

Minutes
Town of Montague Assessors' Department
November 16, 2009

Members Present: Paul Emery, Terry Miner, Betty Waidlich
Staff Present: Barbara Miller, Director of Assessing
Meeting convened 3:30 p.m.

Approved Minutes of: 11-2-2009 Motion to approve made by Ms. Miner second by Ms. Waidlich Vote: two approved, Mr. Emery abstained as he was not present at the meeting and 11-9-2009 Motion to approve made by Ms. Miner, second by Mr. Emery Vote: two approved, Ms. Waidlich abstained as she was not present at the meeting.

SIGNATURES REQUIRED

- Time sheets for Ms. Miller, weeks ending 11/07/2009 and 11/14/2009 signed by Mr. Emery
- Motor Vehicle and Trailer Excise Recommitment Levy 2006 - \$120.21 Motion to approve made by Ms. Miner second by Mr. Emery vote unanimous
- Motor Vehicle and Trailer Excise Recommitment Levy 2005 - \$17.71 Motion to approve made by Ms. Miner second by Mr. Emery vote unanimous
- Personal Exemption applications approved and signed. Board will vote the exemptions in their entirety when monthly list is complete

UPDATES TO BOARD

- Revised LA-3 Motion to approve made by Mr. Emery second by Ms. Waidlich vote unanimous
- Open Disclosure Notice reviewed in preparation of Preliminary approval

Meeting Adjourned 3:50 p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____