

## Montague Cemetery Commission – Minutes

Tuesday, January 3, 2023

6:00 PM – 7:30 PM

In person meeting

Montague Senior Center

62 5<sup>th</sup> Street, Turners Falls

### AGENDA

1. Take roll call
  - a. Present: Annabel Levine, Mary Kay Mattiace, Judith Lorei
    - i. Volunteer: Jamie Fuller
2. October (10/26/22) and November (11/29/22) minutes approved (the agenda originally listed November and December meetings. Due to the holidays, the December meeting was moved to January so there was no December meeting).
3. Discuss plan for increased Commission membership
  - a. The Commission would like to expand by the end of the month, Mary Kay will contact Wendy Bogusz about getting on the Selectboard agenda.
  - b. Joann Prescott and Jamie Fuller have expressed interest in joining the commission.
4. Discuss 2023 budget items
  - a. Judith met with Steve Ellis regarding the budget, and a narrative was drafted that asks

for a budget increase. We will also be asking for additional funds to finish the green burial section.

5. Discuss Jan-March task list including:
  - a. Highland Cemetery database,
    - i. Annie has made a draft version of the spreadsheet, Judith will review and begin to fill in data in order to understand the amount of time and effort it will take to complete the project. The goal is to have a complete listing by April 1.
    - ii. Annie is in touch with Digital Commonwealth at the Boston Public Library about scanning our archive in the next month or two.
  - b. mapping/headstone inventory – all cemeteries
  - c. volunteer drive
    - i. Commission will be hosting green burial information sessions in the early spring and will use these sessions to recruit volunteers.
    - ii. Mary Kay and Jamie will write a letter to the editor for the Montague Reporter, for submission at the end of January/beginning of February.
6. Update: headstone maintenance and repair - Commission volunteer, Jeri Moran, will share information with us again later in the spring about the workshop.
7. Set 2023 meeting schedule

- a. Commission will continue to meet on the fourth Tuesday of the month.
  - i. Jan 31st (via zoom), then Feb 28th, March 28th, etc.
- 8. Other business
  - a. The Commission discussed joining a Board of Health meeting in the next few weeks to give an update on cemetery business.

\*Items not anticipated within 48 hours of meeting \*\*Votes may be taken

Minutes compiled by Annie Levine