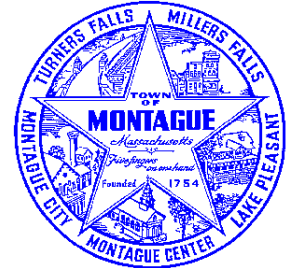


Town of Montague Municipal Airport Commission

Meeting Minutes

October 11, 2016



The meeting was called to order at 6:35 PM in the Airport Admin Bldg.

Commissioners present: Keith LaRiviere, David Brule, Peter Golrick, Gary Collins, and Brian Carroll

Others present: Mickey Longo (MANAGER), Stu Moncrieff (GALE), Frank Russo

A brief presentation of the process regarding the Executive Session for tonight was followed by a **MOTION** by Keith to accept the minutes of September 12, 2016, seconded by David, motion passes unanimously.

6:40 Keith made a **Motion** to go into Executive Session under MGL c.30A § 21 (a) 6 To discuss the negotiation of a Lease with Richard Kulis, and Peter declared that doing so in open session would jeopardize the Towns' bargaining position, and that we would return to regular session to continue the meeting with the other Agenda items.

ROLL CALL VOTE: David – Aye, Keith – Aye, Peter – Aye, Gary – recused, Brian – aye; motion passes 4-0-1.

+ + +

Executive Session

Minutes are in a separate document, to be voted into public record as soon as it is appropriate.

+ + +

7:17 Return from Executive Session.

The following 3 Motions were to ratify in Open Session the decisions made in Executive Session: Keith made a **MOTION** to extend the current lease to Richard Kulis until June 30, 2017 at a rate of \$75.00 per month; seconded by David, motion passes 4-0-1 with Gary recused.

Keith made a **MOTION** to direct Mickey to draft the extension and authorize the Chairman to sign, seconded by Brian, motion passes 4-0-1 with Gary recused.

Keith made a **MOTION** to Offer the new lease to Richard Kulis with a term of July 1, 2017 to June 30, 2027, and to direct Mickey to draft the lease and authorize the Chairman to sign, seconded by Brian, motion passes 4-0-1 with Gary recused.

GALE REPORT

AIP-18 (Reconstruct Parallel Taxiway) Final inspection occurred on Sept. 29; the major remaining item is that grass seed is needed along the edges of the taxiway and a couple of other sparse spots. **ASMP – Fencing** MassDOT is under considerable budget constraints; we may need to rebid. **Other** discussion of whether the Tech school can grow the NJ Tea plants for us; will need more investigation. **CIP** meeting resulted in moving the proposed property acquisition project for Pioneer from 2023 to 2021, based on funding and FAA and MassDOT priorities; Master Plan now looking like \$225,000, we'll need Town Meeting to set aside another \$3,000 of our Retained Earnings for our Local Share; Mickey and Peter will draft a letter to Mary Walsh (FAA), with input from David, to convince her that the project will be in the best interest of the Tribes, and that we have continued to work with them. Full Gale Report attached.

MANAGER REPORT

Replaced bulbs and mowed grass as needed; cur grass back further into infield based on pilot observations and reports; discussion of leaking roof at Koch house. Gary presented the Treasurers report – Budget: Spent \$3,917.26; Income \$1,029.00; Balance of \$35,831.72 or 73.14%. Peter has shown Mickey how to enter details into our spreadsheet to better track expenses.

Brian made a **MOTION** to accept the vote of Town Meeting and apply the \$208 annual raise to Mickey from Retained Earnings, second by Keith, passed 4-1-0, with Gary voting no.

Continued discussion of Spending Motion #2 resulted in no changes to the Motion; we will have better discussions so we are all better informed before any end of year spending occurs.

Full Managers Report attached.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

No discussion on this topic tonight.

COMMISSIONER UPDATES

Peter will resend Goals and Objectives to Commissioners.

ACCESS AGREEMENT

No discussion on this topic tonight.

9:02 Keith made a **MOTION** to adjourn, second by David, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___ / ___ / _____

(Airport Chair Signature)

Documents used:

- | | | |
|----------------------------|---------------------------|---------------------|
| Manager's Report | Gale Monthly Update | Manager Review Form |
| Goals and Objectives Draft | Letter from Richard Kulis | Annual Motions list |

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **MAMA** is the Massachusetts Airport Management Association; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.