

Minutes
Town of Montague Assessors' Department
October 19, 2009

Members Present: Terry Miner, Betty Waidlich
Staff Present: Barbara Miller, Director of Assessing
Meeting convened 3:30 p.m.

Approved Minutes of October 5, 2009-Motion to approve made by Ms. Miner second by Ms. Waidlich, vote unanimous

Meeting of October 12, 2009 canceled due to illness

SIGNATURES REQUIRED

- Time sheet for Ms. Miller, week ending 10/17/2009, signed by Ms. Waidlich
- Motor Vehicle and Trailer Excise Levy 2008 month of September 2009 - \$14.37
- Personal Exemption applications approved and signed. Board will vote the exemptions in their entirety when monthly list is complete
- First Light Agreement, motion to approve made by Ms. Miner second by Ms. Waidlich, vote unanimous (copy attached)
- Chapter Application signed and Liens were signed and notarized
- Real Estate Proforma Parcel 03-0-031 warrant and commitments, motion to approve made by Ms. Miner second by Ms. Waidlich, vote unanimous
 1. Real Estate - \$335.80
 2. TFFD - \$68.88
- LA3 – Sales Report reviewed, motion to approve made by Ms. Miner second by Ms. Waidlich, vote unanimous

UPDATES TO BOARD

- Ms. Miller provided the board with the documentation to be sent to Ms. Graziano of the DOR, informing the board of the changes to residential building and land values
- Ellis Withington of Mayflower Valuations discussed the changes to Commercial and Industrial building and land values
- Ms. Miller to proceed with the process of obtaining DOR approval of values for FY2010

Meeting Adjourned p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____