

Minutes
Town of Montague Assessors' Department
1 Avenue A (2nd Floor), Turners Falls, MA
September 14, 2011

Members Present: Paul Emery, Betty Waidlich
Staff Present: Barbara Miller, Director of Assessing
Meeting convened 3:30 p.m.

Absent: Teresa Miner
Others Present: John Hanold

- Approved Minutes of August 22, 2011
Motion to accept made by Ms. Waidlich, second by Mr. Emery, vote unanimous

SIGNATURES REQUIRED

- Time sheets for Ms. Miller, weeks ending 08/13/2011, 08/20/2011, 08/27/2011, 09/03/2011 and 09/10/2011, signed by Mr. Emery
- Motor Vehicle and Trailer Excise Abatement Monthly Lists Levy 2011-\$398.15
Motion to accept made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- FY2011 Real Estate and Personal Property Abatement/Exemption Monthly Lists
 - Town-\$37,763.10
 - TFFD-\$5,881.00Motion to accept made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- FY2012 Town & District Real Estate Proforma Warrants and Notices of Commitment
 - Town-\$494.15
 - TFFD-\$76.96Motion to accept made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- Approved and signed revisions of the LA-3 Property Sales Report, LA-4 Assessment Classification Report, LA-13 Tax Base Levy Growth Report, LA-13A Amended Tax Base Levy Growth Report and the LA-15 Interim Year Adjustment Report
Motion to accept made by Ms. Waidlich, second by Mr. Emery, vote unanimous
- FY2012 Real Estate and Personal Property Exemption Applications- Personal Exemption applications approved and signed. Board will vote the exemptions in their entirety when the monthly list is complete
- Topics not anticipated covered in the 48 hour posting requirements
 - Motor Vehicle and Trailer Excise Recommitment
 - 2007-\$102.91
 - 2008-\$451.25Motion to accept made by Ms. Waidlich, second by Mr. Emery, vote unanimous

Meeting Adjourned 4:15p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____