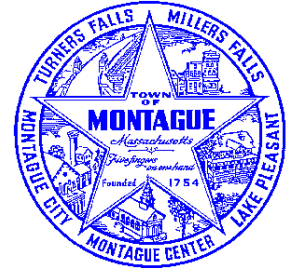


Town of Montague Municipal Airport Commission

Meeting Minutes

December 12, 2016



The meeting was called to order at 7:05 PM in the Airport Admin Bldg.

Commissioners present: Keith LaRiviere, Peter Golrick, Gary Collins, Brian Carroll

Others present: Mickey Longo (MANAGER), Matt Caron (GALE)

MOTION by Keith to accept the minutes of November 14, 2016, seconded by Brian, motion passes 3-0-1 with Brian abstaining.

GALE REPORT

AIP-18 (Reconstruct Parallel Taxiway) In the process of finalizing documents for closure of project.

ASMP – Fencing MassDOT still waiting on funding. **AIP-19** (Master Plan Update) Scoping meeting held today with a focus on alternatives. Full Gale Report attached.

MANAGER REPORT

Letter to FAA re:CIP was sent; Worked on Tractor; Met with snow plowers to go over new geometry; Heating system repaired; Cleared drain by Gate 3; New leases signed; Letter from Josh Simpson of intent to enter into new leases. Treasurers report – Budget: Spent \$3,737.32; Income \$1,957.25; Balance of \$29,191.17 or 59.55%.

MOTION by Keith to adopt the budget of \$49,925 for FY18, seconded by Gary, passed unanimously. Full Managers Report attached.

MOTION by Brian to adopt the 2017 Meeting Schedule, seconded by Keith, passed unanimously.

Full Managers Report attached.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

No discussion on this topic tonight.

COMMISSIONER UPDATES

No discussion on this topic tonight.

ACCESS AGREEMENT

No discussion on this topic tonight.

8:11 Keith made a **MOTION** to adjourn, second by Brian, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___ / ___ / _____

(Airport Chair Signature)

Documents used:

Manager's Report

Gale Monthly Update

Draft 2017 Meeting Schedule

Draft FY18 Budget

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **GARD** is the General Audio Recording Device that records pilots as they approach and leave the Airport; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **MAMA** is the Massachusetts Airport Management Association; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.