "compostable," it should not go in with recyclables because it is not accepted at the MRF.

As of July 1<sup>st</sup>, *clear plastic egg cartons will be acceptable* in your town's container recycling program.

Paper and Styrofoam™ egg cartons are not accepted at the MRF.