

Minutes
Town of Montague Assessors' Department
1 Avenue A (2nd Floor), Turners Falls, MA
February 25, 2013

Members Present: Paul Emery, Betty Waidlich
Staff Present: Barbara Miller, Director of Assessing
Meeting convened 3:30 p.m.

Absent: Teresa Miner

- Approved Minutes of February 4, 2013
Motion to approve made by Ms. Waidlich, second by Mr. Emery, Vote Unanimous
- Approve Executive Session Minutes of February 4, 2013
Motion to approve made by Ms. Waidlich, second by Mr. Emery, Vote Unanimous

New Business

- Time sheets for Ms. Miller, weeks ending 02/09/2013, 02/16/2013 and 02/23/2013 signed by Mr. Emery
- Motor Vehicle and Trailer Excise monthly lists of abatements for the month of January 2013
 - Levy 2011 - \$167.29
 - Levy 2012 - \$58.96
 - Levy 2013 - \$1,430.52Motion to approve made by Ms. Waidlich, second by Mr. Emery, Vote unanimous
- Motor Vehicle and Trailer Excise Recommitments
 - 1998 - \$45.83
 - 1999 - \$86.25
 - 2000 - \$35.00
 - 2003 - \$16.67
 - 2004 - \$25.00
 - 2005 - \$25.00
 - 2009 - \$38.75Motion to approve made by Ms. Waidlich, second by Mr. Emery, Vote unanimous
- Ms. Miller updated the board in regards to some minor revisions to the contract with Mainstream Appraisal Associates, LLC for the hydro facility appraisals. Changing the word “contractor” to “consultant” in several places and adding anti-discrimination language.
- Request for 60 day Extension to file Form of List by May 1, 2013, received from National Grid
Motion to approve the 60 day extension for National Grid to file the Form of List made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- Motion made by Mr. Emery, Chair, to convene in Executive Session under Purpose 7 “to comply with, or act under the authority of, any general law,” to comply with Chapter 59 Section 60 to discuss Real Estate Abatements and Chapter Land Applications. Second by Ms. Waidlich, Vote unanimous. The board returned to open session at 3:55 p.m..
- Topics not anticipated covered in the 48 hour posting requirements
 - Public Records Request from Joseph Francis IV, of the Noone Family addressed to Mr. Paul Emery. The eight bullet items on the request all request documents which define the roles and authority of the Board of Assessors. Ms. Miller explained that the responses to all eight bullet points will be references to state and federal laws. Mr. Emery requested Ms. Miller respond on his behalf.

- Discussed candidates for Assessor Clerk/Data Collector position. Twenty five resumes were received, of those Mr. Emery and Ms. Miller interviewed nine candidates. Three of the nine had experience in some area of assessing. But only one had experience in all the necessary areas: clerical, data collection, data entry and knowledge of Mass. General Laws. Ms. Waidlich made a motion to recommend to the Select Board that Ms. Laura Arruda of Greenfield be appointed to the Assessor Clerk/Data Collector position to be effective March 18, 2013, Grade 2 Step 1 at \$13.50 per hour.

Meeting Adjourned 4:10 p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____