

Minutes
Town of Montague Assessors' Department
December 21, 2009

Members Present: Paul Emery, Terry Miner, Betty Waidlich
Staff Present: Barbara Miller, Director of Assessing
Meeting convened 3:30 p.m.

Approved Minutes of 12/7/2009 Motion made by Mr. Emery second by Ms. Waidlich, vote unanimous.
Approved Minutes of 12/14/2009 Motion made by Ms. Miner second by Mr. Emery, vote unanimous.

SIGNATURES REQUIRED

- Time sheets for Ms. Miller, weeks ending 12/12/2009 and 12/19/2009 signed by Mr. Emery
- Motor Vehicle and Trailer Excise Recommitments Levy 2005 \$135.00
Motion made by Mr. Emery second by Ms. Waidlich, vote unanimous.
- Motor Vehicle and Trailer Excise Levy 2006 \$11.46
Motion made by Mr. Emery second by Ms. Waidlich, vote unanimous.
- Personal Exemption applications approved and signed. Board will vote the exemptions in their entirety when monthly list is complete.
- Revised LA-4 for Preliminary Certification-Ms. Miller informed the board of the DOR requiring the excess frontage value be changed to zero with the intention that once the GIS system is complete the FF will be added to the property record cards and the sales be tracked for FF effect on value. The LA-4 will be revised again when DOR has completed the study of state owned land.

Meeting Adjourned 4:00 p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____