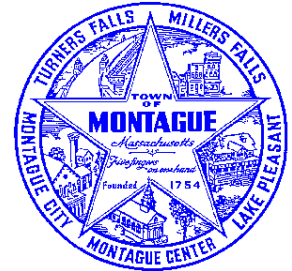


Town of Montague Municipal Airport Commission

Meeting Minutes

November 9, 2015



The meeting was called to order at 7:00 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Peter Golrick, Gary Collins, Brian Carroll (7:05), and Rod Herzig

Others present: Mickey Longo, Matt Caron (GALE), and Stu Moncrieff (GALE)

Keith made a **MOTION** to accept the minutes of October 13, 2015, seconded by David motion passed unanimously.

GALE REPORT

AIP-17 (T/W 34 tie-in, rotating beacon, and fix obstruction lights) Change Order #2 in progress to move some costs from one phase to another; no net \$ change. **AIP-18** (Reconstruct Parallel Taxiway) ET&L has the contracts, they are working on the bonds which will go to MassDOT when complete. **AIP-19** (Master Plan Update) Will check with MassDOT to see that they have the paperwork that we submitted earlier. Discussion of the distinction and differences between AWOS and ASOS. It appears that the major effect to the Airport is the funding source; AWOS is paid for by FAA for installation, we then have a subscription cost to bear for the remaining life of the equipment. An ASOS is fully paid for by the National Weather Service; no recurring cost to the Airport. Full Gale Report attached.

MANAGER REPORT

CIP meeting update. We discussed our version as it contains details relating to the local share. One of the major items we brought up at the meeting was that there needs to be a better communication practice if things change after the meetings are complete. FAA and MassDOT agreed to create an update to airports, especially those whose projects change. Worked on Tractor and Zero turn. New security PC was installed; we need a new network switch to reactive some portions for the cameras; same company is under contract with MassDOT for new security system. NJ Tea plants were planted a couple of weeks ago and they are doing well. Discussion of irrigation system. Treasurers report – Budget - Spent \$4,324.07; Income \$5,403.46; Balance of \$31,339.83 or 67.72%. Full report attached.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

No discussion on this topic tonight.

COMMISSIONER UPDATES

The Commission presented Rod with a Certificate of Appreciation for his 7 years as Commissioner. Keith made a **MOTION** to appoint Rod as a volunteer until June 30, 2016, seconded by Gary motion passed 5-0-1, with Rod abstaining.

ACCESS AGREEMENT

No discussion on this topic tonight.

7:57 Keith made a **MOTION** to adjourn, second by David, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___ / ___ / _____

(Airport Chair Signature)

Documents used:

Managers Report

Gale Monthly Update

Capital Improvement Plan

Proposed 2016 Calendars

Draft Budget Worksheets

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.