

Minutes
Town of Montague Assessors' Department
March 16, 2009

Members Present: Paul Emery, Terry Miner, Betty Waidlich
Staff Present: Barbara Miller, Director of Assessing
Meeting convened 3:35 p.m.

Approved Minutes of March 9, 2009 - Motion made by Ms. Miner, seconded by Mr. Emery Vote: two approved, Ms. Waidlich abstained as she was not present at the meeting.

SIGNATURES REQUIRED

- Time sheet for Ms. Miller, week ending 03/14/2009 – signed by Mr. Emery
- Reval Contractors - letters sent requesting quotes from four contractors (see list attached)
Two quotes received
 1. Bishop and Associates - \$5,000.00
 2. Mayflower Valuations - \$6,800.00
 - Ms. Miller disclosed her prior employment with Mayflower Valuations
 - Board discussed the advantages and disadvantages of each contractor
 - Ms. Miller read portions of :
Mass. General Law Chapter 30B: Uniform Procurement Act, Section 4. Submission of quotations
Ms. Terry Miner made a motion to hire Mayflower Valuation, Ltd. as the contractor for the FY2010 reval, the additional \$1,800 will be money well spent based on the prior knowledge Duane Adams and Ellis Withington have of the Town of Montague from the ten plus years they have worked with the Town through Patriot Properties. Mr. Emery second, vote unanimous.
- Erving hydroelectric appraisal that includes value for the Town of Montague – Ms Miller recommended the board vote to approve the spending of \$650 to purchase a copy of the 2008 appraisal of the Northfield Mountain Project that contains value in Montague. The appraisal will be used in conjunction with the appraisal that will be done for Montague to verify that all value is accounted for.

UPDATES TO BOARD

- Farm Animal Excise new provision in the statute, local option vote to stop assessing farm animal excise, Ms. Miller informed the board that she had spoken with the Treasurer/Collector and she agrees that the time and effort by both the Assessors Office and her Collectors office is not worth the \$1,442 in taxes. Ms. Miller will forward the local option information to the Town Administrator to be presented to the Select Board with the hope that they will vote to have it placed on the next town meeting warrant.
- 2009 Spring Conference at Sheraton in Springfield. Wednesdays program is on Telecom (Given to Town Administration for his consideration) Board approves Ms. Miller attending if the Town Administrator approves the spending
- Ms. Miller informed the board that the Invitation for Bid on the appraisals of the hydroelectric facilities has been submitted to the Central Registry and will be posted on March 23, 2009. She is in contact with The Recorder and it will be placed as a legal ad in that publication as well.

MAIL

- 2009 Hampshire & Franklin Municipal Conference

Meeting Adjourned 4:05 p.m.

Respectfully submitted,

Barbara Miller
Director of Assessing

Minutes approved _____