

**SELECTBOARD, FINANCE COMMITTEE AND  
BOARD OF HEALTH MEETING NOTICE  
UPSTAIRS MEETING ROOM, 1 AVENUE A, TURNERS FALLS, MA**

**Due to COVID-19 Public Participation will be by:**

<https://global.gotomeeting.com/join/341572861> or call **+1 (872) 240-3311**

**Access Code: 341-572-861 (Remote meeting will open at 6:50 PM)**

**MONDAY, March 30, 2020**

Topics may start earlier than specified, unless there is a hearing scheduled

**Meeting Being Taped**

**Votes May Be Taken**

1. 7:00 PM Call to Order: Chair announces that the meeting is being recorded by MCTV (if applicable) and asks if anyone else is recording the meeting
2. 7:00 Approve Selectboard Minutes of March 9 and 16, 2020 if available
3. 7:01 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
4. 7:02 Selectboard with Finance Committee:
  - To rescind the votes of March 25, 2020 that recommended appropriations of \$130,000 to the Town Capital Stabilization Fund, \$80,000 to the FCTS Stabilization Fund, and \$80,000 to the OPEB Trust Fund, all funded from Free Cash.
  - To recommend appropriations of \$118,000 to the Town Capital Stabilization Fund, \$68,000 to the FCTS Stabilization Fund, and \$68,000 to the OPEB Trust Fund, all funded from Free Cash. (unless, upon reflection, you prefer a different allocation.)
5. 7:10 Town Meeting Warrant – To review May 2, 2020 Special and Annual draft warrants, attached hereto, and to make recommendations on all items in warrants; votes may be taken
6. 7:30 Personnel Board
  - Affirm Appointment of Gina McNeely, Acting Director of Health, Grade 6, Step 11, \$40.23/hr, up to 35 hrs/wk, effective 3/25/20 for 6 – 8 weeks
7. 7:35 Brian McHugh, Franklin County Regional Housing & Redevelopment Authority
  - Vote to award the FY19 Community Development Block Grant contract for the Spinner Park Restoration Project to Sciaba Construction Corporation of Walpole, MA in the amount of \$282,200
  - Authorization to disburse a payment from the Town’s FY18 Community Development Block Grant in the amount of \$7,003.60 to GZA GeoEnvironmental, Inc. for construction management services and laboratory testing performed in the Fall of 2019 for the Rutter’s Park Phase 1 Improvements Project.

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8. 7:45           Walter Ramsey, Town Planner
- Award Spinner Park Construction project to Sciaba Construction, Inc. \$282,200
  - Approve Change Order #1 – Complete Streets Project, First Street Concrete Sidewalk \$15,940
  - Award Strathmore Mill Hazardous Materials Abatement project to Air Quality Experts, Inc. – Base bid and alternate #1, \$450,000
  - Industrial park Updates
    - New Business: Caluwe Inc.
    - Atlantic Golf and Turf Expansion
9. 8:00           Update on Town response to COVID-19
- Operational/Departments
  - Town Meeting and Elections
  - State progress toward revised deadlines for taxes and fees
10. 8:15          Town Administrators' Report
- Welcome Chelsey Little, WPCF Superintendent to Team
  - Execute contract amendment with Veolia Water North America-Northeast, LLC
  - Announcement MPD has been awarded \$4,974 worth of car seats as part of the federal fiscal year 2020 Child Passenger Safety Seat Distribution Grant Program
  - Update on in process or soon to begin capital projects
  - Public Meeting Posting requirements
  - Urge residents to sign up for CodeRED
  - Topics not anticipated in 48 hour posting

The next regularly scheduled Selectmen's Meeting will be held on **MONDAY, APRIL 6, 2020** at the  
Montague Town Hall, 1 Avenue A, Turners Falls, MA

**SPECIAL TOWN MEETING  
TOWN OF MONTAGUE  
COMMONWEALTH OF MASSACHUSETTS  
May 2, 2020**

Franklin, ss.

To either of the Constables of the Town of Montague in the County of Franklin:

**GREETING:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Montague qualified to vote in Town affairs to meet in the Turners Falls High School Theater, 222 Turnpike Road, Turners Falls, Massachusetts, on Saturday, May 2, 2020, at 8:30 A.M. and to act on the following articles and any motions which may be presented.

**ARTICLE 1:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$51,000, or any other amount, for the purpose of increasing the appropriation of Article 7 of the March 5, 2020 Special Town Meeting, which appropriated \$75,000 to remove and dispose of an existing oil tank and vault, or pass any vote or votes in relation thereto.

(WPCF Interim Superintendent Request)

**ANNUAL TOWN MEETING  
TOWN OF MONTAGUE  
COMMONWEALTH OF MASSACHUSETTS  
May 2, 2020**

Franklin, ss.

To either of the Constables of the Town of Montague in the County of Franklin:

**GREETING:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Montague qualified to vote in Town affairs to meet in the Turners Falls High School Theater, 222 Turnpike Road, Turners Falls, Massachusetts, on Saturday, May 2, 2020, at 8:35 A.M. and to act on the following articles and any motions which may be presented.

**ARTICLE 1:** To see if the Town will vote to receive and act upon the reports of the Officers of the Town and to receive the report of any committees and act thereon.

**ARTICLE 2:** To see if the Town will vote to authorize the Selectboard, or other Town departments with the approval of the Selectboard, to apply for and accept grants from the Federal Government, Commonwealth of Massachusetts, or any other source, and to expend the same for purposes received without further appropriation, or pass any vote or votes in relation thereto.  
(Selectboard Request)

**ARTICLE 3:** To see if the Town will vote to fix the salaries of all elected officials as required by law for the fiscal year beginning July 1, 2020, as set forth in Schedule I, Elected Officials, a copy of which is on file in the Office of the Town Clerk, or pass any vote or votes in relation thereto.

**ARTICLE 4:** To see if the Town will vote to fix the salaries of all appointed officials as required by law for the fiscal year beginning July 1, 2020, as set forth in Schedule II, Appointed Officials, a copy of which is on file in the Office of the Town Clerk, or pass any vote or votes in relation thereto.

**ARTICLE 5:** To see if the Town will vote to amend the classification plan to add the position of Assistant Planner at Grade E as per a Memorandum of Agreement between the Town of Montague and the National Association of Government Employees (NAGE), or pass any vote or votes in relation thereto.  
(Planning Department Request)

**ARTICLE 6:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$10,527,445, or any other amount, for the maintenance of the several departments of the Town, said sums to be allocated in accordance

with Schedule III, Budget, a copy of which is on file in the Office of the Town Clerk, and for any other necessary changes, or pass any vote or votes in relation thereto.

**ARTICLE 7:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$2,449,068, or any other amount, for the purpose of operating the Water Pollution Control Facility and associated pumping stations, said sums to be allocated in accordance with Schedule IV, WPCF Budget, a copy of which is on file in the Office of the Town Clerk, or pass any vote or votes in relation thereto.

**ARTICLE 8:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$79,750, or any other amount, for the purpose of funding the operations, maintenance, and debt service of the Colle Building, or pass any vote or votes in relation thereto. (Selectboard Request)

**ARTICLE 9:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$55,694, or any other amount, for the purpose of operating the Turners Falls Airport, or pass any vote or votes in relation thereto. (Airport Commission Request)

**ARTICLE 10:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$1,255,456, or any other amount, for the purpose of paying the Franklin County Technical School District for Montague's share of the assessment for the yearly operation of the Franklin County Technical School, or pass any vote or votes in relation thereto. (Franklin County Technical School Request)

**ARTICLE 11:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$10,732,268, or any other amount, for the purpose of paying the Gill-Montague Regional School District for Montague's share of the assessment for the yearly operation of the Gill-Montague Regional Schools, or pass any vote or votes in relation thereto. (Gill-Montague Regional School District Request)

**ARTICLE 12:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$20,000, or any other amount, for the purpose of building a wall in the Sheffield Library to provide additional private instructional space or other uses, including any and all incidental and related costs, or to pass any vote or votes in relation thereto. (GMRSD Request)

**ARTICLE 13:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$60,000, or any other amount, for the purpose of making repairs to the Gill Montague Regional School District Administration building's concrete skirt, masonry window sills, and entry canopy, including any and all incidental and related costs, or to pass any vote or votes in relation thereto. (GMRSD Request)

\*note only 10K is recommended – may want to change warrant amount.

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$60,000, or any other amount, for the purpose of repairing the Hillcrest Elementary School façade and roof, including any and all incidental and related costs, or pass any vote or votes in relation thereto. (GMRSD Request)

**ARTICLE 15:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$60,000, or any other amount, for the purpose of resurfacing all of the Turners Falls High School tennis courts, including any and all incidental and related costs, or pass any vote or votes in relation thereto. (GMRSD Request)

**ARTICLE 16:** To see if the town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$21,953, or any other amount for the purpose of providing Building Condition Assessments and development of 15-year capital/action plans for the Sheffield School, Hillcrest School, and Great Falls Middle School/Turners Falls High School Buildings, including any and all incidental and related costs, or pass any vote or votes in relation thereto. (GMRSD Request)

**ARTICLE 17:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$16,250, or any other amount, for the purpose of hiring a contractor to provide valuation services relating to the natural gas and electric transmission/distribution utility properties located in town, including any and all incidental and related costs, or to pass any vote or votes in relation thereto. (Board of Assessors Request)

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000, or any other amount, for the purpose of replacing coarse bubble diffusers at the Montague WPCF with fine bubble diffusers or similar technology, including any and all incidental and related costs, or to pass any vote or votes in relation thereto. (WPCF Superintendent Request)

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$40,000, or any other amount, for the purpose of replacing a primary sludge pump at the Montague WPCF, including purchasing and equipping a new pump, removal and disposal of the existing pump, design and installation services and any and all incidental and related costs, or to pass any vote or votes in relation thereto. (WPCF Superintendent Request)

**ARTICLE 20:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000, or any other amount, for the purpose of purchasing, equipping, and making major repairs to DPW vehicles and equipment, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

(Department of Public Works Request) Only \$50K is recommended – SB may wish to change amount to match recommendation

**ARTICLE 21:** To see if the town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$50,000, or any other amount, for the purpose of replacing the Council on Aging Roof with a standing seam roof system or any other material, including any and all incidental and related costs, or pass any vote or votes in relation thereto.  
(Council on Aging Request)

**ARTICLE 22:** To see if the town will vote to raise and appropriate, transfer available funds, borrow, or otherwise provide the sum of \$4,800, or any other amount, for the purpose of funding the local share of a \$96,000 state and federal grant titled "Wildlife Hazard Assessment Study", or pass any vote or votes in relation thereto. (Airport Commission Request)

**ARTICLE 23:** To see if the town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$37,260, or any other amount, for the purpose of repairing traditional walking paths in the villages of Turners Falls and Millers Falls, including but not limited to repair or replacement of the public stairway leading from the Millers Falls Village Center to Highland Park, the purchase and installation of any necessary equipment and anything incidental or related thereto, or pass any vote or votes in relation thereto.  
(Planning Department Request) Is this correct?

**ARTICLE 24:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$5,000, or any other amount, for the purpose of hiring professionals to survey the Montague Center Park plots and to provide options and recommendations for future re-use and/or public or private development opportunities in the Park, and anything incidental or related thereto, or to pass any vote or votes in relation thereto.  
(Parks & Recreation Commission Request)

**ARTICLE 25:** To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$820.49, or any other amount, which represents the net premium paid to the Town upon the sale of the Town's \$5,785,000 DPW Facility Bonds dated January 22, 2020, to pay costs of the DPW facility authorized by the vote of the Town passed March 29, 2018, and to reduce the amount authorized to be borrowed for such project by such amount, as set forth in M.G.L. c. 44, §20 or any other applicable law, or pass any vote or votes in relation thereto.

**ARTICLE 26:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$39,185, or any other amount, for the purpose of increasing the GMRSD Stabilization Fund, or pass any vote or votes in relation thereto.  
(Finance Committee Request)

**ARTICLE 27:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$61,507, or any other amount, for the purpose of increasing the Town General Stabilization Fund, or pass any vote or votes in relation thereto.  
(Finance Committee Request)

**ARTICLE 28:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$200,259, or any other amount, for the purpose of increasing the Town Capital Stabilization Fund, or pass any vote or votes in relation thereto.  
(Finance Committee Request)

**ARTICLE 29:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$118,000, or any other amount, for the purpose of increasing the Town OPEB Trust Fund, or pass any vote or votes in relation thereto.  
(Finance Committee Request)

**ARTICLE 30:** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$68,000, or any other amount, for the purpose of increasing the Franklin County Technical School Stabilization Fund, or pass any vote or votes in relation thereto.  
(Finance Committee Request)

**ARTICLE:31:** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for one (1) additional all alcohol on premises liquor license to be exercised and located at 112 Avenue A in the Turners Falls village of the Town, said license not to be transferred to any other location; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, or pass any vote or votes in relation thereto.

The petition for special legislation shall take the following form:

AN ACT AUTHORIZING THE TOWN OF MONTAGUE TO ISSUE ONE ADDITIONAL LIQUOR LICENSE.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1.** (a) Notwithstanding Section 17 of Chapter 138 of the General Laws or any other general or special, rule or regulation to the contrary, the licensing authority of the Town of Montague may grant one (1) additional license for the sale of all alcoholic beverages to be consumed on premises under Section 12 of said Chapter 138 to be exercised at and located at 112 Avenue A, in the Turners Falls Village in said town. A license granted under this section shall be subject to all of said Chapter 138 except said Section 17.

(b) Once issued, the licensing authority shall not approve the transfer of the license issued under this section to any other location, but it may grant the license to a new applicant at the same location if the applicant files with the authority a letter from the department of revenue and a letter from the department of unemployment assistance

indicating that the license is in good standing with the department and that all applicable taxes, fees and contributions have been paid.

(c) If the license granted under this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same location under the same conditions as specified in this section.

**SECTION 2.** This act shall take effect upon passage.  
(Selectboard Request)

**ARTICLE 32:** To see if the Town will vote to authorize the Selectboard to file a Home Rule petition with the General Court for special legislation to expand the Town's quota for liquor licenses as set forth in the proposed petition below; provided, however, that the General Court may make clerical and editorial changes of form only to the bill, unless the Selectboard approves amendments to the bill prior to enactment by the General Court, and to authorize the Selectboard to approve amendments which shall be within the public purposes of the petition, or pass any vote or votes in relation thereto.

The text of the petition shall take the following form:

AN ACT INCREASING THE TOWN OF MONTAGUE'S ON-PREMISES LIQUOR LICENSE QUOTA

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of the same, as follows:*

**Section 1.** (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the Town of Montague may grant **three (3) additional** licenses for the sale of all alcoholic beverages to be drunk on the premises pursuant to section 12 of said chapter 138, which licenses shall be located only within **the Town's Central Business District**, as that district is defined under the Town's Zoning Map, as it existed as of **May 6, 2017 (the "Central Business District")**, upon approval of and under conditions set by the licensing authority of the Town. The licenses shall be subject to all of said chapter 138 except said section 17.

(b) Notwithstanding section 12 of chapter 138 of the General Laws, the licensing authority may restrict the licenses issued pursuant to this act to holders of common victualler licenses.

(c) The licensing authority shall not approve the transfer of any license granted pursuant to this special act to any location other than a location **within the Central Business District**; but it may grant the license to a new applicant and/or for a new location **within the Central Business District**; pursuant to subsection (a) if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance

indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

If any license granted pursuant to this special act is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority which may then grant the license to a new applicant but only for a location within the Central Business District and under the same conditions as specified in this act.

**Section 2.** This act shall take effect upon passage.  
(Selectboard Request)

**ARTICLE 33:** To see if the Town will vote to transfer care, custody and control of the land or building commonly known as the former DPW Garage, located at 500 Avenue A, Turners Falls, and shown as Assessors' Parcel ID 05-0-127, from the Selectboard for general municipal purposes to Selectboard for general municipal purposes and for the purpose of conveyance and lease; and to authorize the Selectboard to sell or lease, transfer or convey all or any portion of such land and/or building for such sum and upon such conditions determined by the Selectboard to be in the best interests of the Town, pursuant to G.L. c. 30B, and to authorize the Selectboard to execute any and all instruments, including deeds, leases or other agreements and take all other actions necessary or appropriate to effectuate the vote taken hereunder, or take any other action relative thereto.

**ARTICLE 34:** To see if the Town will vote to transfer care, custody and control of the land or building commonly known as the Town Hall Annex, located at 1 Avenue A, Turners Falls, and shown as Assessors' Parcel ID 04-0-0004, from the Selectboard for general municipal purposes to the Selectboard for general municipal purposes and for the purpose of conveyance and lease; and to authorize the Selectboard to sell or lease, transfer or convey all or any portion of such land and/or building for such sum and upon such conditions determined by the Selectboard to be in the best interests of the Town, pursuant to G.L. c. 30B, and to authorize the Selectboard to execute any and all instruments, including deeds, leases or other agreements and take all other actions necessary or appropriate to effectuate the vote taken hereunder, or pas any vote or votes in relation thereto.

#### PETITIONED

#### **ARTICLE 35:** NEW received 10/21/19

We are writing to request that funds be appropriated to facilitate the repair of the public stairway leading from the Millers Falls Village Center to Highland Park. While many people continue to use the stairs they are in a sorry state and could cause someone harm if not addressed. Several of the concrete stairs are crumbling and the railings are rusted and broken. We feel that this is an important connector between the village center and the park and we hope that fixing the stairs would increase the use of the park by residents of the village center. Please repair the stairs so that we can use them safely.

Olsen is checking with counsel to see if petition meets threshold of a petitioned warrant article.