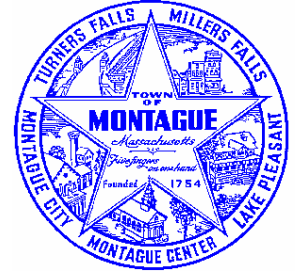


# Town of Montague Municipal Airport Commission

## Meeting Minutes

October 14, 2014



The meeting was called to order at 7:14 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Gary Collins, Peter Golrick, and Brian Carroll  
Others present: Mickey Longo, Matt Caron (GALE), Stu Moncrieff (GALE), Brian Smith, and Owen Silbaugh

Gary made a **MOTION** to accept the minutes of September 8, 2014, seconded by Keith, motion passes unanimously.

### GALE REPORT

Stuart (Stu) Moncrieff introduced himself as the new primary rep for Gale, along with Matt as another team member.

**AIP-16** (Preliminary Fence Design and Section 106) Mickey and Peter should review the Supplemental Agreement on Thursday. **AIP-17** (T/W 34 tie-in, rotating beacon, and fix obstruction lights) FAA has awarded the grant; need a temporary fence plan for MHC; construction now slated for Spring 2015.

**AIP-18** (new) Based on updates at the CIP meeting, the Reconstruct Taxiway project has been moved to FY16, and the Master Plan Update has been moved to FY17. Full Report attached.

### MANAGER REPORT

Roof job bids to be discussed later; security cameras are installed and working; GARD system is operational for recording air traffic communications; CIP update; FAA Grant Offer received; Radio Controlled Club lease signed; Consulting Agreement signed. Treasurers report – Spent \$505; Income \$1,765; Balance of \$34295 (75%) remains, which is in line with expectations.

House Bid: Peter announced that in order to prevent even the appearance of a conflict of interest, he would not participate in this matter. The apparent low bid was received from a contractor who is the husband of a Finance Committee member, and who has entered into a contract with his wife for the repair of their porch. Mickey presented the 4 bids - \$7,900 from Bob Adams, anticipated project time was a week, and \$50 per sheet of plywood, if needed; \$10,000 from Quality Renovations should be considered “non-responsive” as it lacked the requested detail; \$10,175 from Adam Quinneville with an expected time frame of 1 day, \$3.47/sq. ft. (installed) if plywood needed; \$13,776 from Larry Jubb \$50 per sheet if plywood needed, plus a service fee of \$875. After brief discussion, Gary made a **MOTION** to accept Mickey’s recommendation and award the bid to Bob Adams of Montague for \$7,900, seconded by David, passed 3-0-1 with Peter abstaining.

Full Managers Report attached.

**PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER**

None tonight.

**COMMISSIONER UPDATES**

None tonight.

**8:29** Gary made a **MOTION** to adjourn, second by David, passed unanimously.

Respectfully submitted: Peter Golrick

Voted \_\_\_\_ (Aye) \_\_\_\_ (Nay) \_\_\_\_ (Abstain) at an Airport Commission Meeting on: \_\_\_\_/\_\_\_\_/\_\_\_\_

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(Airport Chair Signature)

Documents used:

Managers Report      Gale Monthly Update

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.