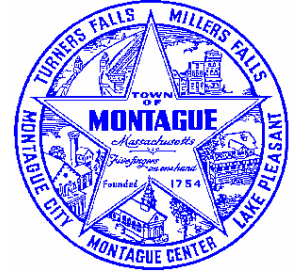


Town of Montague Municipal Airport Commission



Meeting Minutes

June 13, 2011

The meeting was called to order at 7:10 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Gary Collins, Peter Golrick, Brian Carroll, and Rod Herzig

Others present: Mickey Longo (Manager), Malcolm Clark

Rod made a **MOTION** to approve the minutes of 5/9/2011, seconded by Keith, passed unanimously.

GALE REPORT

AIP-11 – Nothing new; AIP-12 – Nothing new; AIP-14 – ET&L has returned to do landscaping; Baystate Electrical was here to prepare the Vault to be reset, and install REILs. We are still waiting on approval of FAA and MassDOT for Change Order # 3.

MANAGERS REPORT

Mickey reported that UMass Archeological is slated to return Wednesday to complete the one remaining day of work. The Programmatic Agreement (P.A.) is under review by counsel. The Lease Subcommittee met, report will be provided later. Working with Montague PD on the Wills Hill tower. Chris Willenborg from MassDOT visited today, he brought another 24” windsock (fits the main sock, not the small one in front of the Admin Bldg.). Keith volunteered to work with Mickey in making that sock fit the smaller form factor right outside. Mickey distributed a copy of the Letter of Intent to contract with Portman Capital for the Solar Project. **MOTION** by Gary that we authorize the Manager to sign and expedite the process, seconded by Rod. Mickey will speak with Fitchburg Airport to see how their project is progressing. Motion carries unanimously.

MANAGERS REVIEW

The Commission held the Annual Managers Review, which is attached as a separate document. The Manager received marks of “Meets” or “Exceeds” in every category. Mike Sokolosky had submitted his comments for the review process, which are included in the report.

PILOT, TENANT, USERS, PUBLIC

None tonight.

SUB-COMMITTEE UPDATES

Lease Sub-Committee has a report, should be done in executive session.

ANNUAL MOTIONS

Annual Motion # 1

Keith **Moved that we** authorize the Manager to expend funds not to exceed the limit allowed by the State Bid Law, with specific Treasurer Approval of items over \$1,000, for Fiscal Year 2012, seconded by Gary, passed unanimously.

Annual Motion # 2

Keith **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, to sign grant applications, grants, grant assurances, and related documents; including, but not limited to, grants over \$50,000, for Fiscal Year 2012, seconded by Rod, passed unanimously.

Annual Motion # 3

Brian **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, and/or the Treasurer to sign weekly bills and payroll, for Fiscal Year 2012, seconded by Keith, passed unanimously.

We decided to hold the Annual Reorganization next meeting.

COMMISSIONER UPDATES

None tonight.

NEW BUSINESS – OLD BUSINESS – OTHER

None tonight.

EXECUTIVE SESSION

Motion by Keith to go into executive session for the purpose stated in the Open Meeting Law exemption # 6; to consider the lease of real property if an open meeting would have a detrimental effect on the Commission, which the Chair declared was the case, second by Brian, with no further business expected to be discussed upon return to regular session.

Roll Call Vote: Brian Carroll – aye, Rod Herzig – aye, Keith LaRiviere – aye, David Brule – aye, Peter Golrick – aye, Gary Collins - aye.

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Executive Session

Minutes are in a separate document, to be voted into public record as soon as it is appropriate.

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At **9:55** Keith made a **MOTION** to adjourn, second by Gary, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ____ (Aye) ____ (Nay) ____ (Abstain) at an Airport Commission Meeting on: ____/____/____

(Airport Chair Signature)