

**Minutes**  
**Town of Montague Assessors' Department**  
1 Avenue A (2<sup>nd</sup> Floor), Turners Falls, MA  
December 12, 2011

Members Present: Paul Emery, Betty Waidlich  
Staff Present: Barbara Miller, Director of Assessing  
Meeting convened 3:30 p.m.

Absent: Teresa Miner

- Approve Minutes of December 5, 2011  
Motion to approve made by Ms. Waidlich, second by Mr. Emery, vote unanimous

**SIGNATURES REQUIRED**

- Time sheet for Ms. Miller, week ending 12/10/2011 signed by Mr. Emery
- Personal Exemption applications approved and signed. Board will vote the exemptions in their entirety when the monthly list is complete
- Motor Vehicle Excise Recommitments  
Levy 2007-\$5.00  
Levy 2008-\$75.01  
Motion to approve made by Ms. Waidlich, second by Mr. Emery, vote unanimous

**UPDATES TO BOARD**

- Key Log- Mr. Emery returned his key; he will be issued a key that will open the outside doors and the Assessors' Office door.

Meeting Adjourned 3:45 p.m.

Respectfully submitted,

Barbara Miller  
Director of Assessing

Minutes approved \_\_\_\_\_