

## **Town of Montague Board of Assessors**

Date: Monday, December 5, 2011

Time: 3:30 PM

Place: Town Hall, 1 Ave A, Turners Falls  
First Floor Conference Room

### **Agenda**

- Approve Minutes of 11/21/2011

### **SIGNATURES REQUIRED**

- Time sheets for Ms. Miller, weeks ending 11/26/2011 and 12/03/2011
- Personal Exemption Applications
- Real Estate Warrant and Commitments, Town and Districts
- Personal Property Warrant and Commitments Town and Districts
- Revised and Omitted TFFD
- Sewer Liens Warrant and Commitment
- Motor Vehicle Excise Warrant and Commitment
- Campaign Finance Report

### **UPDATES TO BOARD**

- Suggestion for FCAA to sponsor a Get to Know Your Legislator Breakfast or Luncheon
  - Invite local State Reps and Senators
  - Free Meeting
  - Provide coffee and snacks
  - Police Conference Room as a possible location
- At the recent Legislative Committee meeting it was suggested by two current members of the Executive Board that Ms. Miller should consider joining the Executive Board of the Massachusetts Association of Assessing Officers. If nominated and elected the position minimally would involve attendance at one meeting per month and likely attendance at other functions.
- Topics not anticipated covered in the 48 hour posting requirements

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Barbara Miller, Director of Assessing