



# Turners Falls Municipal Airport

Airport Administration Building

10 Aviation Way

Turners Falls, MA 01376

**Agenda for Monday, June 12, 2017**

All times approximate — All items tentative — Votes may be taken

This will be a joint meeting of the **Turners Falls Airport Manager Search Committee** and the **Turners Falls Municipal Airport Commission.**

**6:00 Volunteer Appreciation** – Recognition of the Volunteers and their service to the Commission. While there may be a quorum of Commissioners, but no deliberations will occur, and no votes will be taken until the meeting is called to order at 7:00.

1. **7:00 Call to Order**

2. 7:01 Introduction of new Manager Bryan Camden

3. 7:02 Approve Minutes

- a. Search Committee – 4/10/2017
- b. Search Committee – 4/17/2017
- c. Search Committee – 4/19/2017
- d. Commission – 5/9/2017

4. 7:05 Adjourn Search Committee portion of the meeting; disband Search Committee.

5. 7:10 Gale Report – Votes may be taken

- a. Project Updates (AIP – Airport Improvement Plan)
  - i. AIP-18 Reconstruct Taxiway
  - ii. AIP-19 Master Plan Update
  - iii. ASMP-Fencing
  - iv. Other Issues or Actions needing attention

6. 7:35 Managers' Report – Votes may be taken

- a. Monthly Report
  - i. Buildings and Grounds
  - ii. Security
  - iii. Treasurer's Report
  - iv. Tribal Update

b. Manager Review Process

- i. Review expectations and goals for FY18
- ii. Review documentation procedures

7. 8:05 Pilot, Tenant, Users Group, and Public Comment; Other Business – Votes may be taken

- a. Opportunity for the public to address the Commission
- b. Any topics not anticipated in advance of the posting requirement

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8. 8:15 Commissioners Updates and Comments
  - a. Annual Motions
  - b. Annual Motion # 1 — **Moved that we** appoint Bryan Camden as a Manager for the Airport, said appointment to run from July 1, 2017 to June 30, 2018.
  - c. Annual Motion #2 — **Moved that we** authorize the Manager to expend operational budget funds not to exceed the limit allowed by the State Bid Law, with specific Treasurer Approval of items over \$1,000, for Fiscal Year 2018.
  - d. Annual Motion #3 — **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, to sign leases, grant applications, grants, grant assurances, contracts, project related bills, and related documents; including, but not limited to, grants over \$50,000, for Fiscal Year 2018.
  - e. Annual Motion #4 — **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, and/or the Treasurer to sign weekly bills and payroll (except that Time Sheets must be approved by the Chairman, Vice-Chairman, or Treasurer), for Fiscal Year 2018.
  - f. Annual Motion #5 — Appoint Airport Volunteers
    - i. **Moved that we** appoint Ray Burniske as a volunteer for the Airport, said appointment to run from July 1, 2017 to June 30, 2018.
    - ii. **Moved that we** appoint Dick Caldwell as a volunteer for the Airport, said appointment to run from July 1, 2017 to June 30, 2018.
    - iii. **Moved that we** appoint Mark Fairbrother as a volunteer for the Airport, said appointment to run from July 1, 2017 to June 30, 2018.
    - iv. **Moved that we** appoint Rod Herzig as a volunteer for the Airport, said appointment to run from July 1, 2017 to June 30, 2018.
    - v. **Moved that we** appoint Frank Russo as a volunteer for the Airport, said appointment to run from July 1, 2017 to June 30, 2018.
    - vi. **Moved that we** appoint Ted Toohaker as a volunteer for the Airport, said appointment to run from July 1, 2017 to June 30, 2018.
    - vii. **Moved that we** appoint Bill Ulley as a volunteer for the Airport, said appointment to run from July 1, 2017 to June 30, 2018.
9. 8:30 Approve and authorize signing of leases with Josh Simpson for Hangar I and Hanger E, effective July 1, 2017 through June 30, 2027.
10. 9:30 Executive Session under MGL c.30A § 21 (a) 7 To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; MGL Chapter 9 Section 27C – Votes may be taken

Posted at Town Hall as indicated by the stamp above.

Posted on [http://www.montague.net/pages/montaguema\\_AirportAgendas/](http://www.montague.net/pages/montaguema_AirportAgendas/) on 6/7/2017 at 1:00pm

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