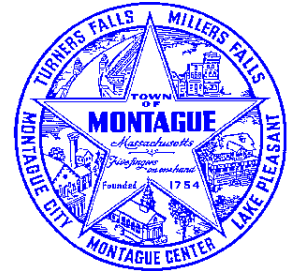


# Town of Montague Municipal Airport Commission

## Meeting Minutes

January 11, 2016



The meeting was called to order at 7:00 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Peter Golrick, and Gary Collins

Others present: Mickey Longo, and Matt Caron (GALE)

Keith made a **MOTION** to accept the minutes of December 14, 2015, seconded by David motion passed unanimously.

Peter reported that the Board of Selectmen voted unanimously to change the size of the Commission from 7 to 5, keeping all active members who shall keep their existing terms of office.

### GALE REPORT

**AIP-17** (T/W 34 tie-in, rotating beacon, and fix obstruction lights) E.T.&L. And Kobo were here to fix the lights; all now in working order. We need to review the punch list to complete the project. **AIP-18** (Reconstruct Parallel Taxiway) Construction due to start this spring. **AIP-19** (Master Plan Update) Discussion of lease rates; Keith will try to get some clarification from Orange. Review and discussion of the Master Plan Objectives (attached). **ASMP – Fencing** We will meet with Gale to locate the approximate boundaries and location of the new gate. Full Gale Report attached.

### MANAGER REPORT

Koch house work complete; new HVAC controller on order; Lights are all operational; Kobo needs to replace our radio; first snow removal was \$1,200. e-File system is now being used to issue NOTAMs; a survey crew was allowed to calibrate their equipment on field; FAA Form 7460-1 will need to go to the Elks club for their proposed work in the 34 approach zone. Eversource placed new meters on 3 of the hangars; removed a tree on West Mineral Road easement; fixed snow thrower; Galaxy will be here Thursday and Friday for security installation. Peter and Mickey met with the Tech school to discuss solar projects (theirs and ours), possible location of a tree nursery, and possible land swap. FAA has reported some tree issues (Part 77). Treasurers report – Budget - Spent \$5,200.42; Income \$2,048.67; Balance of \$23,773.92 or 51.37%. Full report attached.

### PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

No discussion on this topic tonight.

### COMMISSIONER UPDATES

No discussion on this topic tonight.

**ACCESS AGREEMENT**

No discussion on this topic tonight.

8:25 Keith made a **MOTION** to adjourn, second by David, passed unanimously.

Respectfully submitted: Peter Golrick

Voted \_\_\_ (Aye) \_\_\_ (Nay) \_\_\_ (Abstain) at an Airport Commission Meeting on: \_\_\_ / \_\_\_ / \_\_\_\_\_

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(Airport Chair Signature)

Documents used:

Managers Report

Gale Monthly Update

Master Plan Objectives

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.