

Minutes
Town of Montague Assessors' Department
1 Avenue A (2nd Floor), Turners Falls, MA
January 7, 2013

Members Present: Paul Emery, Betty Waidlich Absent: Teresa Miner
Staff Present: Barbara Miller, Director of Assessing
Others Present: Lynda Hodsdon Mayo the Assessing Clerk in the Town of Gill, Florence Tidlund, Ernie Brown (Notary)

Meeting convened 3:30 p.m.

- One bid was received for the Valuation of Hydro Electric Generating Property
 - George K. Lagassa, PhD, ASA
Mainstream Associates
26 Maple Road North Hampton, NH 03862
Total Bid Price \$28,300
Cost to be shared by the Towns of Montague and Gill with the percentage borne by each community to be in direct relation with proportionate share of valuation.

Motion to accept the bid from Mainstream Associates made by Ms. Waidlich, second by Mr. Emery, vote unanimous

- Approved Minutes of December 12, 2012
Motion to approve made by Ms. Waidlich, Second by Mr. Emery, Vote unanimous

SIGNATURES REQUIRED

- Time sheets for Ms. Miller, weeks ending 12/22/2012, 12/27/2012 and 01/05/2013, signed by Mr. Emery
- Tax Deferral Application and Certificate, Parcel Id 32-0-33
Motion to approve made by Ms. Waidlich, Second by Mr. Emery, Vote unanimous
 - Tax Deferral and Recovery Agreement, Parcel Id 32-0-33, the owner of the property and the Board of Assessors signed and all signatures were witnessed by Ms. Miller and notarized by Mr. Brown. The document is to be recorded at the Franklin County Registry of Deeds.
- Chapter Land Application and Lien, Parcel Id 53-0-058 and a portion of 53-0-079
Motion to approve made by Ms. Waidlich, second by Mr. Emery, Vote unanimous
Board members signed the Lien, signatures were notarized by Mr. Brown. The document is to be recorded at the Franklin County Registry of Deeds.
- Motor Vehicle and Trailer Excise Monthly List of Abatements for December 2012, Levy 2012 \$272.20
Motion to approve made by Ms. Waidlich, Second by Mr. Emery, Vote unanimous
- Real Estate and Personal Property Monthly Lists of Town and District Abatements and Exemptions for the month of December
 - Levy FY2013
 - Town - \$10,516.89
 - TFFD - \$81.00
 - MCFD - \$324.07
 - MLD - \$22.25
 - Levy FY2012
 - Town - \$183.65
 - TFFD - \$33.93

Motion to approve made by Ms. Waidlich, Second by Mr. Emery, Vote unanimous

- Reimbursable State Owned Land Acquisition Forms signed by the board
 - 51-0-29
 - Portions of 24-0-5, 6 and 8 Currently known as Parcel 24-0-38
 - 53-0-10 and 11

UPDATES TO BOARD

- Reviewed proposed FY2014 Budget
- One bid was received in response to the internal posting of the Assessing Technician position
 - Board voted to request the Personnel Board appoint Jessica St. Amand to the position of Assessing Technician, which is a Grade 3. The board is requesting Ms. St. Amand be appointed at her current step of 8 with an increase to step 9 on her anniversary date of July 20th.
Motion made by Ms. Waidlich, Second by Mr. Emery, Vote unanimous
- Topics not anticipated covered in the 48 hour posting requirements

Meeting Adjourned 5:00 p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____