**Montague Cemetery Commission Special Meeting Minutes**

Tuesday, November 30, 2021

6:00-7:00

Montague Town Hall – 2nd floor

Masks required

1. Roll call
   1. Present: Jeri Moran, Annie Levine, Judith Lorei (Volunteers: Jamie Fuller, Mary Kay Mattiace).
2. Cemetery inventory project update
   1. In progress. Jamie will download Google Drive to upload grave photos.
3. Highland Cemetery
   1. File storage - Physical and Digital
      1. Jeri and Jamie reported out about consolidating old maps of Highland Cemetery.
      2. Digital archiving
         1. Digital Commonwealth program available through the Boston Public Library. Free digitizing of records.
         2. Commission has question about records and privacy, Annie will email Steve Ellis to ask town council. Annie will go ahead with application in meantime.
      3. We still need access to town hall, including a building code. Annie will email Wendy to check up on it.
   2. Start planning Montague Reporter writings to prepare for next spring (introduction, education, volunteer outreach, etc.)
4. MCC 12/17 Special Meeting
   1. Rules and Regs
   2. Green Burial
   3. Organize Records

Minutes Compiled by Annie Levine