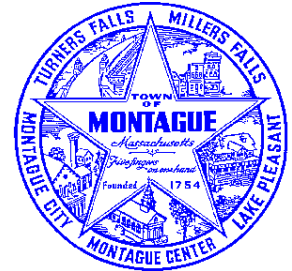


Town of Montague Municipal Airport Commission

Meeting Minutes

December 14, 2015



The meeting was called to order at 7:00 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Peter Golrick, and Gary Collins
Others present: Mickey Longo, Matt Caron (GALE), and Stu Moncrieff (GALE)

Keith made a **MOTION** to accept the minutes of November 9, 2015, seconded by David motion passed unanimously.

GALE REPORT

AIP-17 (T/W 34 tie-in, rotating beacon, and fix obstruction lights) Electrical Contractor (Kobo) is expected to be here on Thursday, December 17. **AIP-18** (Reconstruct Parallel Taxiway) We have original and copy of executed contracts. **AIP-19** (Master Plan Update) Will work on draft scope of work and have something for the January meeting. Discussion of the MassDOT project to install perimeter fencing along Industrial Blvd. We clarified that we feel the existing gate does not need to be replaced in that project. Full Gale Report attached.

MANAGER REPORT

Kobo is expected her on Friday (as of this meeting we now expect them on Thursday). Wills Hill light is not a problem with the bulbs; irrigation system will need minor repairs in the spring. Worked on tractor and snow blower. Worked with his brother on Koch house (interior); tenant reported that the toilet would not flush; tried snaking – no luck; bought new toilet – still no luck; septic system was full – had it pumped. Heating system in Admin Bldg needs a new controller – cost expected to \$400 for the part, plus installation. Fence on Millers Falls Road was damaged by a car accident, has been repaired. Security cameras have been updated; Galaxy (MassDOT Contractor for security) will get back to us on the rest of the system. Mickey was appointed to the MAMA Board of Directors. Air National Guard used the Airport for training on 11/21 and 11/22; it was a good PR event. Robert Sillman wants to build a hangar in the space between Simpson and Johnson hangars; he will get back to us. Treasurers report – Budget - Spent \$2,365.49; Income \$1,957.25; Balance of \$28,974.34 or 62.61%. Discussion of increasing some line items in the FY17 Budget (approved copy attached; Narrative attached); Keith made a **MOTION** to adopt the FY17 proposed budget as amended of \$50,026, seconded by David motion passed unanimously. Keith made a **MOTION** to adopt the 2016 calendar year meeting schedule, seconded by Gary motion passed unanimously. Full report attached.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

No discussion on this topic tonight.

COMMISSIONER UPDATES

Rod says to say “Hi”.

ACCESS AGREEMENT

No discussion on this topic tonight.

8:20 Keith made a **MOTION** to adjourn, second by Gary, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___ / ___ / _____

(Airport Chair Signature)

Documents used:

Managers Report

Gale Monthly Update

Capital Improvement Plan

Adopted 2016 Calendars

Budget Worksheet

Budget Narrative

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.