

Minutes
Town of Montague Assessors' Department
1 Avenue A (2nd Floor), Turners Falls, MA
April 8, 2013

Members Present: Paul Emery, Betty Waidlich
Staff Present: Barbara Miller, Director of Assessing
Meeting convened 3:30 p.m.

Absent: Teresa Miner

- Approved Minutes of March 18, 2013
Motion to approve made by Ms. Waidlich, second by Mr. Emery, vote unanimous

SIGNATURES REQUIRED

- Time sheets for Ms. Miller, weeks ending 03/23/2013, 03/30/2013 and 04/06/2013 were signed by Mr. Emery
- Motor Vehicle and Trailer Excise Recommitments
 - Levy 2009 - \$40.52
 - Levy 2004 - \$10.42Motion to approve made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- Motor Vehicle Excise Abatements Monthly Lists for March 2013
 - Levy 2012 - \$95.11
 - Levy 2013 - \$2,056.57Motion to approve made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- Real Estate and Personal Property Abatement/Exemptions Monthly Lists for March 2013
 - Town Levy FY2013 Real Estate - \$11,403.65
 - TFFD Levy FY2013 Real Estate - \$65.10
 - MCFD Levy FY2013 Real Estate - \$713.91
 - MLD Levy FY2013 - \$20.23Motion to approve made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- Motor Vehicle and Trailer Excise Warrants to Collector
 - 2013 Commitment 2A - \$1,057.50
 - 2013 Commitment 2 - \$68,222.01
 - 2012 Commitment 8 - \$1,732.30Motion to approve made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- Motion made by Mr. Emery Chair, to convene in Executive Session under Purpose 7 “to comply with, or act under the authority of, any general law,” to comply with Chapter 59 Section 60 to discuss Personal Exemptions, Real Estate Abatements and Chapter Land Applications. Second by Ms. Waidlich, Vote unanimous. The board will return to open session.

Meeting reconvened in open session at 4:45 p.m.

UPDATES TO BOARD

- Assessor Clerk fell during inspection on 3/26/2013, injury to left knee, seen by doctor on 3/27/2013. Per doctor ok to return to work.
- Retirement Statements delivered to board members
- Massachusetts Association of Assessing Officers Ballots to elect President Elect and two Executive Board Members completed by board members, Ms. Miners ballot will be mailed to her home address
- Ms. Miller presented the board with the Classification and Compensation Study results. She informed the board that the study indicated the Clerk position was significantly underpaid based on the market study, the Assessing Technician position’s compensation is also below the recommendations of the study and the Director’s position is minimally below market. Ms. Miller

expressed her concern that the IT responsibilities are being included within the job description of the Director of Assessing and informed the board that she expressed her concerns during the review process.

- Topics not anticipated covered in the 48 hour posting requirements

Meeting Adjourned 5:00 p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____