

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, January 7, 2019**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

Davis Street Project

- Alan Cloutier states he spoke with Ramsey today to confirm that he had put the Davis Street project on hold and would not develop on Sheffield property. He, however, is concerned about the issue of re-zoning all park, recreational, and school property to residential.
- Ramsey responds that he has received a lot of public feedback and has decided not to recommend advancing the project to the Planning Board. The issue and the zoning issue will be discussed at the hearing on January 15 at 6:45 p.m. at the Town Hall.
- Arlene Digargen, an abutter, states she is totally against the re-zoning of all of the school fields from recreational/educational to residential as it takes away the fields that are used by everybody in the neighborhood.
- Kuklewicz states that the property is really owned by the Town now. He lists the steps for zoning to change: (1) the hearing will be held next Tuesday night, (2) the Planning Board will give its recommendations to the Board, (3) the Board will have a discussion about it, then (4) it will go to Town Meeting for the final decision.
- Ellis explains how the issue of using part of the property for residential in-fill came about, but that it is in no way connected to the conversation about the specifics of changing the Zoning Bylaws.
- Digargen is concerned about a decision being rushed and asks that the final decision be postponed for at least a month so that she and her neighbors can get together to discuss this issue.
- Kuklewicz: Let's let the Planning Board do their job and let's see what the results of that are. The Board will not rush into a decision.

Eileen Seymour, Treasurer/Collector

To award bond sale and execute documents

- Clark Rowell from Unibank Financial Advisory Services read aloud and summarized the vote, which effects all the action that need to be taken for the Board to approve the bond sale.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Montague, Massachusetts (the "Town"), certify that at a meeting of the board held January 7, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$4,690,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated January 15, 2019 (the "Bonds"), to Robert W. Baird & Co., Inc. at the price of \$4,756,157.78 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on November 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2019	\$ 75,000	5.000%	2030	\$200,000	3.000%
2020	135,000	5.000	2031	190,000	3.000
2021	145,000	5.000	2032	195,000	3.000
2022	150,000	5.000	2033	200,000	3.000
2023	160,000	5.000	2034	205,000	3.125
2024	165,000	2.750	2035	215,000	3.250
2025	170,000	2.750	2036	220,000	3.250
2026	175,000	5.000	2037	225,000	3.250
2027	180,000	3.000	2038	235,000	3.375

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2028	190,000	3.000	2039	200,000	3.500
2029	195,000	3.000	2043	865,000	3.500

Further Voted: that the Bonds maturing on November 15, 2043 (a "Term Bond") shall be subject to mandatory redemption or mature as follows:

Term Bond due November 15, 2043

<u>Year</u>	<u>Amount</u>
2040	\$205,000
2041	215,000
2042	220,000
2043*	225,000

*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated December 21, 2018, and a final Official Statement dated January 3, 2019 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to review and update the Town's post issuance federal tax compliance procedures in consultation with bond counsel in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: January 7, 2019

Clerk of the Board of Selectmen

- *Nelson makes the motion to authorize the Clerk of the Selectboard to sign the Bond sale and associated documents as has been read. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

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- *Nelson makes a motion to take a 10-minute recess until 7:35 in order to sign the documents. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Kuklewicz reopens the meeting at 7:36 PM.

**Walter Ramsey, Town Planner
Winter On-Street Parking Update**

- Despite outreach via newspaper, the Town website, Town Hall, flyers, and MCTV, the demand for the permits has been low. Only two applications have been received.
- The fee is \$25 for the winter season and the permit is for residents only.
- Ramsey asks if the Board would approve the Town accepting permit fees from landlords on behalf of their tenants. The Board agrees.
- A landlord in the audience (Jim M.) asks if he can fill out the forms for his tenants. Ellis feels that we need to have some proof that someone owns a car and lives in the address. We can only go so low with the standard. Kuklewicz states that if folks choose to park where it's not permitted, the towing would cost them more than the \$25 permit fee and the few minutes of time it would take to come to Town Hall to fill out the paper work.

Nelson makes the motion to authorize Walter Ramsey to go ahead and issue the two permits that have come in thus far. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Announce Complete Streets Grant Award: Main Street sidewalks, First Street sidewalks, High St/Unity St crossing, cyclist marking on Ave A

Ramsey announces that the Town of Montague was awarded the Complete Streets Implementation Grant in the amount of \$311,000 for four different projects. We want to start with at least some of the projects this construction season. A notice to receive will be issued by the State in early February. At that time, we will have grant contracts to sign.

Safe Routes to School Grant Application

There is a new opportunity for us to apply for a grant that would, if received, fund sidewalks that are in close vicinity to K-8 schools.

Public Works Facility Building Project

Execute Agreement for land survey services with Harold Eaton and Associates of Hadley, MA, \$6,000

Nelson makes the motion to authorize the Agreement for land survey services with Harold Eaton and Associates in the amount of \$6,000. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Execute Agreement for architectural/design services with Helene - Karl Architects of Groton, MA

Postponed until next week

Steve Ellis, ADA Coordinator, Awarding of MOD grant for further ADA/sidewalk improvements along Avenue A, \$45,000

Execute the following State documents for ADA/sidewalk improvements grant:

- **Standard Contract form**
- **Contractor Authorized Signatory Listing and Proof of Authentication of Signature**
- **Commonwealth Terms & Conditions**

Nelson makes the motion to execute the MOD grant for further ADA/sidewalk improvements along Avenue A in the amount of \$45,000; and to authorize the appropriate people to sign the Standard Contract form, the Contractor Authorized Signatory Listing and Proof of Authentication of Signature, and the Commonwealth Terms & Conditions. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Execute agreement for procurement services with the FRCOG for ADA Sidewalk Construction Bid - Near Spinner Park, \$750

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Nelson makes the motion to execute the agreement for procurement services with the FRCOG for ADA Sidewalk Construction Bid - Near Spinner Park for \$750. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Execute agreement for engineering services with James J. Toth for 2019 Avenue A ADA Sidewalk Improvements Project, \$2,400

Nelson makes the motion to execute the agreement for engineering services with James J. Toth for 2019 Avenue A ADA Sidewalk Improvements Project for \$2,400. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Review and discuss documents related to Bob's Auto Body, Inc., Class III License

Nelson shares that in response to the Board's concern about the trailers on-site at Bob's Auto Body, a letter was received from Savinski indicating their commitment to work that has been and will be done to tidy the site up.

- Savinski lists work that is to be done by October 15:
 - The trailers will be leveled to the same height.
 - Two trailers at the at the bank will be removed and the area will be cleaned out.
 - The trucks and other miscellaneous items near that area that are in disrepair will be cleaned up.
 - Cutting the grass, cleaning the weeds, etc. will continue.
- Savinski states that they are on the list to have trees/shrubbery put on the south side of the property.

Nelson makes the motion to issue Bob's Auto Body a Class III License through December 31, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Proposed policy allowing use of space in Montague Town Hall by members of its state or federal legislative delegation for constituent services and other official businesses

Nelson makes the motion to adopt the policy in regard to the use of office space by legislators. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Nelson makes the motion to add the following amendments to the previous motion: to authorize the Town Administrator to reach out to the appropriate legislators and offer them the invitation to formally use the space, and to remove the phrase "Mass State" from the policy. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Executive Assistant Business

Schedule Special Town Meeting; suggested date February 12, 2019 and set Article Submission deadline

Nelson makes the amended motion to set the Special Town Meeting for February 19, 2019 pending the high school's availability, and set the Article Submission deadline for 12 noon on Thursday, January 17, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Announce Article Submission deadline for May 4, 2019 Annual and Special Town Meeting

Nelson makes the motion to set the Annual Town Meeting date for Saturday, May 4, 2019 and to have the Special Article Submissions for the Annual Town Meeting Warrant as well as the Special Town Meeting Warrant to be due no later than 4 PM on Thursday, March 21, 2019 in the Selectboard's Office. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Town Administrator Business

Approve and Execute Sludge Hauling and Disposal Contract with Veolia Water North America-Northeast, LLC

Nelson makes the motion to approve and Execute Sludge Hauling and Disposal Contract with Veolia Water North America-Northeast, LLC. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Designate Steven Ellis, Town Administrator to service as the Town's voting delegate at the 2019 annual meeting of the MIIA

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Nelson makes the motion to designate Steven Ellis, Town Administrator to service as the Town's voting delegate at the 2019 annual meeting of the MIIA. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

FRTA Sunderland/Greenfield Route 23 Change effective 1/22/19 (2 additional loops added)

Ellis states that very soon, there will be additional service through Montague to Sunderland with connections from the FRTA to the PVRTA to Amherst, Northampton, etc. on Route 23, effective January 22, 2019. Departure times for the start of the route which originates at the JWO Transit Center in Greenfield will be 10:45 and 12:45. The updated FRTA system-wide route maps will be available in Town Hall, at our libraries, at the public safety complex, and Greenfield Savings Bank. Further information on scheduling will also be available on the FRTA.org website. Boutwell suggests also posting this on MCTV.

Topics not anticipated in 48 hour posting

Shea Theater Movie Screen, Monte Belmonte of Shea Theater Board of Directors

- A movie screen is currently being installed at the Shea and will be done by January 17 at the latest.
- On January 26 "The Man Who Killed Hitler" and "The Bigfoot" will be screened. All of the proceeds would go to the benefit of the Town.
- They would like to close a portion of Avenue A in front of the theater for an hour and a half in order to have the Hollywood-style search lights and do a red carpet kind of premiere of the film. Ellis has given them the proper documentation and an official proposal for closing the road will be made next Monday.
- Kuklewicz asks if there would be seating made available for Town officials (Selectboard, DPW, Police Department) as well as downtown business owners who cooperated with the process. Ellis mentions it would be important to check with the Ethics Commission regarding providing this benefit to people.
- Ellis states that if the parking spaces need to be kept open, that should be part of the permit.

Town-Owned Bridges

Kuklewicz suggests inviting Tom Bergeron in to share his thoughts regarding work on Town-owned bridges.

OTHER:

- The Cable Advisory Committee is actively recruiting members. If interested, contact Jason Burbank, CAC Chair through the Selectboard's Office.
- Reminder: Work on Green Bridge, 1/9/19 to 1/31/19

Nelson makes the motion to adjourn the meeting at 8:48 PM. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

DOCUMENTS AND EXHIBITS:

- Announce Complete Streets Grant Award: Main Street sidewalks, First Street sidewalks, High St/Unity St crossing, cyclist marking on Ave A
- Safe Routes to School Grant Application: Montague Street sidewalk gap, Turnpike Road sidewalk gap, Keith Street sidewalk gap, Davis Street sidewalk gap.
- Execute Agreement for land survey services with Harold Eaton and Associates of Hadley, MA, \$6,000
- MOD grant for further ADA/sidewalk improvements along Avenue A, \$45,000
- State documents for ADA/sidewalk improvements grant:
 - Standard Contract form
 - Contractor Authorized Signatory Listing and Proof of Authentication of Signature
 - Commonwealth Terms & Conditions
- Agreement for procurement services with the FRCOG for ADA Sidewalk Construction Bid – Near Spinner Park, \$750
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policy allowing use of space in Montague Town Hall by members of its state or federal legislative delegation for constituent services and other official business

- Announce Article submission deadline for May 4, 2019 Annual and Special Town Meeting
- Sludge Hauling and Disposal Contract with Veolia Water North America-Northeast, LLC
- Designate Steven Ellis, Town Administrator to serve as the Town's voting delegate at the 2019 annual meeting of the MIIA
- FRTA Sunderland/Greenfield Route 23 Change effective 1/22/19 (2 additional loops added)