

MONTAGUE BOARD OF HEALTH MEETING
Wednesday, July 10, 2013 – 5:30 pm – Downstairs Meeting Room
Town Hall, One Avenue A, Turners Falls, MA

Meeting Minutes

Present: Michael Nelson, Chair, Albert (Al) Cummings, Christopher Boutwell, Gina McNeely, Director of Public Health.

Michael Nelson opened the Board of Health Meeting at 5:31 PM

- Review June 19, 2013 Minutes:

Al Cummings motioned to accept the Montague Board of Health minutes for the meeting of June 19, 2013. Seconded by, Christopher Boutwell. Motion passes.

- Director's Report for June 2013
 - a) James Senn has requested a variance hearing regarding the spraying at Senn's Garage for August 2013.
 - b) Rebecca Depardeaux is considering opening a satellite tea shop in Turners Falls on the Avenue.
 - c) Marion Lacey is moving Twisters to the Crocker Building (formally Holy Smokes space).
 - d) The septic system at 87 East Taylor Hill Road was installed.
 - e) James Bent and the Strathmore properties are running into some issues on how to dispose of the waste water on the island.
 - f) The new Tobacco regulations have gone into effect as of July 1, 2013.
 - g) The blighted properties are being evaluated and orders written up.
 - h) 10 Federal Street in Millers Falls it has been condemned for no water and no electricity. It is in the foreclosure process but is currently is still owned by Logan Remick.

Christopher Boutwell motioned to accept the Montague Board of Health Director's report for the month of June 2013. Seconded by, Al Cummings. Motion passes.

- Nurse's Report (Carolyn Merriam) for the month of May and June 2013
 - a) Flu vaccines have been ordered for the drive thru clinic planned at the Franklin Technical High School
 - b) Carolyn Merriam was out for the *Summer Safety* event at Unity Park which will be held every Wednesday throughout the summer.

Al Cummings motioned to accept the Nurse's Report for the months of May and June 2013. Seconded by, Christopher Boutwell. Motion passes.

- Health Inspector Report (Carolyn Merriam) for the month of May and June 2013
 - a) Nuisance Complaints – Dumpsters at Family Dollar
 - b) 4 K Street

Al Cummings motioned to accept the Health Inspector's Report for the months of May and June 2013. Seconded by, Christopher Boutwell. Motion passes.

- Heath Director's vacation request for the week of July 15-19, 2013

Christopher Boutwell motioned to accept the vacation request of the Health Director for the week of July 15-19, 2013. Seconded by, Al Cummings. Motion passes.

- Health Director's vacation request for the week of August 19-22, 2013

Al Cummings motioned to accept the vacation request of the Health Director for the week of August 19-23, 2013. Seconded by, Christopher Boutwell. Motion passes.

- Continuity Of Operations Plan (COOP) – Is a plan to layout procedures in the case of an emergency and what the succession of leadership would be and who would handle what Board of Health functions. The Montague Board of Health discussed the plan and made some minor changes; Michael Nelson will revise the draft and send out to all BOH members for discussion at the next Montague Board of Health meeting.

Al Cummings motioned to close Board of Health Meeting. Seconded by, Christopher Boutwell. Motion passes.

Meeting adjourned: 6:04 PM

Approved by: _____

Date: _____