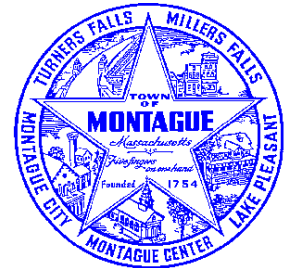


# Town of Montague Municipal Airport Commission

## Meeting Minutes

July 10, 2017



The meeting was called to order at 7:02 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Peter Golrick, Gary Collins, Brian Carroll  
Others present: Bryan Camden (MANAGER), Matt Caron (GALE), Jackie Marks (GALE), Frank Russo (AOPA), Gary Longley (CAP), Dan (CAP)

**MOTION** by Keith to accept the minutes of June 12, 2017, seconded by David, motion passes unanimously.

**MOTION** by Keith to appoint Peter as Chair, Gary as Treasurer, Brian as Vice-chair, and Peter as Secretary, seconded by Gary. After a brief discussion of the positive value of change, motion passes unanimously.

### CIVIL AIR PATROL

Gary Longley and Dan presented that the Civil Air Patrol (CAP) will be participating in a Search & Rescue simulation and request that they be allowed to use the airfield for a couple of sorties with 4-5 people. The dates are 8/20 as primary, with a rain date of 8/19. It was recommended that they contact the local emergency responders as a courtesy. **MOTION** by Brian to authorize the CAP to use the Airport on 8/20 or 8/19 as presented, seconded by Keith, passed unanimously. Gary Longley also noted that the CAP will not need to house documents here, but would still like to meet here.

### GALE REPORT

**AIP-18** (Reconstruct Parallel Taxiway) Waiting for KP invoice to finalize the package. **ASMP – Fencing** Work is done; no Tribal invoices, yet; Payment Voucher #1 is ready. **AIP-19** (Master Plan Update) Contract to be sent to Gale soon. Full Gale Report attached.

### MANAGER REPORT

Food Truck policy is drafted; mowing and routine maintenance continue; met with MAMA reps re:NHESP potential expansion of protected areas. Met with Tom Bergeron (DPW) who agreed to allow us to use a Town truck for Airport cleanup. Discussion of snow removal and costs. Met with tenants about leases and a few prospective new hangar owners; 2 leases were renewed. Insurance was reviewed and renewed; house tenant is moving out at end of month; FCTS project list update; annual MAMA conference is coming up. July 22 planned pilot/tenant meet and greet with coffee and donuts is planned. Treasurers report – waiting for end of year reports, deferred until next month. Tribal Update: Discussion about the fence project was the primary topic; 11 or 12 communications since March; Should the Tribes be notified of the State “controlled burn” on the plains? Full Manager Report attached.

**COMMISSIONER UPDATES**

No discussion on this topic tonight.

**PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER**

No discussion on this topic tonight.

**ACCESS AGREEMENT**

No discussion on this topic tonight.

8:21 Keith made a **MOTION** to adjourn, second by David, passed unanimously.

Respectfully submitted: Peter Golrick

Voted \_\_\_ (Aye) \_\_\_ (Nay) \_\_\_ (Abstain) at an Airport Commission Meeting on: \_\_\_ / \_\_\_ / \_\_\_\_\_

\_\_\_\_\_  
(Airport Chair Signature)

Documents used:

Manager's Report

Gale Monthly Update

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **AOPA** is Aircraft Owners and Pilots Association; **BLS** is the Federal Bureau of Labor Statistics; **CAP** is Civil Air Patrol; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **GARD** is the General Audio Recording Device that records pilots as they approach and leave the Airport; **MassDOT/AD** is the Massachusetts Department of Transportation, Aeronautics Division; **MAMA** is the Massachusetts Airport Management Association; **FCFC** is the Franklin County Flying Club; **FCRCC** is the Franklin County Radio Control Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.