

Minutes
Town of Montague Assessors' Department
November 30, 2009

Members Present: Paul Emery, Terry Miner, Betty Waidlich
Staff Present: Barbara Miller, Director of Assessing
Meeting convened 3:30 p.m.

Approved Minutes of November 16, 2009, motion made by Mr. Emery, second by Ms. Waidlich, vote unanimous

SIGNATURES REQUIRED

- Time sheets for Ms. Miller, weeks ending 11/21/2009 and 11/28/2009, signed by Mr. Emery
- Motor Vehicle and Trailer Excise Commitment Levy 2009 - \$9,457.37, motion made by Mr. Emery, second by Ms. Waidlich, vote unanimous
- Motor Vehicle and Trailer Excise Levy 2008 Commitment 2008 - \$57.50, motion made by Mr. Emery, second by Ms. Waidlich, vote unanimous
- Real Estate Personal Exemption for FY2010 application approved and signed. Board will vote the exemptions in their entirety when monthly list is complete
- Preliminary LA4, motion made by Mr. Emery, second by Ms. Waidlich, vote unanimous with permission granted for Ms. Miller to sign for the board on the DOR Gateway website
- Preliminary LA13, motion made by Mr. Emery, second by Ms. Waidlich, vote unanimous with permission granted for Ms. Miller to sign for the board on the DOR Gateway website
- Utility Letter signed by Mr. Emery

Meeting Adjourned 4:00 p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____